



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, September 15, 2010

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

*From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.*

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

**At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.**

## CLOSED SESSION

- **Employment/Appointment of College President**
- **Conference with Legal Counsel – Anticipated Litigation pursuant to Section 54956.9(c) (one case)**

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*The Board reserves the right to modify the order of business in the manner it deems appropriate.*

*Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.*

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

**INTRODUCTIONS AND RECOGNITION**

- **Introduction of the following newly appointed staff:**

Classified

Justin Ott, Grounds Equipment Operator, Grounds

Management

Joumana McGowan, Dean, Business, Business

**APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of August 25, 2010. (See backup packet pages 1 through 12.)

**REPORTING OF ACTION TAKEN IN CLOSED SESSION**

**PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

## REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
5. Informational Report – Banner Update, prepared by Vic Belinski, Chief Technology Officer (See backup packet page 13.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

## HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated September 15, 2010. (See backup packet pages 14 through 27.)
2. Consideration of approval of Contract for Investigative Services – Norm Traub & Associates. (See backup packet page 28.)

## INSTRUCTION and STUDENT SERVICES

3. Consideration of approval of expenditures of Professional and Organizational Development funds for costs associated with various special events and meetings for the 2010-11 academic year. (See backup packet page 29.)
4. Consideration of approval of an interactive training session on Managing Multiple Projects, Objectives, and Deadlines facilitated by SkillPath Seminars. (See backup packet page 30.)

5. Consideration of approval for Forensics students and faculty to attend the L.E. Norton Forensics Invitational at Bradley University, in Peoria, IL, November 4-8, 2010. (See backup packet page 31.)
6. Consideration of approval of activities and acceptance of funds for the Student Support Services grant. (See backup packet pages 32 and 33.)
7. Consideration of approval of additions and changes to the Continuing Education program. (See backup packet pages 34 and 35.)

## **ADMINISTRATIVE SERVICES**

8. Consideration of approval of Resolution No. 10-02 – Appropriations Limit for 2010-11. (See backup packet pages 36 through 38.)
9. Consideration of approval of an agreement to provide Professional Design and Consulting Services with The Clock Man for the Humanities Building Clock Repair project. (See backup packet page 39.)
10. Consideration of approval of the following Change Orders:
  - Bid No. 2665 Classroom Remodel – PW Construction (General Contractor) – Change Order Nos. 14, 15, and 16. (See backup packet pages 40 through 44.)
  - Bid No. 2722 Math and Science Building – Columbia Steel (Structural Steel Contractor) – Change Order No. 4. (See backup packet page 45.)
  - Bid No. 2779 Agricultural Sciences Complex (Main Building) – American Electric (Electrical Contractor) – Change Order No. 4. (See backup packet page 46.)
  - Bid No. 2777 Agricultural Sciences Complex (Main Building) – Continental Plumbing (Plumbing Contractor) – Change Order No. 11. (See backup packet pages 46 and 47.)
  - Bid No. 2772 Agricultural Sciences Complex (Main Building) – Griffith Company (General Contractor) – Change Order No. 4. (See backup packet page 47.)
  - Bid No. 2775 Agricultural Sciences Complex (Main Building) – Harbor Construction (General Contractor) – Change Order No. 7. (See backup packet pages 47 and 48.)
  - Bid No. 2859 Administration Building Remodel – Rancho Pacific Electric, Inc. (Electrical Contractor) – Change Order No. 2. (See backup packet page 49.)
  - Bid No. 2855 Administration Building Remodel – Angeles Contractor Inc. (General Contractor) – Change Order No. 3. (See backup packet page 50.)

- Bid No. 2857 Administration Building Remodel – Empyrean Plumbing (Plumbing Contractor) – Change Order No. 1. (See backup packet page 50.)
- Bid No. 2874 Modifications to Upper Practice Field – CS Legacy Construction (General Contractor) – Change Order No. 1. (See backup packet page 51.)
- Bid No. 2875 Parking Lot S Landscape – Martinez Landscape (Landscape Contractor) – Change Order No. 2. (See backup packet page 52.)

11. Consideration of approval of the following Contract Amendments:

- Contract Design Technology Center – HMC Architects (Professional Design and Consulting Services Consultant) – Amendment Nos. 6 and 7. (See backup packet pages 53 and 54.)

12. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Rainbow Garden Nursery – 1991 Ford F450 Dump Truck, valued by donor at \$6,000, to be used by the Natural Sciences Division.
- Rainbow Garden Nursery – 1992 Ford F350 Truck, valued by donor at \$5,000, to be used by the Natural Sciences Division.

## ACTION ITEMS

All items listed under Action will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing on Proposed Budget to be adopted for the Fiscal Year 2010-11.
2. Consideration of approval of the 2010-11 Adopted Budget (distributed as a separate document). (See backup packet pages 55 and 56.)

## BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

## ADJOURNMENT

Future Board Meetings: October 9, 2010 (Board Retreat)

October 27, 2010  
November 17, 2010  
December 15, 2010

### **Upcoming Events:**

- September 22, 2010      **ASPIRE Commitment to Success Workshop** – 1:00-2:30 p.m., Founders Hall
- September 23, 2010      **International Students Welcome Reception** – 4:00-6:00 p.m., Founders Hall
- September 24-26, 2010      **Associated Students Fall Leadership Conference** – UCLA Conference Center at Lake Arrowhead
- September 25, 2010      **Black College Summit** – 10:00 a.m.-4:30 p.m., Clarke Theater
- September 30-  
November 11, 2010      **Joachim Hiller Retrospective** (Art Exhibit)
- October 15-17, 2010      **Moon Over Buffalo** (Theater Production) – 8:00 p.m. on October 15 and 16, and 2:00 p.m. on October 17, Clarke Theater
- October 16, 2010      **Fall Music Faculty Showcase** – 8:00 p.m., Feddersen Recital Hall
- October 25-28, 2010      **Accrediting Commission Site Visit**
- October 29 and 30, 2010      **Fall Choral Concert** – 8:00 p.m., Feddersen Recital Hall
- November 4, 2010      **Citizens Oversight Committee** – 6:00 p.m., Founders Hall
- November 9, 2010      **Mt. SAC Foundation Fall Retired Faculty & Staff Forum** – 11:30 a.m. – 2:30 p.m., Founders Hall

### **Upcoming Sports Events:**

- September 17-18, 2010      **Men's Water Polo Tournament** – Pool
- September 22, 2010      **Men's Water Polo vs. Long Beach College** – 3:00 p.m., Pool  
                                 **Women's Water Polo vs. Long Beach College** – 4:15 p.m., Pool
- September 24, 2010      **Women's Soccer vs. Cuyamaca College** – 5:00 p.m., Soccer Field
- September 24-25, 2010      **Women's Water Polo Tournament** – Pool
- September 25, 2010      **Football vs. Riverside College** – 1:00 p.m., Hilmer Lodge Stadium
- September 29, 2010      **Women's Volleyball vs. San Bernardino Valley College** – 5:00 p.m., Gym
- October 1, 2010      **Men's Soccer vs. El Camino College** – 4:00 p.m., Soccer Field

October 5, 2010	<b>Men's Soccer vs. Compton College</b> – 4:00 p.m., Soccer Field
October 6, 2010	<b>Men's Water Polo vs. El Camino College</b> – 3:00 p.m., Pool <b>Women's Water Polo vs. El Camino College</b> – 4:15 p.m., Pool
October 12, 2010	<b>Men's Soccer vs. Cerritos College</b> – 4:00 p.m., Soccer Field
October 13, 2010	<b>Women's Volleyball vs. Long Beach</b> – 6:00 p.m., Gym
October 15, 2010	<b>Mt. SAC Cross Country Invitational</b> – 10:00 a.m., Cross Country Course
October 16, 2010	<b>Football vs. Palomar</b> – 1:00 p.m., Hillmer Lodge Stadium
October 20, 2010	<b>Women's Volleyball vs. L.A. Trade Tech</b> – 6:00 p.m., Gym
October 22, 2010	<b>Men's Soccer vs. East Los Angeles College</b> – 6:00 p.m., Soccer Field <b>Women's Volleyball vs. East Los Angeles College</b> – 6:00 p.m., Gym
October 27, 2010	<b>Men's Water Polo vs. L.A. Trade Tech</b> – 3:00 p.m., Pool <b>Women's Water Polo vs. L.A. Trade Tech</b> – 4:15 p.m., Pool <b>Women's Volleyball vs. Pasadena College</b> – 5:00 p.m., Gym <b>Men's Water Polo vs. Ventura College</b> – 5:30 p.m., Pool <b>Men's Wrestling vs. Rio Hondo College</b> – 7:00 p.m., Gym
October 29, 2010	<b>SCC Championships, Cross Country</b> – 10:00 a.m., Cross Country Course

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.