



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, February 24, 2010

### MINUTES

#### CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 5:30 p.m. on Wednesday, February 24, 2010. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

#### STAFF PRESENT

John S. Nixon, President/CEO; Virginia Burley, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Annette Loria, Vice President, Human Resources

#### 1. PUBLIC COMMUNICATION

None.

#### 2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following items:

- Public Employee Performance Evaluation  
President/CEO
- Anticipated Litigation – Conference with Legal Counsel Pursuant to Government Code Section 54956.9(b)(1) – Upon Advice of Legal Counsel (one case)
- Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957 – Non-Reemployment of Contract, Faculty.
- Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957 – Non-Reemployment of Contract, Faculty.

Probationary Instructor No. A01436939 exercised her option to address the Board in Closed Session.

The meeting adjourned at 6:00 p.m. to join a reception in honor of the College's State and National Championship football and men's soccer teams.

### **3. PUBLIC SESSION**

The public meeting reconvened at 6:34 p.m.

### **4. INTRODUCTIONS/RECOGNITION**

- The following newly appointed staff were introduced to the Board:

#### Classified

Daniel Al-Gattas, Student Center Specialist, Student Life  
Deborah Gonzales-Guerra, Refuse & Recyclable Collector, Grounds  
Daniel Lamoree, Educational Research Assessment Analyst, Research & Institutional Effectiveness

#### Management

Annette Loria, Vice President, Human Resources

- **Recognition**

- The Board congratulated the Men's Soccer Team, under the leadership of Coach Juan Sanchez, and the Football Team, under the leadership of Coach Bob Jastrab, for winning the State and National Championships. The coaches of both teams thanked the Board and President Nixon for their support. They emphasized that, while they are very proud of their athletic accomplishments, their number one emphasis is for these students to obtain a quality education. They shared with Board members statistics on the number of students who have received scholarships after leaving Mt. SAC.
- The Board presented a Certificate of Service to Dwight H. Ayle, Coordinator, Online Learning Support Center, upon his retirement after 35½ years of service. Mr. Ayle said it has been a true pleasure working at the College, and he still doesn't know where the time has gone.

Certificates of Service will be mailed to the following retiring staff with the Board's thanks for their service:

Becky Carr, Director, Dining Services/Convenience Stores, 20 years of service  
Catherine L. Dillard, Financial Aid Specialist, 18 years of service

### **5. APPROVAL OF MINUTES**

It was moved by Trustee Bader, seconded by Trustee Chyr, to approve the minutes of the regular meeting of January 27, 2010. Motion unanimously carried. Student Trustee concurred.

### **6. ACTION TAKEN IN CLOSED SESSION**

None.

## 7. PUBLIC COMMUNICATION

None.

## 8. REPORTS

A. Rene Kouassi, Associated Students President, reported the following:

- Mr. Kouassi acknowledged the outstanding accomplishment of the College's Men's Soccer and Football teams. He also commended the Forensics Team for recently competing in three different tournaments. Mt. SAC students won 41 awards including 7 first place.
- Through the Campaign for College Opportunity, President Kouassi went to Sacramento on February 18 with other student leaders from across the state to lobby for adequate funding for higher education. Mr. Kouassi said the message from students was to protect Cal Grant funding, to not cut categorical programs, and to share community colleges' transfer and retention rates. He said the main message was to tell legislators that education is important and that investing in education is investing in our future.

B. Michelle Grimes-Hillman, Academic Senate President, reported the following:

- The theme for last Friday's Flex Day was "The College Hour – Interdisciplinary Collaboration." The day began with the spring opening meeting followed by a series of professional development workshops. On behalf of the Academic Senate, President Grimes-Hillman thanked Board members who were able to attend. The event was a huge success. She offered special commendations to the Senate Events Planning Committee, chaired by Liesel Reinhart, and the Flex Day Planning Committee, chaired by Eric Kaljumagi.
- The first full Senate meeting of the spring semester will be held on March 4. The Senate is expected to take action on:
  - Approval of 2010 Executive Board Election Timeline and open nominations for President, Vice President, Secretary, two Directors, and two Senators-at-Large.
  - Faculty Appointments: Fall 2010
    - Online Learning Faculty Coordinator: Mary Johnson
    - Basic Skills Coordinator: Glenda Bro (begins Spring 2010)
    - New Faculty Seminar Facilitator(s): Dafna Kohn (1); Silver Calzada (2)
    - Teacher Preparation Institute Coordinator: Kathy Henkins
    - General Education Outcomes Coordinator: Joan Sholars
    - Assistant Online Learning Faculty Coordinator: Mike Dowdle
    - Assistant Study Abroad Coordinator: Julie Bray Ali
  - Assessment & Matriculation Committee's Proposal to Use Alternative Assessment Instruments for Admitting International Students.

C. Liz Callahan, Classified Senate President, reported the following:

- President Callahan said the spring semester began Monday with crowded classrooms and crowded parking lots. Classified staff have helped provide information, directions, and a smile to new and returning students while volunteering at each of the Information Booths located at key points on campus.
- The final push for ticket sales to Mountie Carlo Night is on! The event is scheduled for March 26, and the Senate's fund-raising committee members are working hard with Foundation employees and volunteers to plan for a successful evening. Dr. Nixon was kind enough to draw the winning Valentine's Day raffle ticket at our last meeting. Congratulations to Jenny Leung, Natural Sciences Division.
- The deadline for submission of nomination packets for the Board of Governors/Foundation Classified Employees of the Year was last Friday, February 19, and the nomination committee has reviewed and scored packets received. A selection was made, and a name has been forwarded to Dr. Nixon.
- An announcement will be sent next week to all classified staff regarding the Educational/Professional Growth Scholarships application criteria and submission deadline. The Senate hopes to beat the record award amount last year (\$4,500). Scholarships will be presented at the Classified Service/Recognition Ceremony on May 19.

D. Jennifer Galbraith, Faculty Association President, reported the following:

- The Faculty Association's 12<sup>th</sup> annual Puttin' on the Hits fund-raiser is scheduled for Friday, March 12, at 7:30 p.m., and Saturday, March 13, at 3:00 and 7:30 p.m. The Saturday matinee has discounted tickets for students and seniors available at a price of \$15 per ticket. Tickets for all other shows are \$20.
- President Galbraith said the Faculty Association urges the Board to approve Consent Agenda Item #7 that would allow the Faculty Association and the District not to reopen negotiations this spring. The Faculty Association would like to thank Vice President Burley and President Nixon for working with the faculty on this and realizing the benefit to the District of not reopening negotiations at this time of financial uncertainty.
- Last Friday, the Faculty Association provided lunch and goodies to the participants of this year's Flex Day. President Galbraith thanked Eric Kaljumagi and the Flex Day Committee for organizing a very successful Flex Day.
- President Galbraith said the first Rep Council meeting for the spring semester is scheduled for March 9.

E. Cason Smith, 2<sup>nd</sup> Vice President, CSEA Chapter 262, reported the following:

- Mark Fernandez, CSEA Chapter 262's Job Steward, dealt with seven new issues since the last Board meeting.
- CSEA Area G's Installation Banquet was held last month in Granada Hills. Mr. Smith thanked Trustees Baca and Hall for attending.

F. President Nixon's report included the following:

- President Nixon commented on Associated Students President Rene Kouassi's testimony in Sacramento on February 18. Dr. Nixon said that he, also, is involved with the Campaign for College Opportunity and that at a conference last Thursday with the organization's executive director she made a point of telling him how impressed she was with the community college voice in Sacramento and particularly complimented Rene as an excellent spokesperson during the testimony.
- Vice President Yamagata-Noji provided an enrollment report for the spring semester. She noted that the College enjoyed a smooth spring opening. The unduplicated credit enrollment is 26,395, which is an 8.9% decrease from last spring; however, the number of full-time students is 10,206, which is an increase of 14.7%. Dr. Yamagata-Noji also shared some financial aid statistics. More than \$5.5 million was distributed to 4,650 students prior to the first day of class. In 2008-09 (full year total), \$16.4 million was distributed compared to \$16.05 million disbursed to date in 2009-10. With the worsening economy, more students are applying for, and receiving, financial aid.
- Vice President Gregoryk presented updated information on the Governor's 2010-11 budget proposal:
  - Provides \$126 million to fund enrollment growth of 2.21 percent (about 26,000 new full-time students). Mr. Gregoryk said the College will not be including this in the budget because he believes it won't be included in the final State budget.
  - Reduces funding for apportionments and select categorical programs by \$22.9 million to account for a negative cost-of-living adjustment (COLA), computed at -0.38% due to reductions in the statutory inflationary index.
  - Reduces funding for EOPS and part-time faculty compensation by \$10 million each.
  - Proposes student fees be maintained at \$26/unit, although Mr. Gregoryk believes student fees will increase.
  - Proposes the suspension of the competitive Cal Grant program, with no new awards provided beginning in fall 2010.

Vice President Gregoryk explained how these State reductions impact the College's budget. Using a three-year budget projection, without making between four and five million dollars in reductions each year, the College will be bankrupt by 2012-13. Mr. Gregoryk said the College is also looking ahead at increases from STRS and PERS, which could be significant.

## **9. INFORMATIONAL REPORT**

Board members were provided with a written briefing on Learning Outcomes, prepared by Michelle Grimes-Hillman, President, Academic Senate; Joan Sholars, Student Learning Outcomes Coordinator; and Barbara McNeice-Stallard, Director, Research & Institutional Effectiveness.

Mt. San Antonio College was one of the first community colleges in California to start work on Student Learning Outcomes (SLOs) in a collaborative, faculty-led, institutional-wide perspective. The SLO Steering Committee was formed by the Academic Senate in late 2003. The scope of the College's approach involved faculty, staff, and administrators with implementation spanning a four-year period.

The Academic Senate adopted the *Course-Level Student Learning Outcomes Plan* in spring 2008. This plan set goals for the development of course-level SLOs. As defined in the plan, SLOs are statements about what a student will think, know, feel, or be able to do as a result of an educational experience. One of the main goals from the Plan was that faculty would develop at least two SLOs for 75% of all active courses by June 2009. As published in the July SLO Progress Report, 79.1% of all active courses had at least two SLOs. As of October 2009, 88% of all courses had more than one SLO, and faculty continued working hard to evaluate and assess these SLOs and use the results for program improvement.

In October 2009, the Academic Senate adopted the *Student Learning Outcome Plan Addendum* that set goals for the assessment and evaluation of course-level SLOs, as well as the development and assessment of program-level (degree and certificate) SLOs. Both of these plans can be found on the SLO webpage, along with many other helpful resources for faculty, staff, and administrators, such as how to write a rubric and how to create an assessment schedule. By 2012, faculty will have completed one evaluation cycle for current degrees and certificates and, by 2013, faculty will have completed at least one evaluation cycle of each course-level SLO.

## **10. CONSENT AGENDA**

Trustee Hall pointed out that Consent Agenda Item #6 (backup packet pages 45 and 46) has been corrected to include Professor Billie Lynes (Nursing).

It was moved by Student Trustee Padilla, seconded by Trustee Chen Haggerty, to approve or ratify the following items:

### **PRESIDENT'S OFFICE**

1. Approval to change the date of the April 2010 Board meeting from April 28 to April 21.
2. Approval to change the date of the June 2010 Board meeting from June 23 to June 16.

### **HUMAN RESOURCES**

3. Approval of Personnel Transactions, dated February 24, 2010.
4. Approval to employ the following faculty under a second contract (2010-11):

Allen Caveness, Physical Education  
Damany Fisher, History, Art History, Geography, Political Sci.  
Michael Hood, Earth Sciences & Astronomy  
Curtis Simon, History, Art History, Geography, Political Sci.

5. Approval to employ the following faculty under a third contract (2010-11):

Robert Arnold, Sign Language  
Dustin Barr, Music  
Dolores Chavez, Mathematics, Computer Science  
Edwin Estes, Business Administration  
Allison Frickert, History, Art History, Geography, Political Sci.  
Kamran Golestaneh, Chemistry  
Solene Halabi, Foreign Languages  
Lance Heard, Public Services  
Janine Ma, Learning Assistance  
Jennifer Olds, English, Literature & Journalism  
Christopher Perez, Mathematics, Computer Science  
Sarah Plesetz, Nursing  
Melissa Presch, Biological Sciences  
Malcolm Rickard, Physics, Engineering  
Jamie Sakugawa, Agricultural Sciences  
Lizbet Sanchez, Foreign Languages  
Ignacio Sardinias, Architecture & Engineering Design Tech.  
James Stone, History, Art History, Geography, Political Sci.  
Crystal Lane Swift, Communications  
April Tellez, History, Art History, Geography, Political Sci.  
Dawn Waters, Agricultural Sciences  
Paula Young, Mathematics, Computer Science

6. Approval to grant tenure to the following faculty:

Toni Albertson, English, Literature & Journalism  
Gene Ano, Psychology, Education  
Rocio Avila, English, Literature & Journalism  
Stacy Bacigalupi, Psychology, Education  
Melinda Bowen, Physical Education  
Robert Bowen, Music  
Ronald Brown, Art, Animation & Broadcasting  
Alison Chamberlain, Biological Sciences  
Denise Condra, Nursing  
Elisabeth Eatman, Consumer & Design Technologies  
Thomas Edson, English, Literature & Journalism  
Jeffrey Ellwood, Music  
Timothy Engle, DSP&S  
Sun Ezzell, Learning Assistance  
Jennifer Garwick, Agricultural Sciences  
Paul Hischar, Accounting & Management  
Kenneth Huang, Chemistry  
Ron Kamaka, Physical Education  
Constance Kunkler, Nursing  
Jennifer Leader, American Language  
Lisa Ledebouer, Consumer & Design Technologies  
Eddie Lee, Counseling  
Jenny Leung, Chemistry  
Billie Lynes, Nursing  
Monique Neel, Radiologic Technology  
Shane Poulter, Counseling  
Barbara Quinn, DSP&S

Carolyn Robinson, Learning Assistance  
Hector Sanchez, Counseling  
Stephen Shull, Fire Technology  
Pauline Swartz, Library & Learning Resources  
Antoine Thomas, Counseling  
Rebecca Walker, Earth Sciences & Astronomy  
Tina Ziolowski, Medical Services

## **INSTRUCTION and STUDENT SERVICES**

7. Approval of an agreement not to reopen negotiations between the District and the Faculty Association for a modified 2010-11 agreement.
8. Approval to accept Sabbatical Reports for 2008-09 from Professors Chih-Ping Chang, Jason Chevalier, Eileen DiMauro, Deb Distante, Cristina Hernandez, Elizabeth Lawlor, Elizabeth McCormick, Maxine Sparks-Mackey, Samuel Wolde-Yohannes, and Carola Wright.
9. Approval for students to attend the Health Occupations Students of America Statewide Leadership Conference in Ontario, March 11-14, 2010.
10. Approval for jazz ensemble students to travel on a competition tour to Reno, April 22–25, 2010.
11. Approval for vocal jazz ensemble students to travel on a competition tour to Monterey April 9 - 11, 2010.
12. Approval for journalism students to attend the College Media Advisers National Convention in New York City, March 13–16, 2010.
13. Approval of activities for the Title V – Developing Hispanic-Serving Institutions grant.
14. Approval of activities for the Hispanic-Serving Institutions Education Grant – Mt. SAC Agriculture Pathways program.
15. Approval of activities and acceptance of funds for the Fostering Student Success grant.
16. Approval of activities for the Career Advancement Academy grant.
17. Approval to accept funds for the Center of Excellence CTE Hub grant renewal.
18. Approval of additions and changes for the Continuing Education program.
19. Approval for African American Student Success Project (ASPIRE) students to attend the Historically Black College Tour.
20. Approval to contract with Southern California Edison's (SCE) Energy Management Assistance Program.

## **ADMINISTRATIVE SERVICES**



21. Approval of the Appropriation Transfers and Budget Revisions Summary.
22. Approval of the Quarterly Financial Status Report for the period ending December 31, 2009.
23. Approval of the Quarterly Investment Report for the period ending December 31, 2009.
24. Approval of a Tie-Down Agreement at Chino Airport with Aero Support Groupe for the storage of the College's Gulfstream II jet.
25. Approval of a Joint Venture Agreement with Thee Christmas Tree Company to lease the College's property on the southwest corner of Grand and Amar for a three-year period.
26. Approval to renew Bus Transportation Agreements with Durham School Services, L.P. and Coach America.
27. Approval of an agreement to provide Professional Design and Consulting Services with Winefield and Associates, Inc. for the College's 2009 AQMD Annual Emissions Report.
28. Approval of the following Bid:
  - Bid No. 2870      Printing of Class Schedules for the 2010-11 Academic Year – Awarded to Ran Graphics, Inc., in the amount of \$44,026.00 plus applicable sales tax.
29. Approval of the following Change Orders:
  - Bid No. 2776      Agricultural Sciences Complex – Main Building – Daart Engineering (Fire Sprinklers Contractor) – Change Order No. 2.
  - Bid No. 2778      Agricultural Sciences Complex – Main Building – Los Angeles Air Conditioning, Inc. (Mechanical/HVAC Contractor) – Change Order No. 3.
  - Bid No. 2782      Agricultural Sciences Complex – Construction and Site Work of Equine Tack and Raptor Building, plus Site Work for Animal Care and Greenhouse – Harik Construction, Inc. (Contractor) – Change Order No. 7.
  - Bid No. 2808      Athletic Storage Building – General Consolidated Constructors, Inc. (General Contractor) – Change Order No. 2.
  - Bid No. 2823      Roof Replacements – Alcal Arcade Contracting, Inc. (Contractor) – Change Order No. 2.
  - Bid No. 2840      Re-Bid Humanities Building Exterior Improvements – Bridge/Walkway at North Parking Lot – Y&M Construction (General Contractor) – Change Order No. 2.

- Bid No. 2846      Design Technology Center – KAR Construction (Caissons and Concrete Contractor) – Change Order No. 1.
  - ER 09-06        Design Technology Center – Janus Corporation (Hazardous Materials Abatement Contractor) – Change Order No. 3.
30. Approval of the following Completion Notice:
- Bid No. 2664      Classroom Remodel – Karcher Environmental, Inc. (Demolition/Abatement Contractor)

Motion unanimously carried. Student Trustee concurred.

**11. PROPOSED REVISIONS TO BOARD POLICY 6150 – DESIGNATION OF AUTHORIZED SIGNATURES**

It was moved by Trustee Bader, seconded by Trustee Baca, to approve the proposed revisions to Board Policy 6150 – Designation of Authorized Signatures. Motion unanimously carried. Student Trustee concurred.

**12. RESOLUTION IN THE MATTER OF STATE FUNDING FOR COMMUNITY COLLEGES AND ANY ADDITIONAL INCREASES IN STUDENT ENROLLMENT FEES**

Trustee Hall said this item was placed on the agenda at his request. He referred to comments made earlier in the evening by Vice President Gregoryk regarding his belief that student fees would be increased. Dr. Hall said he is concerned that community college student fees could become perceived as nothing more than an effort by the legislature to solve the budget problem in Sacramento. He would like to see legislation that would deter the legislature from using community college student fees as general revenue. Should the legislature decide to raise student fees, Trustee Hall believes those funds should stay with the local community college. Trustee Hall said that, in conversations with Senator Bob Huff, the Senator has indicated that he would advocate that this be part of the budget resolution.

It was moved by Trustee Chen Haggerty, seconded by Trustee Baca, to approve Resolution No. 09-07 – Resolution in the Matter of State Funding for Community Colleges and any Additional Increases in Student Enrollment Fees. Motion unanimously carried. Student Trustee concurred. Trustee Hall asked that this resolution be distributed to local elected officials and other districts.

**13. ADOPTION OF A LABOR COMPLIANCE PROGRAM**

It was moved by Trustee Chyr, seconded by Trustee Bader, to approve Resolution No. 09-08 – Adoption of a Labor Compliance Program. Motion unanimously carried. Student Trustee concurred.

**14. BOARD COMMUNICATION**

- All Board members shared the following comments:

- All new employees were welcomed to the College, and congratulations were offered to those faculty members receiving tenure. Best wishes were offered to retiring staff.
- The football team, men's soccer team, and forensics team were again congratulated on their outstanding accomplishments.
- The grant from the Department of Labor was great news and couldn't have come at a better time. The Board thanked Department of Labor Secretary Solis for her support of the College.
- All Trustees are looking forward to either participating in or attending Puttin' on the Hits.
- Dr. Jack Miyamoto, Interim Vice President, Human Resources was thanked for having done an excellent job for the College during some difficult times. All Trustees thanked him for his service, his leadership, and his friendship. He will be missed. President Nixon added his thanks to Dr. Miyamoto for being a tremendous colleague and advisor who works well with everyone on campus.
- Trustee Baca said he attended Saturday's Cash for College and commended Susan Jones, Director of Financial Aid, for an outstanding event. He said he very much appreciated the support of our local legislators.

Trustee Baca said he recently had dinner with former Dean John Norton and they had a discussion about a former student – Donald Evans. Mr. Evans went to Vietnam and became a medic for the army. Dr. Baca read a letter from Mr. Evans and mentioned that he was the recipient of the Congressional Medal of Honor. Dr. Baca said that many years ago the Board began discussion on building a Veterans Memorial on campus. He would like to see the College revisit that issue.

- Trustee Chyr said he supports the idea of a Veterans Memorial on campus.  
Trustee Chyr said he appreciates the collaborative spirit on campus as we work through the current fiscal crisis.
- Trustee Bader said she enjoyed the Spring Opening Meeting held last Friday. She found it to be very informative and especially enjoyed the student performances.
- Trustee Chen Haggerty said that she also enjoyed the Spring Opening Meeting and the break-out sessions she attended. She thanked the Faculty Association for providing lunch.

Trustee Chen Haggerty noted that Mountie Carlo night is scheduled on the same night as Rowland Unified's casino night.

Trustee Chen Haggerty, who teaches at Rio Hondo College, said she is seeing more and more veterans in her classes. She said she would like to see the College do something to honor them.

- Student Trustee Padilla congratulated the College Pep Squad for winning two first-place awards and one second-place award at the United Spirit Association Collegiate Championships held earlier this month in Anaheim.
- Trustee Hall thanked Vice President Burley for speaking at the Industry Manufacturers Council Human Resources Committee luncheon. She gave an excellent presentation on what the College does for the community. Dr. Hall asked that copies of her hand-out be provided to all trustees.

Trustee Hall said he attended this month's Citizens Oversight Committee meeting – the first meeting for newly-appointed members Sam Tharpe, Mindy Miracle, Tony Torng, and Jaejin Eum. Dr. Hall said that the committee continues to operate well.

**15. CLOSED SESSION**

The Board adjourned to Closed Session at 8:34 p.m. The meeting reconvened to regular session at 9:43 p.m.

**16. ACTION TAKEN IN CLOSED SESSION**

Board President Hall reported that, in Closed Session, the Board voted unanimously not to renew the contract of probationary faculty member A01435437 for the 2010-11 academic year.

**17. ADJOURNMENT**

The meeting adjourned at 9:45 p.m.

JSN:dc