

Mt. San Antonio College



REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, July 24, 2002

3:30 p.m. Closed Session

7:00 p.m. Public Session

1100 N. Grand Avenue, Administration Building, Room 235
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than five minutes per person.*

AGENDA

CALL TO ORDER (3:30 p.m.)

CLOSED SESSION

- Student Expulsion Hearings (3:30 p.m.)
- Meeting with Labor Negotiator/Collective Bargaining Update (5:30 p.m.)
- Presidential Search

PUBLIC SESSION (7:00 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following new staff:**

Sue Ceja Tieu, Scholarship Program Specialist, Financial Aid

Jennifer Rodriguez, Clerical Specialist, Regional Health Occupations Resource Center
(current hourly employee)

Ann Savage, Director of Development, Mt. SAC Foundation

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of June 26, 2002, and the special meeting of July 12, 2002. (See backup packet pages 1 through 16.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than five minutes per person.

CONSENT CALENDAR

All matters listed under *Consent Calendar* are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

PRESIDENT'S OFFICE AND INSTITUTIONAL ADVANCEMENT

1. Consideration of approval of two contracts from the California Department of Education, Child Development Division for support of the campus Child Development Centers titled, "Child Care and Development Program-Capacity Project" (Mt. SAC #964-**\$12,524**), and "Infant and Toddler Playground" (Mt. SAC #965-**\$8,137**). These grants are to reduce the cost of childcare services for low-income student parents and to provide funds to improve childcare programs. (See backup packet page 17.)
2. Consideration of acceptance of funds for a grant titled, "Mobile Service Learning Clinic" (Mt. SAC #963-**\$787,828**) from The California Endowment. This project will provide service learning experiences to persons with disabilities, high school students, physicians, physician's assistant students, physical therapy students, and their respective faculty members, while at the same time providing on-site clinics to medically underserved populations. (See backup pages 18 and 19.)
3. Consideration of approval of activities for the grant titled, "Industry/Discipline Collaborative for Health" (Mt. SAC #949-**\$13,650**). Permission is requested to pay stipends to faculty for their participation in grant activities. (See backup packet page 20.)
4. Consideration of approval of activities for the grants titled, "Teacher and Reading Development Partnerships" (TRDP) (Mt. SAC #927-**\$275,000**) and "AmeriCorps" (Mt. SAC #928-**\$77,755**). Permission is requested to pay faculty members a stipend for work associated with the grants. (See backup packet page 21.)

5. Consideration of approval of activities for the grant titled, "Industry/Discipline Collaborative for Family and Consumer Sciences" (Mt. SAC #948-**\$600,000**). Approval is requested to hire consultants to carry out portions of the grant activities and for the purchase of food for program meetings. (See backup packet page 22.)
6. Consideration of approval of activities for a Title V grant titled, "Developing Hispanic Serving Institutions" (Mt. SAC #845-**\$475,000**). Approval is requested to pay faculty stipends, provide reassigned time and hire consultants to participate in Activities I and II. (See backup packet pages 23 and 24.)
7. Consideration of approval of assignment for the "Histologic Technician Training Program" (Mt. SAC #852-**\$278,040**). Approval is requested to pay a stipend to a faculty member for her work on the program. (See backup packet page 25.)

HUMAN RESOURCES AND STAFF & ORGANIZATIONAL LEARNING

8. Consideration of approval of Personnel Transactions, Reference No.1, dated July 24, 2002. (See backup packet pages 26 through 40.)

STUDENT LEARNING and STUDENT SERVICES

9. Consideration of approval of affiliation agreement between Loma Linda University Medical Center and Mt. San Antonio College as a clinical facility for nursing students. (See backup packet page 41.)
10. Consideration of approval of acceptance of Tech Prep Grant Award through Carl D. Perkins Vocational and Technical Education Act of 1998 (VTEA) (**\$72,630**) for 2002-03. (See backup packet pages 42 and 43.)
11. Consideration of approval of Adjunct English Faculty Orientation Workshop to be held August 9. (See backup packet page 44.)
12. Consideration of approval of stipends. (See backup packet page 45.)
13. Receive for second reading and adoption proposed Policy 614.4 – Student Health Fee Waiver. (See backup packet pages 46 and 47.)
14. Consideration of approval of a new one-year contract for the operation of WCCT, West Covina's community cable television channel. (See backup packet pages 48 and 49.)

COMMUNITY EDUCATION & ECONOMIC DEVELOPMENT

15. Consideration of approval of the Community Services Program for Fall 2002. (See backup packet page 50 through 57.)
16. Consideration of approval of additions to Community Education and Economic Development Programs. (See backup packet pages 58 and 59.)
17. Consideration of approval of Contract Education agreements – The Training Source. (See backup packet page 60.)

18. Consideration of approval of Regional Health Occupations Resource Center – Use of Grant Dollars for Food (See backup packet page 61.)

ADMINISTRATIVE SERVICES

19. Consideration of approval to pay the aviation liability insurance premium of \$37,375 to Falcon Insurance Agency of California, Inc., La Verne, CA. (See backup packet pages 62 and 63.)
20. Consideration of approval of the annual premium payment for student insurance (Insurance Company: Blue Cross Plan B) for \$35,061 for medical and accident insurance coverage for the Fall, Spring and Summer 2002-03 academic year. (See backup packet page 64.)
21. Consideration to ratify the agreements with the Los Angeles County Office of Education for business and financial data processing services (\$198,216). (See backup packet page 65.)
22. Consideration of approval of an agreement with Micro Mar Industrial Hearing & Pulmonary Management, Upland, CA, to conduct baseline hearing and testing of College employees, at a cost of approximately \$1,500. (See backup packet page 66.)
23. Consideration of approval for payment of the fine arts insurance coverage of \$2,807 to Huntington T. Block Insurance Agency, Inc. (See backup packet page 67.)
24. Consideration of approval for Professional Services, Science Complex Information Technology Facilities Planning and Cabling Design, by Vantage Technology Consulting Group of Manhattan Beach, CA (\$42,500). (See backup packet pages 68 and 69.)
25. Consideration of ratification for Professional Services, Beef Unit and Farm Equipment Buildings, by KTG Y Group, Inc. of Irvine, CA, as proposed. (See backup packet page 70.)
26. Consideration of approval for Professional Services, NPDES Report Preparation, by JT Engineering of Agua Dulce, CA (\$5,000). (See backup packet page 71.)
27. Consideration of approval of the following Bid:

 Bid No. 2518 Community Education and Economic Development Class Schedules for Spring, Summer and Fall 2003. (See backup packet pages 72 and 73.)
28. Consideration of approval to deny the claim by claimant Galatia Goliath, and that Administrative Services be instructed to notify the claimant and her attorney of the denial according to Government Code Sections 910 through 915.4. (See backup packet page 74.)

29. Consideration of acceptance of the following donations/gifts to the College:

Veterinary Medical and Surgical Group – Maxxium Pack with unused items consisting of bowls, cautery pencils and holders, gauze sponges, suction tubing and scalpel blades, valued by donor at \$550.00, to be used in the Registered Veterinary Technician Program.

Louise Pavey – One 20-gallon Cycad (Sago Palm), three feet in height, valued by donor at \$1,000.00, to be used in the Horticulture Unit.

DISCUSSION ITEMS

All items listed for “Discussion” will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Presentation of Land Asset Management Proposal – James Goodell, Public/Private Ventures LLC

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Consideration of approval for Professional Services, Landscape and Hardscape Design for the Campus Café Courtyard (\$280,000). (See backup packet pages 75 through 77.)
2. Consideration of approval of the revised Bond Building Program and Schedule Matrix. (See backup packet pages 78 through 80.)
3. Consideration of ratification of Professional Services, Master Plan and Facilities Action Plan Revisions, by Grillias.Pirc.Rosier.Alves of Irvine, CA (\$62,500). (See backup packet pages 81 and 82.)
4. Consideration of approval for Estimating Services, Bond Projects, by Bovis Lend Lease of Los Angeles, CA (\$150,000). (See backup packet page 83.)
5. Consideration of approval of the following Bid:

Bid No. 2520 Construction of Beef Unit and Tractor Barn. (See backup packet pages 84 and 85.)
6. Consideration of approval for Professional Services, New Parking Lot, by JT Engineering of Agua Dulce, CA. (See backup packet pages 86 and 87.)

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students – Rebecca Meza
2. President's Report – Dr. Bill Feddersen
3. Academic Senate Report – S.L. Wellen, President
4. Classified Senate Report – Deirdre Carlock, President
5. Other Employee Groups
6. Budget Update – Nancy Rice

BOARD COMMUNICATION

ADJOURNMENT

Future Board Meetings: August 28, 2002
September 25, 2002
October 23, 2002

Upcoming Events:

July 29, 2002	Registration for Fall 2002 Non-Credit Classes Begins – 8:00 a.m., Administration Building, Room 221
August 1, 2002	Performing Arts Center 2002-03 Season Tickets on Sale to General Public
August 9, 2002	Monthly Foundation Executive Committee Meeting – 9:00 a.m., Staff Center
August 10, 2002	Hot Blues & Cool Jazz 5 – 5:00 p.m., Hafif Estate, La Verne (Foundation major fundraiser)
August 11, 2002	Summer 2002 Session II Ends
August 12, 2002	Fall 2002 Semester Begins
August 23, 2002	President Feddersen's Retirement Party – 6:30 p.m., Pacific Palms Conference Resort, City of Industry