



REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, February 27, 2002

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 5:30 p.m., on Wednesday, February 27, 2002. Trustees Baca, Chen Haggerty, Chyr, Hall, and Pacheco were present.

STAFF PRESENT

Dr. William H. Feddersen, President, Dr. Rita Cavin, Vice President, Student Learning, Wade Frary, Vice President, Human Resources, and Nancy M. Rice, Vice President, Administrative Services

CLOSED SESSION

The Board adjourned to Closed Session to discuss the following item:

- Meeting with Labor Negotiator: Faculty Association

1. PUBLIC SESSION

The public meeting reconvened at 7:10 p.m. Student Trustee Brian Calle, Academic Senate President Barbara Mezaki, and Classified Senate President Sandra Streeter were present.

2. INTRODUCTIONS AND RECOGNITION

- A. The following new staff were introduced to the Board:

Ana Jara de Araya – Lab Technician, Biological Sciences
Sam Nassar, Student Services Program Specialist

- B. President Feddersen introduced Wayne Lutz, Aeronautics, Transportation & Travel Department Chair, who addressed the Board in his role as Faculty Advisor to the Mt. SAC Flying Team. With Professor Lutz were four students – Steve Chapman, Flying Team Captain; David Todd, Flying Team Coach; Karena Marinas, Flying Team Safety Officer; and Michelle Bathalter, Recipient of the Western U.S. Top Women Pilot Safety Award.

Professor Lutz and the Flying Team members presented Board members with the results of the Western Regional Airmeet at Chino Airport February 15-27, hosted by Cypress College. Mt. SAC came in 2nd place overall, which is significant because the top two schools earn the opportunity to participate in the national competition at Ohio State University May 18-26. In addition to the Top Community College trophy (which Mt. SAC has held for the past 12 years), the Flying Team won the Team Safety trophy.

This year the Mt. SAC Flying Team is unique because five of its 14 members are women and all three of the female pilots who participated in the Preflight Inspection Event placed in the top 10.

3. APPROVAL OF MINUTES

It was moved by Trustee Chyr, seconded by Trustee Chen Haggerty, to approve the minutes of the special meeting of January 26, 2002, and the regular meeting of January 30, 2002. Motion unanimously carried. Student Trustee concurred.

4. ACTION TAKEN IN CLOSED SESSION

None

5. CONSENT AGENDA

It was moved by Trustee Pacheco, seconded by Trustee Hall, to approve or ratify the following items:

PRESIDENT'S OFFICE AND INSTITUTIONAL ADVANCEMENT

1. Acceptance of funds to participate in the grant proposal to the City of Los Angeles Community Development Department developed to bridge the gap between health care industry needs and health care occupational educational systems and the workforce development system.
2. Acceptance of funds to participate in the grant proposal to the California Community Colleges Chancellor's Office for an augmentation to the Regional Health Occupations Resource Center (Mt. SAC #924). This grant augmentation seeks to develop a Specialty Nurse Training Program.
3. Approval of payment of stipends to a faculty member and a consultant for their participation in a grant (Mt. SAC #904 Year 2) developed to provide statewide leadership solutions for community college Psychiatric Technician Programs.
4. Approval of the purchase of food from the grant titled, "Connections: A Virtual Student Services Center," (Mt. SAC #933) for refreshments for representatives from the ten consortium colleges attending grant related work sessions. This project is designed to continue the development of a virtual student services center for non-credit/pre-collegiate basic skills/ESL students by a consortium of regional community colleges.

5. Ratification of payments of stipends and reassigned time to faculty participating in the Title V – Developing Hispanic Serving Institutions (Mt. SAC #845) grant. This grant is designed to assist the majority of students who come to Mt. SAC without the necessary skills to enroll in college level math classes.
6. Approval of payment of stipends to faculty for their participation in the grant titled, “Marketing Vocational Programs to Student Populations” (Mt. SAC #920). The purpose of this grant is to develop, pilot, assess, and provide leadership in the area of marketing vocational programs to students and potential students.

HUMAN RESOURCES AND STAFF & ORGANIZATIONAL LEARNING

7. Approval to employ the following faculty under a second contract (2002-03):

Allende, Kristina - English
 Andrews, Barry - Computer Information Systems
 Blyzka, John - Computer Information Systems
 Boryta, Mark - Earth Sciences
 Dawson, David - Art
 Evans, Douglas - American Language
 Falzone, Michael - Art
 Ford, Kelly - Physical Education/Athletics
 Garrett, LeAnn - Librarian
 Hall, Dewey - English
 Hatch, Rebecca - Sociology
 Jefferson, Paul - Public Services
 Kammerer, Linda - Family & Consumer Sciences
 Kohn, Dafna - Geography
 Landeros, Darlene - Family & Consumer Sciences
 Lopez, Audra - Agriculture
 MacDonald, Jennifer - Biological Sciences
 Masoomian, Rasool - Economics
 Meyer, Elizabeta - Biological Sciences
 Parker, Stacy - Physical Education/Athletics
 Perkins, Robert - Architecture
 Rogus, Robert - Aeronautics
 Scott, Brian - Agriculture
 Smith, John - Public Services
 Strand, Richard - Communication
 Sun, Christine - Mathematics/Computer Science
 Troxell, Cameron - Mathematics/Computer Science
 Trull, Stephen Tyler - Political Science
 Weatherilt, Sandra - Family & Consumer Sciences
 Wolde-Yohannes, Samuel - Philosophy
 Wright, Carola - Biological Sciences
 Zaiens, Marie - English

8. Approval to employ the following faculty under a third contract (2002-04):

Alvarez-Galvan, Maya - AmLa (ESL)
 Anderson, Daniel - Physics
 Archibald, Jeffrey - Communication
 Chavez, Raul - History

Chevalier, Jason - Music
Distante, Debbie - Librarian
FioRito, Arleen - Nursing
Gau, Jim J-H - Computer Information Systems
Grimes-Hillman, Michelle - Psychology
Harper, Michael - English
Horton, Tamra - English
Kemp, Kurt - Foreign Languages
Kim, Candice - Mathematics
Knapp, Joshua - Psychology
Kojima, Tetsuro - Mathematics
Lawlor, Elizabeth - Anthropology
Louie, Charis - Psychology
Mageean, Michael - English
Mirman, David - Biological Sciences
Newman, Charles - Chemistry
Nguyen, Kim-Leiloni - Biological Sciences
Olavarria, Rebecca - Law/Paralegal
Olayiwola, Joy - Nursing
Takashima, Timothy - Mathematics
Van Osterhoudt, Patricia - English
Vo, Tuan - Computer Science
Wakefield, Jeffrey - Mathematics
Walker-Guyer, Lori - Study Techniques (LAC)
Wilson, Keith - Art
Woolery, Emily - Librarian

9. Approval of grant tenure to the following faculty completing probation:

Chen, Jenny - Chemistry
Curran, Karen - Family & Consumer Sciences
Emanuel, Elaine S. - Office Technology
Goff, Michael - Physical Education/Athletics
Gold, Jill Y. - English
Griffith, Hugh M. - Mathematics/Computer Science
Little, Ursula - Physical Education/Athletics
Lobb, Elizabeth A. - Geography
Mbuti, Stanley W. - Counseling
Meggelin, Nancy - Mental Health
Munro, Matthew J. - Mathematics/Computer Science
Pedersen, Kirk - Art
Pop, Horia C. - Mathematics/Computer Science
Reyes, Mary-Ellen - Mental Health
Smith, Daniel E. - Communication
Smith, James B. - Counseling
Thomas, James D. - English
Webb, Craig A. - Earth Sciences, Photographics
Zamora, Victor Y. - Computer Information Systems

10. Approval of the following Sabbatical Leave Applications, 2002-03.

BRACKENHOFF, MARY – English (full year) – Project. Study film in much the same way as literature, by examining its history, critical theories, and genres. This will be accomplished by reading books on film's history, theories, and genres. Based on the books read and films analyzed, she will design a comparative film/literature course to be offered.

KLAWITTER, KENNETH – Communication (spring semester) – Study. Complete 18 quarter units of course work at California State University, Los Angeles toward a M.A. in Theater Arts and Dance.

SOARES, DARROW – Air Conditioning & Refrigeration (full year) – Project. Reenter the work environment and culture of construction and building facilities management for air conditioning and refrigeration. Restore awareness of work culture and study the practical use of new technologies for building automation and energy management. These two new technologies have become very important in the industry and deserve a prominent place in the curriculum. To gain short-term access to business organizations, he will reactivate his contractor's license and subcontract labor and skills to each firm.

SULLIVAN, MICHAEL – English (full year) – Project. Study an eclectic collection of late Jewish (ca. 300 BCE-100CE) deuterocanonical and extracanonical texts and early Christian (ca.50-300 CE) extracanonical texts and read recent theoretical scholarship regarding the Jesus Movement, 1st century CE Palestine, and the development of the christos myth. A critical bibliography will be published which will be useful in developing lecture material for the Bible as Literature courses.

VILLARREAL, GUILLERMO – Modern Languages – (fall semester) – Project. Research, travel and produce a short cultural reader and songbook. Travel will be to three Mexican cities to study and photograph murals, paintings, and drawings of two famous artists, Diego Rivera and Jose Clemente Orozco. While in Mexico, a collection of folk songs dealing with the Mexican Revolution will be produced.

WOLF, PHILLIP – Physics – (full year) – Project. Pursue a course of studies in Renewable Energy Systems in a university in Great Britain. The studies are about applying the basic ideas now being taught, and how engineers deal with the realities and limitations of real materials. Also, courses being taught will be enriched and made more applicable if they include examples from the alternative and renewable energy field.

11. Approval of part-time faculty development project.

COMMUNITY EDUCATION & ECONOMIC DEVELOPMENT

12. Approval/ratification of additions and/or changes to Community Education and Economic Development Programs.
13. Approval/ratification of Contract Education agreements – The Training Source.
14. Approval of the Small Business Development Center contract with the Community Development Commission of Los Angeles.

STUDENT LEARNING and STUDENT SERVICES

15. Approval of Affiliation Agreements with Clinical Training Sites for Histologic Technician Program.
16. Approval of Disabled Student Programs & Services Annual Transition Seminar on Wednesday, April 24, 2002.
17. Approval of consultants for Student Services Professional Development Program on March 15, 2002.
18. Approval of Honors students and two faculty to attend the Phi Theta Kappa International Convention in Nashville, TN April 3 – 6, 2002.
19. Approval of VTEA-Sponsored Curriculum Development Event in March 2002.
20. Approval of Service Agreements.

INFORMATION & EDUCATIONAL TECHNOLOGY

21. Approval of payment for Educational Technology Planning Luncheon.

ADMINISTRATIVE SERVICES

22. Approval of Monthly Financial Statement for January 2002.
23. Approval of an agreement with Thacker Berry Farms, Lakewood, CA to rent the College property located at the southwest corner of Grand Avenue and Amar for the purpose of selling strawberries from 3/1/02-7/31/02 at a monthly rental rate of \$1,250.
24. Approval of renewal agreements with Durham School Services, Austin, TX and Roesch Lines, Inc., San Bernardino, CA to provide bus transportation to students as part of athletic events, field trips and community education programs from 3/26/02-3/25/03 at an approximate cost of \$48,997 for Durham School Services and \$43,459 for Roesch Lines, Inc.
25. Approval to deny the claim filed February 8, 2002 by Rudy G. Macias, a student, resulting from an injury at the bookstore. Administrative Services will notify the claimant of the denial according to Government Code Sections 910 through 915.4 and refer the claim to our claims administrators.

Motion unanimously carried. Student Trustee concurred.

6. FACULTY STIPENDS FROM GRANT TITLED “DEVELOPING COMPETENCIES FOR ONLINE FACULTY” (MT. SAC #935)

Ron Reel, Faculty Association President, informed the Board that the Faculty Association and Academic Senate have approved a moratorium on distance learning and that faculty could perceive this action by the Board to mean that the College is going ahead with distance learning. He also indicated that while the backup for this agenda item asked the Board to accept the grant if awarded that in actuality the grant has been received and the purpose of this agenda item is to pay stipends.

President Feddersen said the College has agreed that we will not expand online learning, however we continue to provide support to faculty currently teaching online classes.

Board members discussed the distance learning moratorium and issues related to intellectual property rights. While Board members don't want to infringe on the moratorium, anything we can do to develop classes and be ready when the moratorium is lifted was viewed positively.

It was moved by Trustee Pacheco, seconded by Trustee Hall, to approve the stipends for the two professors provided the training would not be implemented by anyone utilizing online classes until issues on the moratorium are resolved. Motion unanimously carried. Student Trustee concurred.

7. PERSONNEL TRANSACTIONS

Faculty Association President Ron Reel referred Board members to page 23 of the agenda backup materials. Board members are being asked to approve consultant services for Karen Hanford that have already been completed.

Wade Frary, Vice President, Human Resources, said Board members had previously received information on this personnel issue. The services of an outside consultant with expertise in the area of nursing were needed by the department in the evaluation/observation of a professor. Complaints had been received from numerous students as well as the Board of Nursing. Mr. Frary explained that this is an open-ended contract because the consultant will be assisting the Professor with needed improvements.

It was moved by Trustee Hall, seconded by Trustee Chyr, to approve the Personnel Transactions, Reference No. 8, dated February 27, 2002. Motion unanimously carried. Student Trustee concurred.

8. APPROVAL OF STIPENDS

Faculty Association President Ron Reel questioned the stipend presented for Pablo Cano, Director, High School Outreach Program, because it exceeds traditional assignments.

Dr. Cavin explained that last summer the P.E. program was asked to develop an Outreach Program because other community colleges were providing programs to our high schools. That person built the program to the point that there is now an outreach program at every high school in the College district. He coordinates all those programs and visits each high school on a regular basis to monitor the programs. Community Education is also involved. This estimated stipend amount is based on the number of hours this individual worked last semester. The Student Learning Team is reviewing this position to determine how it will be handled in the future.

Trustee Hall again stated that wherever possible he prefers not to be put in a position of ratifying action.

It was moved by Trustee Hall, seconded by Trustee Chyr, to approve the stipends as presented. Motion unanimously carried. Student Trustee concurred.

9. BUDGET ADJUSTMENT

Faculty Association President Ron Reel asked whether the monies designated for Cesar Chavez Day are grant monies and noted that the Faculty Association is in support of funds being spent on Cesar Chavez Day. Nancy Rice responded that the funds are from a state grant.

It was moved by Trustee Pacheco, seconded by Student Trustee Calle, to approve the Budget Adjustment. Motion unanimously carried. Student Trustee concurred.

10. ESTABLISHMENT OF A TEMPORARY CASH LOAN

Board members asked for clarification on how much money will actually be used of the \$5 million transferred because of concerns about the lost interest. Nancy Rice assured Board members that the College will continue to receive interest on the funds not used. It was originally thought that proceeds from the sale of the first series of general obligation bonds would be received in March or early April; however, they will not be received until May 2. As the College proceeds with the planning stages of the Master Plan Facilities Projects, expenses are being incurred. It was the hope of the College that the Building Fund could operate with a deficit balance until funds were received, however, the County will not allow that to happen.

Jeff Holstien told Board members that the majority of expenses to this point are architectural fees. Many of the architects have been working since December and it's not fair to ask them to wait until May to receive payment.

It was moved by Trustee Pacheco, seconded by Trustee Hall, to approve the establishment of a temporary cash loan by transferring \$5,000,000 from the General Fund to the Building Fund to enable the College to proceed with Master Plan Facilities Projects and its expenses. Motion unanimously carried. Student Trustee concurred.

11. CONSULTANT SERVICES RELATED TO UTILITIES BILLINGS

Faculty Association President Ron Reel pointed out that this consultant has already been hired by the College and performed the work. He also questioned the need for a consultant since the College's records show these bills were paid. Trustee Pacheco asked why this wasn't turned over to the College's legal counsel and/or why the College didn't file a complaint with the Public Utilities Commission.

Nancy Rice explained that the College is part of an electricity consortium through the Community College League of California (CCLC). As a member of that consortium, the College's electrical services were switched from Southern California Edison to PG&E, which was later purchased by Enron. Bills were paid to Enron, which then forwarded payment to Southern California Edison.

The College recently received a three-month electricity bill from Southern California Edison (SCE) for \$628,000; however, College records indicated that the College had already paid the same three-month bill to Enron. The College tried to resolve the issue with SCE, but was unable to do so, and SCE was threatening to turn off power. Because the utilities' bills are so complicated and the urgent need to resolve this issue, the College entered into an agreement with Dan Jenkins who has been working with the CCLC and assisting districts with billing problems that have resulted from the Enron bankruptcy.

It was moved by Trustee Hall, seconded by Trustee Chen Haggerty, to ratify an agreement with Dan Jenkins of Jenkins, Larsen & Associates to be compensated at a cost not to exceed \$1,500 for the services he is providing to resolve a billing problem that occurred as a result of the Enron bankruptcy. Motion unanimously carried. Student Trustee concurred.

12. BOND SERVICES PROVIDED BY BOVIS LEND LEASE, INC.

It was moved by Trustee Hall, seconded by Trustee Pacheco, to approve an agreement with Bovis Lend Lease, Inc., to provide staff services for clerical, accounting, and special projects related to the Bond for the Purchasing and Fiscal Services Departments at a cost not to exceed \$50,000 for the first year. Motion unanimously carried. Student Trustee concurred.

13. APPROVAL OF BIDS

A correction was made to the bid information distributed. The agenda item numbers should read #30 rather than #31.

It was moved by Trustee Pacheco, seconded by Trustee Hall, to approve the following bids:

- A. Bid No. 2510 Replacement of Aluminum Wire & Associated Integral Components in the Technology Building. Awarded to American Electric Company in the amount of \$23,000.
- B. Bid No. 2511 Access Compliance - Phase I, Renovations to the Student Life Center and Technology Buildings. Awarded to HMI Construction in the amount of \$67,700.
- C. Bid No. 2512 Access Compliance - Phase I, Restroom Facilitation/Ramp Construction. Awarded to Harik Construction in the amount of \$347,370.

Motion unanimously carried. Student Trustee concurred.

14. ASBESTOS ABATEMENT PROJECT

Board members were told that all costs related to removal of tiles and abatement of the asbestos are estimated to be \$150,000 and will be completely funded by Hazardous Materials Grant funds.

It was moved by Trustee Chyr, seconded by Student Trustee Calle, to approve an agreement with H2 Environmental Consulting Services, Inc., Chino, CA to provide professional services to remove tiles and abate asbestos from the tiles in the main gymnasium at a cost of \$1,000. Motion unanimously carried. Student Trustee concurred.

15. COMMENTS BY BOARD PRESIDENT

Trustee Baca said that while he understands it may be necessary to bring items to the Board for ratification, those occasions should be rare and items should include a statement as to the reason it is being ratified rather than receiving prior approval.

He also said he realizes that the Faculty Association doesn't see agenda items until the agenda is published, but he suggested that when they have questions regarding agenda items they should discuss those questions/concerns with the administration prior to Board meetings.

16. PERFORMANCE AUDITING OF GENERAL OBLIGATION BOND PROJECTS

Nancy Rice informed Board members most districts are engaging the services of the same organization to perform both the performance and financial audits because of overlapping information. As the financial firm reviews expenditures, they are also reviewing completion of the projects. These agreements will be approved on a yearly basis. Information from these audits will be presented to the College Oversight Committee, which will then communicate the results to the public.

It was moved by Trustee Hall, seconded by Trustee Chyr, to approve an agreement with Vicenti, Lloyd & Stutzman to provide performance auditing of the College's General Obligation Bond Projects for the first year of the College Bond Building Program in compliance with Proposition 39, and at a cost not to exceed \$6,900 for the first year. Motion unanimously carried. Student Trustee concurred.

17. BOARD POLICIES – FIRST READING

President Feddersen asked that proposed policy 505.1 – Grading Symbols be pulled from the agenda for further review by staff. Board members received the following revised/amended Board Policies for first reading and discussion:

1. Amendment to Board Policy Sections 821.3(j) and 821(k) relating to the number of days to request a dismissal of specific citations to be consistent with California Vehicle Code Section 40215, to read 30 calendar days instead of 45 workday days.
2. Revisions to policy 101.5: Student Representative to the Board of Trustees (to conform with Education Code changes).

President Feddersen reminded Board members that the College subscribes to a policy/regulation service provided by the Community College League of California (CCLC). As laws change, the League provides member colleges with updated policies/regulations. When information is received where we are not in compliance, we will bring those policies to the Board for review. A change in the policy relating to the minimum standards for the student trustee was received in February. With the changes, a part-time student could now serve as student trustee and have a lower cumulative GPA. While it lowers our current standards for the student trustee, Dr. Feddersen told Board members that the College can't have a policy in conflict with state law.

Student leaders Laura Mendoza and Manish Jain addressed the Board regarding the following issues:

- They would like to review the criteria the Board uses to decide whether the student trustee can make and second motions and whether to allow the student trustee to attend closed sessions, other than closed sessions on personnel or collective bargaining issues.

- While the proposed policy states eligibility requirements for the student trustee, are those requirements the same for a student to be eligible to run for the position? Could those requirements be applied to all Associated Students elected offices?
- Disappointment in seeing the grade point average and units required dropped so much.

The above policies will be placed on the March Board agenda for Board action. The accompanying administrative procedure and regulation related to the student trustee will also be brought before the Board at the next meeting.

18. REPORTS

1. Laura Mendoza, President, Associated Students, reported the following:

- Information was distributed on Dr. Drew Pinsky, who spoke on February 14, as part of the College's new Speaker Lecture Series. She also distributed information on a performance by Sandra Kamusikiri as Biddy Mason on February 28, also part of the Lecture Series.
- Armida Mendoza, new Associated Students Vice President, was introduced.
- Winnie Yee will serve as the student representative to the Presidential Search Committee. Brian Calle is serving as both a student and Board representative.
- Budget presentations are still underway and Senate deliberations will begin immediately after the presentations. Board members were invited to attend and see how the process works. Meetings are held on Tuesdays and Thursdays, 3:00-4:00 p.m.
- Associated Students now have a website: <http://as.mtsac.edu>
- The Speaker Lecture Series has approved inviting Mark Plotkin, renowned ethnobotanist to be our Earth Week speaker on April 26. The Associated Students and several College clubs (Eagle Club, Native American Club, Bio-science Club) are co-sponsoring this speaker. This will be on the March Board agenda for approval.
- Student Amy Nguyen invited Board members to *Shades of All Colors*, a multicultural event with performances and food of many cultures, to be held March 14, 7:00 p.m.

2. President Feddersen's report included the following:

- The President announced that Manish Jain has been selected from nearly 1,600 nominations to the All-USA Academic First Team, which is the most prestigious academic award that a community college student can receive. First Team and Second Team members will be featured in a full-page article in *USA TODAY* on April 22, so we can't release information to the press until after that date.
- The College has another outstanding women's basketball team this year with a record 26 wins and 7 losses. They have won the South Coast Conference Championship and are seeded #4 in the State Championships. On Wednesday, March 6, 7:00 p.m., they will play either Rio Hondo or Riverside. Kudos were given to Coach Laura Beeman and team players for an outstanding year.

- President Feddersen distributed information on Mark Plotkin, proposed Earth Week speaker. Because this wasn't approved by the Speaker Lecture Series committee in time for the February agenda, it will be placed on the Board's March agenda.
- The President reported on a state Chief Executive Officers' meeting he attended last week where he received a report from the state legislative analyst on the Governor's proposed budget. It is not good news – they're predicting an additional \$5 billion deficit for the state. Seven billion of the total \$14.5 billion projected deficit is in the base funding, which means it's a permanent reduction.

The President said the Prop 98 guarantee is not guaranteed. It can be set aside by the legislature by a two-thirds vote. In addition, the COLA (cost of living adjustment) was reduced for next year from 2.15% to 1.99%. While the College has issued a "budget holiday" for 2002-03, there are still institutional budget issues that must be addressed.

- Related to enrollment, the College could be as much as 10-12% over cap at the end of this year. As a result, Dr. Cavin is working with the Deans and the Enrollment Management Committee on the number of sections that will be scheduled next year. The College's goal is to be 3% over cap. Because of the "surge" in enrollment this past year in Technology & Health and P.E. Divisions, the Enrollment Management Committee is reviewing the enrollment management plan, which is appropriate since it's been almost five years since it was developed.
- Nancy Rice presented the preliminary (best estimates) budget assumptions for the 2002-03 College budget. With the College's apportionment base reduced by \$1 million, the College is anticipating approximately \$99 million in revenue and expenditures of almost \$102 million, for a deficit of \$2.5 million. For the current year, 2001-02, Ms. Rice said she expects to end the year with an estimated surplus of \$2 million because budget control officers have been told that due to the "budget holiday" they will be able to carry over funds not spent this year to their 2002-03 budget. These "savings" carry over funds will help departments get through a very difficult budget year.

3. Barbara Mezaki, Academic Senate President, reported the following:

- The Senate has received ten nominations for "Outstanding Faculty."
- Changes to the Senate Constitution are still under discussion. One change being reviewed is changing the term of President to two years.
- Issues currently being discussed by the Senate include:
 - Mediation process for proposed new courses
 - Grading policy with regard to dishonest conduct and W grades
 - Distance learning course approval process
 - 18-unit limit
 - Validation study and English 68 prerequisite
 - Educational Technology Plan (Classroom technology)

- The following two resolutions are pending in the Senate:
 - Academic Senate, Faculty Association, Classified Senate joint resolution on parking
 - Faculty involvement in the Presidential Hiring Process
4. Sandra Streeter, President, Classified Senate, reported the following:
- The Classified Senate wholeheartedly supports the resolution originating in the Academic Senate regarding the parking situation during the first two weeks of school.
 - Deirdre Carlock, Secretary, Human Resources, is the new President-Elect of the Classified Senate.
 - The Senate is working on a letter to local legislators encouraging them to vote against a Proposition 98 waiver.
5. Other Employee Groups
- Representing the Faculty Association, Professors Ron Reel and Terri Smith reported the following:
 - Professor Reel distributed information prepared by the Faculty Association showing an eight-year history of the College's income and reserves. Noting that bargaining between the Association and the College has now gone to Fact Finding, Dr. Smith said the Faculty Association feels strongly that the proposal submitted by the faculty is fair and that faculty deserve the additional raise. Board members were given a sheet defining the difference between arbitration and fact finding.
 - Board members were also given copies of a Government Code section that they believe allows them to meet in Closed Session with the Board of Trustees. The Faculty Association would like to discuss negotiations with the Board in Closed Session without members of the Board's bargaining team in attendance.
 - Board members were given confidential information to update them on a grievance. They were told by Dr. Smith that the Board needs to investigate this grievance process. Dr. Smith said there are currently four outstanding grievances on the same issues.
 - The Faculty Association again stressed its need for adequate office space.

19. COMMUNICATION

- Speaking as a faculty member, Professor Terri Smith said she is upset with the way faculty are being treated, i.e., new faculty get new furniture, but faculty who have been here for many years don't. She also complained that the ladies room in the science building is in need of repair.
- Professor Nick Crow said he had spent time studying the IPEDS (Integrated Postsecondary Educational Data System) reports submitted by the College and has said that the percentage of total revenue spent on instruction has dropped over the past ten years.

- Professor Ron Reel voiced his concern that faculty will be cut because of reductions in the budget. He suggested that the College budget should be reviewed to see if funds can be better utilized. Noting that the Board hears about student accolades every month, he commented that students don't get to that point by themselves and the College should value its faculty.
- Student Trustee Calle made the following comments:
 - He said he would like to see the Board have the opportunity to discuss the Faculty Association issues as a Board so some progress can be made.
 - He would like to see the Faculty Association listed under Reports on the Board agenda.
 - Where possible, he would like to receive information prior to reading it on a Board agenda. Speaking specifically about the Enron situation discussed earlier, he said he would like to have done some independent research, however, didn't have the time.
 - He commended Amy Nguyen for all the work she is doing in putting together the *Shades of All Colors* event.
 - He congratulated both Assemblyman Bob Pacheco and President Bill Feddersen for their recent ACCCA awards.
- Trustee Pacheco made the following comments:
 - Related to Professor Smith's comments, she said the Board is not here to micromanage the College, however, she is outraged that the bathroom situation has gone on for so long. She also thought there should be a policy to change out furniture for faculty. The College needs a plan for ongoing maintenance so concerns are taken care of in a reasonable period of time.
 - Regarding meeting with the Faculty Association in Closed Session, the Board has its own bargaining team and while she wouldn't mind meeting with the Faculty Association, she doesn't want to bypass the Board's Team.
 - Trustee Pacheco said the Student Trustee should have a high degree of ethics but cautioned against getting into educational elitism.
 - Trustee Pacheco gave an update on what her husband, Assemblyman Bob Pacheco, is doing in Sacramento to support funding for community colleges. She specifically mentioned waiving Prop 98. It was recommended that we write to our local legislators and specifically ask if they are going to vote to waive it.
 - Pat Rasmussen was commended for being named Woman of the Year by Senator Margett.
 - Trustee Pacheco mentioned a Cal Grant workshop where Assemblyman Pacheco had been asked to speak and was "bumped" with Senator Romero. Audrey Yamagata-Noji clarified that while the agenda had been prepared with Assemblyman Pacheco as the primary speaker, the College had been notified that he was unable to attend.
- Trustee Chyr extended his condolences to Trustee Hall whose father passed away last week. Trustee Chyr said he spoke briefly last month to Ms. Rice and President Feddersen about the way the College conducts vendor audits. He would like to see the College review its contract agreements and issue RFP's (Request for Proposals) on a regular basis rather than just annually renew agreements such as the agreement

for legal services. He indicated that he will be working more on this with Ms. Rice and may be bringing back something for the Board's review.

- Trustee Hall made the following comments:
 - He shared his views on the growth the College has been experiencing this past year. While he doesn't want to turn students away, he is concerned that we don't have enough faculty or adequate facilities to handle such growth. He said maybe turning away students is one way to get the state and politicians' attention to the needs of community colleges.
 - He cautioned Board members that there is a "me to" clause in employee contracts and the figures provided by the Faculty Association on what it would cost to come to agreement are much greater when costs for other groups are included.
- Trustee Chen Haggerty said as a new Board member she is watching carefully how taxpayers' money is being spent. She agrees with Trustee Chyr that we need to deal with contract services fairly but also want to make sure we get the best service at the best price.
- Trustee Baca echoed earlier comments that adequate and clean restrooms should be provided to faculty, staff, and students. He indicated it would be appropriate to use College reserves to make these improvements. He also said there should be some kind of minimum standards established for classrooms and faculty offices so they can function effectively. He offered congratulations to the following:
 - Students who participated in the Vocational Industrial Clubs of America (VICA) regional competition held January 26 and won 17 gold medals and six silver.
 - The Forensics Team for taking top community college honors at two recent speech tournaments – the Southwestern College Invitational and the Sunset Cliffs Tournament. Mt. SAC's team took first-place community college honors and second place overall at both tournaments.
- Several Board members commented on the following:
 - Thoughts and prayers were sent to former Trustee Dexter MacBride who was recently hospitalized.
 - Commendations were given to the Mt. SAC Flying Team for winning the Top Community College trophy and second place overall at the Pacific Coast Intercollegiate Flying Association's SAFECON 2002.
 - President Feddersen was congratulated for receiving the Buttimer Administrator of the Year Award from the Association of California Community College Administrators.

20. ADJOURNMENT

The meeting adjourned at 11:15 p.m.

WHF:dc