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BOARD BRIEFS

*Summary of meeting highlights and actions taken by the Mt SAC Board of Trustees*

**Meeting Date:** Wednesday, February 19, 2014 **Location:** Founders Hall

**Future Board Meetings**: February 22 (Board Study Session), March 19 (Third Wednesday), April 9

A moment of silence was observed in memory of retired employee **James Deiner**, who passed away on January 16, 2014, at the age of 69, after a relatively short battle with bone cancer. He first worked at Mt SAC in Public Safety and then in the Maintenance and Operations area for 38 years, before enjoying retirement in his home in Yucaipa with his family.

**REPORTING OF ACTION TAKEN IN CLOSED SESSION**

1. In closed session this evening, the Board approved a settlement with the EEOC, and a settlement and release with a former Classified employee (number ending in 5848), subject to approval of the parties. The vote was 7 to 0.
2. In closed session this evening, the Board took action to approve a settlement and release for an employee (number ending in No. 4072). The vote was 7 to 0.
3. In closed session this evening, the Board took action to non re-employ a faculty contract for employee number ending in 4955. The vote was 7 to 0.
4. None.

**CAMPUS LEADERSHIP REPORTS**

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA Unit 262, the Mt. SAC Foundation, and Associated Students. Detailed presentations are available in the official minutes posted online.

**ACTIONS OF THE BOARD**

**CONSENT CALENDAR**

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college’s website.*

* Approved the Appropriation Transfers and Budget Revisions Summary
* Approved hiring various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines
* Approved the Quarterly Investment Report ending December 31, 2013
* Approved the Quarterly Financial Status Report ending December 31, 2013
* Approved the re-issuance of stale-dated warrants, as listed
* Approved the revision of a contract with G2Solutions Incorporated to provide the College with a secured electronic connection with the Department of Justice to process fingerprint Live-Scan for newly hired faculty, staff, and volunteers
* Approved a renewal agreement with Student Transportation of America, Inc for bus services for transporting students to athletic events, field trips, and Continuing Education programs
* Approved a renewal agreement with Verizon Wireless for the operation of a mobile/wireless communications facility
* Approved a renewal agreement with Orbach, Huff, Suarez & Henderson LLP for legal consulting services on an as-needed basis
* Approved to pay a 50% advance deposit to Midas Event Supply for the cost of 200 chairs, not to exceed $1,450
* Approved agreements to provide Professional Design and Consulting Services with H2 Environmental Consulting Services for Classroom Building Demolition, P2S Engineering, Inc for Facilities Emergency Operations Center and Food Services Building Projects, PAL id Studio the Professional and Organizational Development and the Humanities Building Testing Services Center Projects, and with Ariane Lehew Associates for the Parking Structure Project
* Approved the reduction of $220,128 to the contract amount, the reduction of the lease period to 35 days, and the acceptance of the financial reconciliation and Notice of Completion on the Administration Building Site Improvements Project using the Lease/Leaseback Construction method
* Approved purchase of five 2014 GMC Savana eight-passenger vans
* Approved purchase of audio-visual equipment
* Approved Personnel Transactions
* Approved Recommendation to Employ Faculty Under Second Contract – 2014-15
* Approved Recommendation to Employ Faculty Under Third Contract – 2014-16
* Approved Recommendation to Grant Tenure – 2014-15
* Approved allowing Journalism students and a faculty member to attend the College Media Advisers Spring National Convention in New York, NY, March 13‑16, 2014
* Approved allowing Aeronautics students and a faculty member to attend the Women In Aviation, International Conference in Orlando, FL, March 6-9, 2014
* Approved allowing Forensics students and a faculty member to attend the Phi Rho Pi National Championship Tournament in Denver, CO, April 3-12, 2014
* Approved allowing Phi Theta Kappa students and faculty to attend the Phi Theta Kappa International Convention in Orlando, FL, April 24-26, 2014
* Approved allowing students and faculty to attend the Health Occupations Students of America Leadership Conference in Anaheim, CA, March 29-April 1, 2014
* Ratified participation of Aeronautics students and faculty who attended a practice event in Prescott, AZ, January 17-19, 2014
* Ratified participation of Aeronautics students and faculty who attended the SAFECON Conference in Prescott, AZ, February 2-9, 2014
* Approved the Developmental Education Spring Conference at Mt. SAC, April 18, 2014
* Approved acceptance of funds from Kaiser Permanente Baldwin Park Medical Center
* Approved an affiliation agreement with Saddleback Memorial Medical Center
* Approved a contract amendment to the ambulance service for the 2014 Mt. SAC Relays
* Approved an amendment to the contract with In-N-Out Burger
* Approved two sabbatical leave applications for academic year 2014-15
* Approved modified courses effective with the 2014-15 academic year
* Approved Continuing Education Division additions and changes to courses
* Approved a Consulting Agreement with the McCallum Group, Inc.
* Ratified a contract with P & R Business Services to provide temporary accounting expertise, on an as-needed basis, as Mt SAC Foundation accounting transitions to the Fiscal Services Department
* Approved a contract with AcademicWorks

**ACTION ITEMS**

* Approved appointment and re-appointment of members to the Citizens Oversight Committee

**INFORMATIONAL ITEMS**

* **George Bradshaw**, Dean of Enrollment Management, gave a presentation on the Spring 2014 enrollment numbers. He began by explaining that Spring enrollment started off soft, partly because the economy is improving. To assist in boosting enrollment, marketing efforts were implemented, including targeted emails to students and external outreach to high schools. Spring enrollment data showed that enrollment increased slightly from 26,065 in Spring 2013 to 26,463 this year. Total class offerings are also up slightly from Spring 2013 (2,901)) to 3,000 this year.
* Fiscal Services Associate Vice President **Rosa Royce** gave an overview of the Governor’s 2014-15 budget proposal for community colleges. The state is projecting revenue growth as a result of strong income tax collections and education is one of Gov. Brown’s priorities. As proposed, there will be no changes to current student fees. Nearly $593 million is proposed to eliminate all cash apportionment deferrals (Mt. SAC’s deferral was $313 million in 2012-13). The governor also proposed allocating $39 million for Proposition 39 energy efficiency projects and workforce development. Mt. SAC would receive approximately $1 million. Gov. Brown has proposed providing the Chancellor’s Office with $1.1 million to develop leading indicators of student success and to monitor districts’ performance. He also reiterated his commitment to provide funding in 2015-16 to implement the plans being developed by regional Adult Education consortia.
* **Aida Cuenza**, Director, Arise Program (AANAPISI Grant), provided an update on the program, started in 2011 and funded by a $2-million grant. More than 300 students have participated in activities that support diverse student needs, including English language development, counseling and advising, and basic skills instruction. Several workshops designed and offered by the AmLA Department and Writing Center have also been offered.

**DISCUSSION ITEM**

* Received for information revised Administrative Procedure 4350 – Student Travel Guidelines

**EMPLOYEE INTRODUCTIONS**

**Newly Hired Staff**

**Classified**

* **Gabriel Aragon**, Refuse and Recyclable Collector (Grounds)
* **Christopher Duran**, Electrician (Facilities Planning and Management)
* **Gloria Munguia**, Budget and Accounting Technician (Fiscal Services)

**Management**

* **Marisa Fierro**, Director, Development and Alumni Relations (Foundation)
* **Annette Limon**, Special Projects Manager (Community and Career Education)

**EMPLOYEE RECOGNITIONS**

* **Michael Kwiatkowski**, Project Program Specialist, Tutorial Services, received a Certificate of Service, in absentia, for seven years of service.
* The **Mt SAC Robotics Team** and Coach **Martin Mason** were recognized for back-to-back National Championships in Robo-magellan (a large-scale ground-based autonomous navigation challenge). The team is also the current National Technical Machinists Association Combat Robot champions with its robot SACrifice.

For the complete agenda and minutes for this Board of Trustees meeting,

please visit: ***http://wwwmtsacedu/administration/trustees/meetingshtml***

**TRUSTEES**

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Judy Chen Haggerty, *Esq.,* Dr. David K Hall, Robert Hidalgo, Laura Santos

Karina Maureira, *Student Trustee*

Dr. William T. Scroggins**,** *President & CEO*