

## Chapter 7 – Human Resources

### **BP 7601 Police and Campus Safety Department Internal Policies and Procedures**

**Reference:**

Education Code Sections 72330-72332; Government Code 1029-1031.5; Penal Code 832-832.8, 13510-13519, 13550-13553

This Policy authorizes the President/CEO to establish internal policies and procedures for operations of the Police and Campus Safety Department. These procedures shall be written to be consistent with provisions of law, but will not encompass all laws relating to the operational policies and procedures of the Police and Campus Safety Department.

This Policy specifically authorizes the President/CEO to implement an online policy manual system to provide direction and guidance for all members of the Police and Campus Safety Department, to provide operational policies for law enforcement, and to constantly monitor changes in laws and legal decisions to ensure current knowledge and best practices. Authorized subscribers will be determined by the President/CEO and will include, at a minimum, current members of the President's Advisory Council.

In cases for which a standard policy of the online manual may differ from a Board Policy, Administrative Procedure, or Board Resolution, that policy will be reviewed by the Chief of Police in consultation with the Vice President of Administrative Services; annotated to maintain consistency with Board Policies, Administrative Procedures, and/or Board Resolutions; and referred to President's Advisory Council for recommendation to the President/CEO who will implement the changes necessary to maintain compliance.

In cases for which a standard policy of the online manual may differ from contract language or introduce matters not addressed in the exclusive bargaining agreement with CSEA 262, that policy will be reviewed by the Chief of Police and the CSEA 262 president, or designee. If mutual agreement is reached, the online manual will be annotated to maintain consistency with the exclusive bargaining agreement with CSEA 262. Differences in reaching consensus on matters subject to collective bargaining shall be subject to negotiation.

Approved: September 13, 2017