

Minutes for July 9, 2019

**12:30 to 1:30 p.m., 6-144**

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| **VOICES** | | | |
|  | Loralyn Isomura – Appointed by CSEA 262 |  | Ralph Jagodka – Appointed by Faculty Association |
| X | Gabby Sesma – Appointed by Classified Senate | X | Ruben Flores – Appointed by CSEA 651(Co-chair) |
| X | Lianne Greenlee – POD Director | X | Melissa Cone – Appointed by Confidentials (Co-chair) |
|  | Vacant – Appointed by Academic Senate |  | Vacant – Appointed by Management Steering |
|  | Julie Laverty – Appointed by the President |  |  |
|  |  |  | Guest: |

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| **ITEM** | **DISCUSSION** | **OUTCOME** |
| Minutes | Reviewed June minutes | Reviewed minutes for accuracy, minutes approved by acclamation |
| Celebration of Excellence (CoE) | Discuss 2019-20 CoE date,  Send personal invitation to BOT members,  Provide a list of awards and awardees,  Track awards monthly (June 2019-May 2020), determine chairs or leads of departments/committees to send invitations to for future,  200 invitations is a good amount, provide invitations to Classy Award winners at the Classys,  100 pin cards,  Add Outlook meeting invite to save the date.  Use same slideshow template for future CoE,  Use same toppings as this year  Finalized date/time?  Discuss food options, ice cream, appetizers? | Reserved Founders Hall for 5/29/2020 from 10am-3pm so we can do morning or afternoon event to accommodate facilities/maintenance or those who work earlier shifts depending on award winners throughout the year. Will finalize time and food as date gets closer. |
| Way to Go Joe | Police & Campus Safety handed off the Joe Mountie to Vet Tech program last month. Send the voting survey to Vet Tech as an option for selecting the next department. | Ruben will coordinate with Vet Tech to select next winning department in August for delivery in September 2019. **Awards to be delivered:**  December  March  June  September |
| College Champion Awards | Deadline was extended – 7/8/19  Review/ categorize nominations and provide to Dr. Scroggins.  Request name plates to be made (Art Morales) & mounted on trophies  Winners Announced at CPD and Fall Flex Day and presented trophies at September Board Mtg | **2018**: Emails sent (5/23, 6/5 & 6/12), deadline was 6/15, 15 nominations received  **2019:** Emails sent (6/3, 6/12, 6/20, 6/27, & 7/8)  Initial deadline was 6/21, extended to 7/8, 30 nominations received |
| Shout Outs | Review revisions made to shout out distribution areas | Updated distribution areas  Will update the VOICES shout out webpage to organize winners by Fiscal Year  Will send out announcement “Be COOL, send out a summer shout out!” (sent 7/25/19)  Future Campus Announcements will be sent from VOICES email to listserve  Will send out seasonal shout out emails (Stay Cool Summer, Give Thanks, New Year, etc.) |
| Membership Changes | Reached out to Academic Senate and Management regarding new appointments.  Ralph will be on leave from June 15, 2019 – Feb. 23, 2020. | Ruben emailed Chisa and Marissa/Jennifer for new appointments, no response as of yet. |
| Projects/Events Timeline | Initial discussion of roles and responsibilities for various events and or awards throughout the year. Await fulfillment of current vacancies.  Omni-update? | Reviewed projects/events timeline |
| 2019-20 PFM with Membership changes | Review Purpose, Function & Mission for new committee members | Reviewed 2019-20 PFM and will review again once we have a full committee |
| 2019-20 Meeting Dates & Times | Confirmed 2nd Tuesday of each month, 12:30-1:30pm, 6-144 (POD Innovation Room)  Outlook invites sent to committee |  |
| **Next Meeting** | **TENTATIVELY: Tuesday, August 13, 2019 – 12:30-1:30 pm – 6-144 (POD Innovation Room)** | |

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| TOPICS FOR FUTURE MEETINGS | |
|  | Website |
|  | Repository |
|  | Award listing – descriptions of each award to be added |