

Agenda for May 9, 2023

**12:30 to 1:30 p.m., Zoom Meeting**

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| **VOICES** |
| X | Loralyn Isomura – Appointed by CSEA 262 | X | Ann Walker – Appointed by Faculty Association |
|  | Jennifer Kissel – Appointed by Classified Senate  | X | Ignacio Flores – Appointed by CSEA 651(Co-chair) |
| X | Lizette Henderson – Acting Assistant Director, POD | X | Melissa Cone – Appointed by Confidentials (Co-chair) |
| X | Maribel Gonzalez – Appointed by Academic Senate | X | Desiree Marquez – Appointed by Management Steering |
| X | Derek Dokter – Member-at-large |  |  |
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| **ITEM**  | **DISCUSSION** | **OUTCOME** |
| Minutes | Review April minutes | Held for next meeting. |
| Recognition | Campus announcement: Retirement of Way to Go Joe awardIntroduction of “Ode to You” award | Student Life was the last recipient of Way to Go Joe (award delivered in October 2022).Due to the ongoing discussions of how to replace the award we have not passed this award on to another department. Committee was unanimously in favor of replacing the Way to go Joe award with a new title of “Ode to You.” Communication to be sent campus-wide in late May, Student Life to select a new recipient in June, and award to be delivered in July. Then quarterly moving forward Terms: Jan-MarApril-JuneJuly-SeptemberOctober-DecemberWill remain as a department-to-department award. |
| Committee Membership | Member-at-large position vacancy  | Welcome to Derek Dokter, new member-at-large! |
| Shout Out | May Announcement date and theme | Employee Appreciation-themed Shout Out, plan to send week of 5/15.Certificates delivered via email by 5/31. |
| Annual Planning Memo | Review Committee Goals (Column 3) – Due June 9 | Committee updated Outcomes/Accomplishments for 2022-23 for submission to the President’s Office before 6/9/23. |
| Final Employee Engagement for 22-23 | Available BudgetAppreciation Ideas PortosPanera - Bagels | Portos –Melissa to get a quote from Portos.651 Employee Count – Ignacio to get updated number of employees for grounds and custodial staff.Budget – Lizette to check on available funds. |
| Website Update | MinutesShout OutsPurpose and Function Statement  | Melissa will update before 6/9/23. |
| College Champion Awards | Plan for Announcement in early June  | Nominations will be open June – July.New President, Dr. Garcia will select recipients of award for presentation at September board meeting.  |
| Final Meetings for 22-23 | Discuss Summer Meeting Schedule | Committee agreed to continue meetings in the summer.  |
| **Next Meeting** | **Tuesday, June 13, 2023 – 12:30-1:30 pm – Zoom Meeting**  |

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| TOPICS FOR FUTURE MEETINGS |
|  | Website |
|  | Repository |
|  | Award listing – descriptions of each award to be added |
|  | Use of Mt. SAC Social Media, Marquee, and tv screens across campus as additional outreach  |