



Textbook & Instructional Materials Committee Meeting

Agenda, Fall 2024

September 13, 2024

(10:30 AM – 12:00PM, Zoom)

<https://mtsac-edu.zoom.us/j/87528168004>

x	(Faculty, at large) Mary McGuire	x	(Student Services) Gabi Quiroz	x	(Assoc Students) Toni Lopez
x	(Faculty Co-chair) Monika Chavez	x	(Faculty, at large) Briseida Ramirez		(Assoc Students) VACANT
x	(Bookstore) Erik Guss		(Faculty, at large) Sandra Weatherilt		
x	(Student Services Manager) Eric Lara		(Faculty, Aux Services) VACANT		
x	(Manager Co-chair) Romelia Salinas		(Faculty, EOPS, CARE or CalWORKS) VACANT		

Time Allotted	Item	Leader	Action Needed (discussion, decision, etc.)
10 min 10:30-10:40am	Welcome & Approval of Minutes	RS/MC	Approval
20 min 10:40-11:00am	ZTC/OER Reporting Form	LI	Discussion, Feedback
20 min 11:15-11:30am	Textbook Survey	RS/MC	Discussion, Feedback
30 min 11:30-11:50pm	Purpose and Function, Goals	RS/MC	Discussion, Decision

5 min 11:50am-12:00pm	Questions and next steps	RS/MC	
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