



Textbook & Instructional Materials Committee Meeting

Notes, May 5, 2022

(3:00 PM – 4:30PM, Zoom)

	<i>(Faculty) Kristina Allende</i>	x	<i>(Co-chair) Allie Frickert</i>	x	<i>(Co-chair) Romelia Salinas</i>
<i>On sabbatical</i>	<i>(Faculty) Ellen Caldwell</i>	x	<i>(Faculty) Jenny Leung</i>		<i>(Student Services) Gabi Quiroz</i>
x	<i>(Faculty) Monika Chavez</i>	x	<i>(Bookstore) Suzanne Luetjen</i>	x	<i>(Student rep) Susan Ramuco- Elicerio</i>
	<i>Vacant</i>		<i>(EOPS)Julie Marquez</i>	x	<i>Guest Sylvia Ruano</i>

Item	Leader	Action Needed (discussion, decision, etc.)
Review minutes	AF	Minutes 4.21.22 are edited and approved.
SPEAC report	MC	Our informational item of instructional materials vs non instructional materials needs to be clarified more. Define the terms so that people are not returning to the committee asking for clarification on each item.
Guest Sylvia Ruano, Dean of Instruction- First Day Access/Inclusive Access info Share out from Inclusive/Exclusive Access	RS	Sylvia Ruano joined us to fact find on the “first day” program before a pilot is ran. Allie to share out webinar "Inclusive or Exclusive? Examining "Inclusive Access" in the CCCs"?. The program has no cap to the maximum cost, the cost textbooks has gone up, and the prices are also inflated as sales go down. All-inclusive access programs collect data (the fear is data breach or data selling). Our institution should be able to negotiate our terms. UC Davis model maybe didn't go too well, if you search the terms “UC Davis” “Inclusive Access” top result is “how do I opt out?” and other negative remarks regarding pricing and

<p>webinar (Romelia, Monika, Allie)</p>		<p>the non-transparency. Sylvia shares that there is the option to opt into specific courses, you do not have to opt in to all your courses. Met with another faculty member from Cuesta College that has great review. Suzanne says this doesn't work well for continuation courses because the students don't keep the content so they would be charged multiple times. Jenny asks if there will be a discount to our students overall? What department will be collecting the fee? Likely bursars office/cashiers. Charge at registration, or only charge students who don't opt out by a certain date. It would be best to pilot on a course that is already doing a digital textbook. If instructors don't like the program they don't have to keep the program implemented. Opt in/opt out course: You have 2 week access, then they would receive an email saying they will either lose access (opt in) or that they will be charged (opt out) then a report would be run and the students remaining will be charged. It allows them instant access, which is great but the concern is what if the student doesn't pay or doesn't have the funds. Using their financial aid money might be problematic due to students using that monies to survive. Students who owe fees, receive holds, if they do not pay their fees they are sent to collections, students can have tax returns and financial aid garnished. Perhaps a recommendation should be made for a broad pilot so we can get a full view. Student success is most important, we should reach out to AS.</p>
<p>Update on Instruction implementation of icons</p>	<p>RS and AF</p>	<p>Next meeting 5.19.22</p>