



## Textbook & Instructional Materials Committee Meeting

Notes, May 20, 2021

(3:00 PM – 4:30PM, Zoom)

x	<i>Kristina Allende</i>		<i>Allie Frickert</i>	x	<i>Tony Rivas</i>
x	<i>Ellen Caldwell</i>	x	<i>Jenny Leung</i>	x	<i>Romelia Salinas</i>
	<i>Monika Chavez</i>		<i>Suzanne Luetjen</i>		<i>Andi Sims</i>
	<i>Farheen Dustagheer</i>		<i>Julie Marquez</i>	x	<i>Gabi Quiroz</i>

Item	Leader	Action Needed (discussion, decision, etc.)
Minutes 5/6/2021	RS	<ul style="list-style-type: none"> <li>- Approval of minutes postponed to next meeting, no quorum.</li> </ul>
Announcements/Updates	RS	<ul style="list-style-type: none"> <li>- Allie and Romelia are working with Associated Students to get their input on what they consider a low cost textbook. It will be on the agenda of their next meeting.</li> <li>- <i>Our Flex Day proposal Faculty Best Practices in Selecting and Adopting Instructional Materials</i>, was accepted by the FLEX Day Planning committee. The Flex Day Planning committee is still working on the timing of the sessions for the day. We will inform be provided the details closer to the event. Flex Day is August 20, 2021.</li> <li>- Romelia has submitted a helpdesk ticket to get access to the committee website. She included the names of those who agreed to help. She has yet to hear from them. She will follow up.</li> <li>- The May Revision proposes a nearly eight-fold increase over the Governor's Budget to expand the creation of ZTC degrees by incenting the development and use of open educational resources. The May Revision proposes \$100 million one-time Proposition 98 General Fund, which when combined with \$15 million one-time Proposition 98 General Fund proposed in the Governor's Budget would provide a total of \$115 million one-time Proposition 98 General Fund to develop and implement zero-textbook-cost degrees and open educational resources.</li> <li>- Associated students to answer "What is considered low cost?"</li> </ul>

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		<ul style="list-style-type: none"> <li>- Follow up to accessing the website</li> <li>-</li> </ul>
SPEAC report	MC	<ul style="list-style-type: none"> <li>- No report</li> </ul>
Bookstore in-service	SL	<ul style="list-style-type: none"> <li>- No report, postponed to next meeting</li> <li>- More options for in service reports</li> </ul>
Finalize Roadmap	RS	<ul style="list-style-type: none"> <li>- Continued discussion</li> </ul>
Student survey for baseline data	RS	<ul style="list-style-type: none"> <li>- Continue to discuss questions to include in survey - postponed</li> </ul>
Work on Goals and timeline	RS	<ul style="list-style-type: none"> <li>- Updates on any sub points from goals 1-5 – postponed</li> <li>- Continue discussion on goals 6 and 7</li> </ul>