



Textbook & Instructional Materials Committee Meeting

Notes, Nov, 18, 2021

(3:00 PM – 4:30PM, Zoom)

	<i>(Faculty) Kristina Allende</i>	x	<i>(Co-chair) Allie Frickert</i>	x	<i>(Co-chair) Romelia Salinas</i>
x	<i>(Faculty) Ellen Caldwell</i>	X	<i>(Faculty) Jenny Leung</i>		<i>(Student Services) Gabi Quiroz</i>
x	<i>(Faculty) Monika Chavez</i>	x	<i>(Bookstore) Suzanne Luetjen</i>	x	<i>(Student rep) Susan Ramuco-Elicerio</i>
	<i>Replacement needed</i>	x	<i>(EOPS) Julie Marquez</i>	x	<i>(Student rep) Chen Yu</i>

Item	Leader	Action Needed (discussion, decision, etc.)
Review minutes	RS	After our guest speaker: minutes from 11.4.21 and 10.21.21 are both approved.
Bookstore Presentation and Guest Speaker	SL	Discussion and questions, presentation from a tech manager, reviewing first day program police and procedure, opt in and out, access on day one attached to enrollment, the book cannot be retained or reused after the sell date is set, the students will be informed of this “first day”, responsibility to inform students what opt out means – there are notations at enrollment and on bookstore website.
Report on website status and discussion	GQ	Gabi is not available today.
SPEAC report	MC AF	AB705 was discussed, MC will send notes and resources regarding placement of remedial classes. No and low cost materials brought up.

Item	Leader	Action Needed (discussion, decision, etc.)
Senate Report/FLEX Day/Questions on icon Protocols		AF roll over FLEX day proposal for Spring presentation. All proposals passed, and guidelines and recommendations. Low cost icon and roadmap are being approved through senate 12.2.21