

**Mt. San Antonio College**  
**Strong Workforce Advisory Committee (SWAC)**

**MINUTES**

February 3, 2021 3:00 – 4:30 pm

**zoom** <https://cccconfer.zoom.us/j/360779881?pwd=clJDS3dOQmJPdm9EeHY3MXhaM2Mydz09>

X	Sam Agdasi	X	L.E. Foisia	X	Sarah Plesetz	X	Michelle Sampat (Guest)
X	Kristina Allende	X	Jennifer Galbraith, Co-Chair	X	Lina Soto		Carol Stevens (Guest)
X	Mary Beth Barrios	X	Jonathan Hymer	X	Chisato Uyeki		Jacinta Jocson (Guest)
X	Jared Burton	X	Matthew Judd	X	Peter Gend (Guest)	X	Dejah Swingle (Non-voting)
X	Steven Burgoon	X	Mark Lowentrout				VACANT (Student Rep)
X	Susan Chavez	X	Tami Pearson				VACANT (Student Rep)
X	Joshua Christ, Co-Chair	X	Chaz Perea				
<b>Student Representative:</b> VACANT & VACANT				<b>Recorder:</b> Kymberly Macala			

<b>Topic</b>		<b>Outcome</b>
<b>1.</b>	Approval of December 2 <sup>nd</sup> Minutes	<ul style="list-style-type: none"> <li>• Tami moved to approve</li> <li>• Mark second the motion</li> <li>• All approved with no abstentions</li> </ul>
<b>2.</b>	18/19 Budget Close-out Update	<ul style="list-style-type: none"> <li>• A little over 100,000k remained and will be moved into salaries and benefits</li> <li>• Moving this balance will free up 19/20 money</li> <li>• Starting 20/21 there will be <u>strict</u> cutoff dates for projects of June 30<sup>th</sup></li> </ul>
<b>3.</b>	19/20 Project Summaries, Budget, and Approvals - Dejah	<ul style="list-style-type: none"> <li>• Summaries and budgets were distributed today</li> <li>• Dejah reviewed the 20/21 New Program Summaries sheet that was shared prior to today's meeting.</li> <li>• A definitive cutoff date needs to be established to determine when funds can be redirected.</li> <li>• Concerns arose as to whether too much will be spent then later determined that results will be not seen by the cut off date.</li> <li>• Committee reviewed all projects to identify any concerns               <ul style="list-style-type: none"> <li>➢ Mechanical Engineering \$80,282*</li> <li>➢ Health Careers 2 \$78,000 approved – Kristina Abstained</li> <li>➢ Child Dev Apprenticeship \$61,580 approved – Jennifer Abstained</li> <li>➢ EMT \$64,350 approved</li> <li>➢ Surveying \$53,048*</li> <li>➢ Geo Tech \$30,290 approved</li> <li>➢ Sign Language \$35,003 approved</li> <li>➢ Commercial Music \$152,008 approved</li> <li>➢ Engineering Tech \$144,918*</li> </ul> </li> <li>*The three projects not approved by the committee will be asked to submit further rationale to be reviewed at March meeting</li> </ul>
<b>4.</b>	New 21/22 Approval Regional Process - Jennifer	<ul style="list-style-type: none"> <li>• To be discussed at March 3<sup>rd</sup> SWAC</li> </ul>
<b>5.</b>	State Budget - Dejah	<ul style="list-style-type: none"> <li>• To be discussed at March 3<sup>rd</sup> SWAC</li> </ul>

6.	Purpose & Function Statement & Committee Goals Forms Chisa & Kristina	• Kymberly can share Chisa’s email notes - To be discussed at March 3 <sup>rd</sup> SWAC
7.	OTHER –	•

<b>2020-21 Meetings</b> 3:00-4:30 1 <sup>st</sup> Wednesday of the month	<b>Fall 2020</b> <del>September 2<sup>nd</sup></del> <del>October 7<sup>th</sup></del> <del>November 4<sup>th</sup></del> CANCELLED <del>December 2<sup>nd</sup></del>	<b>Winter 2021</b> <del>January 6<sup>th</sup></del> February 3 <sup>rd</sup>	<b>Spring 2021</b> March 3 <sup>rd</sup> April 7 <sup>th</sup> May 5 <sup>th</sup>	June 2 <sup>nd</sup>
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