

**Mt. San Antonio College
Career Technical Education Advisory Committee
(C-TEAC)**

**Agenda
January 18, 2017
3:00 – 4:30 pm
Conference Room: Bldg 4, Room 2440**

X	Madelyn Arballo	X	Shelley Doonan	X	Jennifer Galbraith	X	Joumana McGowan, Chair
	Suzanne Avila		Deb Distante	X	Daniel Garcia	x	Sue Long, (Guest)
X	Jemma Blake-Judd	X	Francisco Dorame		Lisa Ledebouer		

Student Representative: Pending

Recorder: Marlyn J. Lanuza

Agenda		Outcome			
I.	Welcome	<ul style="list-style-type: none"> Joumana thanked and welcomed the team back. CTE Deans met last week to review and balance proposal budgets. 			
II.	Review adjustments of Plans w/Strong Workforce Project Grid	<ul style="list-style-type: none"> Team reviewed Workforce Project Grid. A concern was discussed that a 4% indirect cost need to be added to the plans. All proposals need to account for the 4% indirect cost to be submitted electronically to Strong Workforce Plan website. Proposals are due to Chancellors Office by January 31, 2017. Budget proposals must be spent accordingly and no roll over will be allowed. 			
III.	Phase II - Year 1	<ul style="list-style-type: none"> Phase II – Year 1 is to show the transition of the ongoing plans. Sue mentioned a concern that if someone is hired Full Time, do they get moved to Full Time Faculty outside of Strong Workforce Plan? Joumana and Jemma will present plan to Cabinet to see how they can transition Full Time Faculty to General Funds 			
IV.	Other	<ul style="list-style-type: none"> Jemma stated she would like faculty to discuss during Flex day how programs are working together collaboratively in the Strong Workforce Plans. 			
V.	Next Steps	<ul style="list-style-type: none"> CTE Deans will review budget and add 4% indirect cost to plans Marlyn will add account number(s) to where Personnel, Supplies <500, Travel & Conf, Equipment <500, and Facilities are to be placed. Joumana and Jemma will present budget to cabinet and will present plan to see how Full Time Faculty under the Strong Workforce can transition to General Funds. 			
2016-17 Meetings 3:00-4:30 1 st & 3 rd Wednesday	Fall 2016 December 7 December 14	Spring 2017 January 4 January 18 February 1	February 15 March 1 March 15 April 5	April 19 May 3 May 17 June 7	June 27