



**Student Preparation and Success Council**  
 Student Services Center, 9B – Ragan Room  
 March 5, 2018 – Minutes

**Members**

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Lina Soto, Co-Chair |   |  |
| <input checked="" type="checkbox"/> George Bradshaw     | <input checked="" type="checkbox"/> Matt Judd           | <input checked="" type="checkbox"/> Jim Ocampo      | <input type="checkbox"/> Martin Ramey                  |
| <input type="checkbox"/> Sun Ezzell                     | <input type="checkbox"/> Tom Mauch                      | <input checked="" type="checkbox"/> Sandra Padilla  | <input checked="" type="checkbox"/> Ana Silvia Turcios |
| <input checked="" type="checkbox"/> LeAnn Garrett       | <input checked="" type="checkbox"/> Bruce Nixon         | <input checked="" type="checkbox"/> John Pellitteri | <input checked="" type="checkbox"/> Ned Weidner        |
| <b>Student Representatives:</b>                         | <input type="checkbox"/> Corey Case                     | <input type="checkbox"/> Brian Moon                 | <input type="checkbox"/> Dan Garcia                    |

**Guests:** Lucy De Leon, SSSP Project/Program Coordinator

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes from November 20, 2017		Minutes Approved
2.0	Committee Meeting Minutes for Review and Approval		
a.	Basic Skills – <i>no minutes received to date</i>		
b.	Student Equity – <i>October 23 minutes for approval</i>		Minutes Approved
c.	SSSPAC – <i>no minutes received to date</i>		
3.0	Purpose and Function Statement – Review recommendations from PAC (December 13, 2017)	Reviewed and discussed the questions that PAC and Senate asked. The number of students has been 3 for a very long time as well as the representatives from VPSS; only they were on the committee due to their position and were not appointed by VPSS. No one could remember when the change took place. Also discussed the possibility of adding faculty, maybe one from each division, or something like that if want to be faculty majority.	Will bring back to next meeting and Lina will take the information to Senate Exec to discuss the idea of adding faculty from each division.
4.0	Review of AP 5000 series (Marty) – Topic carried over from June 5th, 2017	Council will read and the packet will be brought back to council at next meeting.	Will review the packet and vote on changes at next meeting.



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5.0	Multiple Measures Update (Jim)	Jim let the committee know that the assessment questionnaire automated system is working well. It is being tested with students. It has been shown to the different constituent groups how it works. Taking recommendations and fixing things as we go. If there is a problem, they will fix it right away. Will be monitoring and working with research in the first semester.	
6.0	Integrated Plan – Review/confirm Board approval and submission to Chancellor’s Office (Lucy)	Lucy presented the plan and shared that was been submitted to the Chancellor’s Office. Showed the group where to find the Executive Summary. Council suggests having the document available to the public online.	Electronic version of the Integrated Plan will be uploaded to the SP&S webpage.
7.0	Important dates/Announcements – April 2 SP&S meeting cancelled; March 23 Multiple Measures meeting	Lina announced that, due to the absence of co-chairs, the April 2 <sup>nd</sup> SP&S meeting will be cancelled. There will be a Multiple Measures Convening meeting on March 23 in building 9C. Time is TBD. An email will go out with more details.	Sandra announced that she will no longer be CSEA’s representative as she is taking an adjunct faculty position. Recommends that we find someone from financial aid.
8.0	<b>Future Presentations/discussions</b>		
	Guided Pathways Update (Audrey)		
	2016 CIRP Results – Bruce Nixon to present survey results on behalf of the Research and Institutional Effectiveness Department (March 19)		
	AP/BP 2015 Student Member – Corey Case to present for Council’s review		
	AP 3540 – Sexual Assaults on Campus – Koji, Andi & Sokha to present (March 19)		



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	AP/BP 5400, 5410 & 5420 Associated Students – Dan Garcia to present AP/BPs on Associated Students for Council review (pending)		
	<b>Next meeting date:</b> March 19, 2018		