



**Student Preparation and Success Council**  
 Student Services Center, 9B – Ragan Room  
 November 21, 2016 – Minutes

**Members**

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|--|---|---|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input type="checkbox"/> Martin Ramey, Co-Chair   |   |  |
| <input type="checkbox"/> Jeff Archibald                            | <input checked="" type="checkbox"/> LeAnn Garrett | <input checked="" type="checkbox"/> Tom Mauch   | <input checked="" type="checkbox"/> Sandra Padilla     |
| <input checked="" type="checkbox"/> George Bradshaw                | <input checked="" type="checkbox"/> Luisa Howell  | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Ana Silvia Turcios |
| <input checked="" type="checkbox"/> Sun Ezzell                     | <input type="checkbox"/> Matt Judd                | <input checked="" type="checkbox"/> Jim Ocampo  |  |
| <b>Student Representatives:</b>                                    | <input checked="" type="checkbox"/> Corey Case    | <input type="checkbox"/> Jeff Feng              | <input type="checkbox"/> Maia Lopez                    |

Item	Agenda Topic	Discussion	Recommendations
1.0	Review Agenda for November 21, 2016 and Minutes from November 7, 2016	<p><b>Agenda:</b> Academic Senate appointed John Pellitteri to vacant faculty position</p> <p>Jeff Feng was not present at the November 7, 2016 meeting. The student present was simply a guest. Jeff is no longer on SP&amp;S. LeAnn and Jeff were present for the meeting.</p>	Minutes approved with corrections as noted.
2.0	<b>Committee Reports</b>		
a.	Student Equity	Review and accept <b>November 14</b> meeting minutes	Minutes accepted.
b.	SSSPAC	<p>Review and accept <b>October 12</b> meeting minutes</p> <p>Item 3 on their agenda was the cessation of the COMPASS for AMLA reading placement. Instead, the recommendation is to change to an advisory placement based on AWE – AMLA 41W placement is advised to enroll in AMLA 31R. This recommendation is going to Ed Design Committee.</p> <p>Mt. SAC has enough testing units to last through to March. COMPASS will be used for Spring</p>	<p>Jim will follow through with clarification to students as soon as possible in both printed and online references.</p> <p>Jim will share with the committee that the concern regarding advisory recommendation with reading and still needing to meet the reading competency requirement.</p> <p>Minutes reviewed and accepted with</p>



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		<p>registration. Counselors are encouraged to explain reading course options to AMLA students. AMLA 33R meets the reading competency requirement for graduation. Ana Silvia explained that this is included in their educational plans. Concern was that if reading is interpreted as an "advisory" that students won't know to take READ 90 or READ 100 or AMLA 33R to meet their reading requirement.</p> <p>It was noted that the last outcome (the 2<sup>nd</sup> #6 on the agenda) should probably read: "will take the facilitators' concerns forward for English Placement to High School Outreach."</p>	<p>follow-through requested via Jim.</p>
c.	Basic Skills	<p>Review and accept <b>October 27</b> meeting minutes</p> <p>Clarification that the Call for Proposals is for internal funding for 2017-18.</p> <p>Question arose about which "work groups" would be giving updates.</p>	<p>Minutes reviewed and accepted.</p>
3.0	<b>New issues</b>		
a.	New Student Orientation (Tom)	<p>Tom presented that the Counseling department is switching the order to have Orientation prior to Assessment to focus on better preparation for Assessment and completion of a career survey to better inform the educational planning session (which will continue to be offered after Assessment).</p> <p>Orientation will last 3.5 hours. This is a pilot effort this</p>	<p>Tom will return with follow up information at the next meeting; present the flow chart; and further information about online versus in person orientations.</p>



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		<p>Spring. The Counseling department will review the progress to ascertain its effectiveness. Unsure how to require students to complete their educational plans and to attend the ed plan workshops.</p> <p>Corey shared that the Associated Students discussed the online orientation believing that is insufficient because students aren't receiving sufficient information, are falling through the cracks, and not getting connected. Of 15,000 orientations only 5,000 were completed in person.</p> <p>Bruce raised a question as to the insertion of LGBTQ information for the NSO content. Need further follow-up.</p> <p>Corey requested to know whether information about student clubs and other student activities are included.</p>	
b.	Longitudinal view of placements (Jim)	<p>Present and review Placement Distribution Data report (carryover from 11/07)</p> <p>2011-12 through 2016-17 (through to October 21) was presented.</p> <p>In 2012-13 multiple measures were revised—points were reassigned with English 1A placement moving from 5% to 11%. In 2013-14 there was a change to the rubric for the AWE and a change from 11% to 14% in English 1A placement in 2013-14 and 2014-</p>	



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		<p>15. Presently, for 2015-16 and 2016-17, placement has receded back to 11% in English 1A.</p> <p>For math, level MDT2, more students have to re-test than get placed into M61 or M71. Also at issue is whether high school students should have completed both Algebra I and Algebra II in high school before attempting MDT2. The higher the test level, the fewer students who need to re-test mostly because students at higher levels are more secure in their knowledge.</p> <p>Discussion about the lack of alignment between CCs and K-12 in both assessment and placement. High schools have the option of using integrated math as a part of their Common Core instruction. There appears to be no correlation between the K-12 SBAC and the CCC Common Assessment. There is a lot of articulation work that needs to be accomplished.</p>	
4.0	<b>Updates</b>		
a.	BP 3930 - Children on Campus (Ana Silvia; Sandra; LeAnn)	<p>Ana Silvia, Sandra, and LeAnn presented. LeAnn didn't find any guidance in Ed Code. There is some reference to "minors in the classroom" related to health and safety issues found in "Minors on Campus" – an Academic Senate document. The report mentions that faculty/staff can be unaware that students are on a campus (like the library).</p> <p>Some college campuses have references in their college catalogs. Glendale CCD – "Campus Visitors</p>	<p>LeAnn, Sandra, and Ana Silvia will return with proposed language changes to the BP – modeled after Glendale College.</p>



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		and Minors on Campus” BP could be a model. “Non student minors under the direct supervision” can be allowed under specific reasons/occasions. Our BP says that minors must be directly supervised at all times by a responsible adult.	
b.	Multiple Measures (Jim)	Jim presented “Student Success Inventory Summary Report.” Data in the right column is updated from last meeting (9/16/15 – 10/31/16). 76% of students are completing the Multiple Measures Survey. We are still awaiting #s of students for whom MM survey results were used for placement.	Jim will continue to share updates at each SP&S meeting.
c.	AP and BP Review of the 5000 series (Martin)		Martin will have an updated report at the next meeting
5.0	<b>Information item</b>		
a.	SSSP 2016-17 Allocation (Audrey)	Recent notification of the 2016-17 allocation was reviewed. Mt. SAC received a 26% reduction, \$1.8 million loss.	Jim and Tom will further review the MIS data elements and return for an update to the Council.
6.0	<b>Set Agenda for next meeting, December 5</b>	Basic Skills Progress Research Study (confirmed)  New Student Orientation—follow up from November 21 meeting (Tom)  Multiple Measures – Jim  Minors on Campus – LeAnn, Ana Silvia, Sandra	
7.0	<b>Review action follow up from November 7 meeting</b>	Review follow up items at the next December 5 meeting.	
	<b>Fall meeting date remaining:</b>	<b>Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Monday of the</b>	



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	December 5	month, 2:00 – 4:00 PM in the Ragan Room	