



Student Preparation and Success Council
 Student Services Center, 9B – Ragan Room
 April 3, 2017 – Minutes

Members

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|---------------------------------------------------------|------------------------------------------------------------|-------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Martin Ramey, Co-Chair | <input type="checkbox"/> Tom Mauch | <input checked="" type="checkbox"/> Sandra Padilla |
| <input checked="" type="checkbox"/> Jeff Archibald | <input checked="" type="checkbox"/> LeAnn Garrett | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> John Pellitteri |
| <input type="checkbox"/> George Bradshaw | <input type="checkbox"/> Luisa Howell | <input type="checkbox"/> Jim Ocampo | <input checked="" type="checkbox"/> Ana Silvia Turcios |
| <input checked="" type="checkbox"/> Sun Ezzell | <input checked="" type="checkbox"/> Matt Judd | | |
| Student Representatives: | <input checked="" type="checkbox"/> Corey Case | <input checked="" type="checkbox"/> Dan Garcia | |

Item No.	Agenda Item	Discussion	Outcome
1.0	Review today's Agenda and Minutes from March 20, 2017	Established quorum with 11 members present. 5.0.: strike out "Jeff will send out a call for interested faculty members." Following initial discussion, task force members was an "in-house" determination.	Minutes approved and accepted with one change.
2.0	Committee Meeting Minutes for review and approval		
a.	Student Equity – no quorum, no minutes		
b.	SSSPAC Advisory – no minutes received		
c.	Basic Skills – March 9 minutes for approval		Consensus to accept minutes
3.0	Updates from Fall meetings		
a.	Review of BP 5000 series (Marty)	In Fall 2016, it was mentioned whether the BP 5000 series needed to be reviewed. Marty reviewed the BP 5000 series and provided the council with a handout, listing references to add/remove and/or any changes that were needed. The council proceeded reviewing each BP using the handout provided, along with a visual representation of these changes displayed on a projector (per Marty).	Marty will apply discussed changes and will bring back a packet of BP 5000 series.



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For BP 5000 (Student Success) – minor grammatical change to add a comma in the first sentence. Council agreed to accept minor grammatical change.

BP 5010 (Admissions) – Accreditation standards cited. Council agreed (by means of consistency) to not cite accreditation standards.

BP 5015 (Residence Determination) – The last sentence of the second paragraph states “The residence determination date shall be the day immediately preceding the first day of a semester or summer session for which the student applies to attend.” Council discussed changing “summer session” because winter session should also be included. Council agreed to change “summer” session to “inter” session.

BP 5020 (Nonresident Tuition) – Statutory references not listed. Council agreed to send to George Bradshaw to add exemptions.

BP 5030 (Fees) – Waiving of fees for K-12 special admission students tied to dual enrollment. Council agreed to put on hold until we know what happens to dual enrollment.

BP 5035 (Withholding of Student Records) – no changes needed.

BP 5040 (Student Records) – missing language; two bullets left off. Council agrees to changes.

BP 5050 (Student Success and Support Program) – This is currently undergoing revision and will be brought back up at a future session with Jim.



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BP 5052 (Open Enrollment) – Cites Title 5, education code section 56026, which refers to academic adjustments for students with disabilities. Council agrees with suggestion to remove.

BP 5055 (Enrollment Priorities) – Not in CCLC; suggestions are to strike the last two paragraphs and have it clarified in the AP. Council also discussed whether or not Title 5 references should be removed. Jeff stated that they would like a clean copy of everything discussed today last time CCLC did revisions was in 2003 need to have a statement studying that we can be strict program based on remove 56026 and 56232

BP 5110 (Counseling) – Council agreed that it best to leave out accreditation citation.

BP 5120 (Transfer Center) – Council agrees to add education code citation and a comma.

BP 5130 (Financial Aid) – BP is currently in PAC for final approval; no action at this time.

BP 5140 (Students with Disabilities) – Wrong citations (29 U.S.C. Section 794d; 42 U.S.C. Section 12101; 34CFR Sections 104.3 and 104.44; 36 CFR Section 11135; 36 CHR, part 1194); not in CCLC. Could possibly be a typo? Council agreed to get DSPS input for revisions from Grace Hanson.

BP 5150 (Extended Opportunity Programs and Services) – Council agreed to grammatical change.



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	<p>BP 5200 (Student Health Services) – Matches exactly with CCLC; with the exception of 2nd sentence. Add HIPPA as reference.</p> <p>BP 5220 (Shower Facilities for Homeless Students) – Recommendation was to add a new BP. Jeff says that it should be subcategorized under a “main assistance” category. Council agrees to “no for now” in adding a new BP.</p> <p>BP 5300 (Student Equity) – No changes needed</p> <p>BP 5400 (Associated Students Organization) – Council agrees to add “the” before college in the first sentence of the third paragraph.</p> <p>BP 5410 (Associated Students Elections) – Corey addressed that current parameters of A.S. elections do not reflect verbiage used in BP 5410. Currently, student elections require a minimum 6 unit load and 2.00 G.P.A. Corey stated that if current written parameters of BP 5410 were enforced, some students presently running in elections would be disqualified. Corey will bring this to Associate Students and student body senate.</p> <p>BP 5420 (Associated Students Finance) – Council agreed to change grammatical errors.</p> <p>BP 5500 (Standards of Conduct) – Take out “formerly.” Council agrees to wait back from accreditation of whether they want to use AC standards.</p> <p>BP 5560 (Outside Speakers/Performers) – Recommend change from “staff development” to “professional development” in the</p>	
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		first sentence of the first paragraph. Council discussed what defines “high profile?” Council recommends BP be renumbered and moved to BP 3000s -“General Institution.” Council agrees BP should be rewritten and will be routed to PAC.	
b.	BP 3930 - Children on Campus (Ana Silvia; Sandra and LeAnn)	<p>Ana Silvia, Sandra and LeAnn presented a handout with suggested changes for BP 3930 “Children on Campus.” The current verbiage questions the policy of responsible supervising adult.</p> <p>Main issue is students who do not have daycare need assistance with bringing their children somewhere.</p> <p>No CCLC; nothing in ED code.</p> <p>Original BP did differentiate minors.</p> <p>Council discussed high school students coming to campus and who would be responsible for them.</p> <p>Jeff says that this does not need to go to Academic Senate. Instead, should be routed to PAC.</p> <p>Biggest concern is who is the supervising adult? The focus should be that we (Mt. Sac employees) are not responsible.</p> <p>The council discussed that children under the age of 18, who are not approved for enrollment in special programs or community services are not permitted on a college campus without direct supervision of an adult.</p> <p>Children under the age of 18 who are not approved for enrollment in special programs or community services are not permitted on the College campus without direct supervision of an adult. College employees are not responsible for such supervision unless those minors are enrolled in a college program or participating in a college event.</p>	Will be sending recommendations to PAC. Also suggested that BP 3930 be sent to Student Equity.
4.0	Future presentations/discussions		
a.	Multiple Measures (Jim) – Prioritized for April 17		April 17 Agenda



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b.	Integrated Planning (Basic Skills, SSSP and Student Equity) <i>Chairs from each of the committees confirmed to be present at the April 17 meeting</i>		April 17 Agenda
c.	Orientation – Share Outcomes for April 17 (Corey)		April 17 Agenda
d.	Basic Skills Study – response to questions from December meeting <i>Barbara McNeice-Stallard and John Barkman confirmed for April 17</i>		April 17 Agenda
f.	AP/BP 5050 – Matriculation (Jim)		April 17 Agenda
g.	Basic Skills 2017-2018 Budget Presentation <i>Michelle Dougherty and Madelyn Arballo confirmed for May 1</i>		May 1 Agenda
h.	Review of AP 5000 series (Marty)		April 17 Agenda
	Spring meeting dates: March 6 & 20, April 3 & 17, May 1 & 15, June 5		