



**Student Preparation, Equity and Achievement Council**  
 Online via Zoom  
**October 16, 2023 – Minutes**

**Members [20]**

- |   |  |   |  |
|---|--|---|--|
| <input checked="" type="checkbox"/> <b>Melba Castro, Co-Chair</b> | <input checked="" type="checkbox"/> <b>Raul Madrid, Co-Chair</b> |   |  |
| <input checked="" type="checkbox"/> Madelyn Arballo               | <input type="checkbox"/> Francisco Dorame                        | <input checked="" type="checkbox"/> Sara Mestas | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input checked="" type="checkbox"/> George Bradshaw               | <input type="checkbox"/> Eva Figueroa Morales                    | <input checked="" type="checkbox"/> Dani Silva  | <input checked="" type="checkbox"/> Roger Willis             |

Student Representatives:

**Guests:**

**Recorder: Lucy DeLeon**

| Item No. | Agenda Item  | Discussion   | Outcome   |
|----------|--|--|---|
| 1.0      | <b>Review Today's Agenda and Minutes:</b><br><a href="#">October 2, 2023</a>   | Council reviewed the minutes with a minor correction.<br>Remove 2E: Education & Technology 9/25 Minutes.   | Minutes moved, seconded, and approved by the Council.<br><br>Accreditation Standard IV.A.7  |
| 2.0      | <b>Committee Meeting Minutes for Review and Approval</b>   |  |   |
| a.       | <a href="#">Assessment and Matriculation – September 13</a>  | Council reviewed minutes with no corrections.  | Minutes moved, seconded, and accepted by the Council.<br><br>Accreditation Standard IV.A.7  |
| b.       | <a href="#">Student Equity – September 25</a><br><br><a href="#">Student Equity Purpose and Function Statement</a><br><a href="#">Student Equity Committee Goals</a> | Council reviewed minutes with no corrections.<br><br>The purpose, function statement, and goals are tabled until the next meeting due to membership. | Minutes moved, seconded, and accepted by the Council.<br><br>Bruce will send an updated version for the next agenda.<br><br>Accreditation Standard IV.A.7 |



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| c.  | <a href="#">Textbook and Materials – May 18, 2023</a>  | Council reviewed minutes with no corrections.  | Minutes moved, seconded, and accepted by the Council.<br><br>Accreditation Standard IV.A.7   |
| 3.0 | <a href="#">Summary of Work on APs &amp; BPs for 2022-2023 and Plan for the Year Ahead</a> (Sara)  | <p>Sara reviewed the summary report she compiled illustrating the work done on APs &amp; BPs for 2022-2023.</p> <p>The report is color coded:<br/>         Red means stuck not moving, yellow means moving slowly, and green means done, and white means there is communication with the President’s Office as to what to do with the APs &amp; BPs since there are no changes recommended.</p> <p>Raul asked Sara did she noticed any troubling patterns of any APs or BPs that were stopped or stalled. Sara responded no.</p> <p>Sara recommended that the Council should start their review AP and BP 5010 &amp; 5011.</p> | <p>The following are the recommended next steps:</p> <ol style="list-style-type: none"> <li>1) Raul and Melba will review the items in Red and work on getting them reviewed.</li> <li>2) The Council will begin working on the 4000 series.</li> </ol> <p>Accreditation Standard IV.A.2<br/>         Accreditation Standard IV.A.5<br/>         Accreditation Standard IV.A.7</p> |
| 4.0 | <a href="#">AP 5013 Military Personnel, Covered Individuals, Federal Civil Service Employees, and Their Dependents</a> (Kelly/George/Sara) | The Council reviewed the changes made by Kelly Fowler.   | <p>The Council moved, seconded, and approved AP 5013 Military Personnel, covered Individuals, Federal Civil Service Employees, and Their Dependents.</p> <p>Sara will move it forward to Academic Senate.</p>  |





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|     | 5 Minute Break   |  |                                      |
| 6.0 | AP/BP 5020 Nonresident Tuition Update (George/Morris)  |  | Tabled to next meeting on November 6 |
| 7.0 | <a href="#">AP 5420</a> & <a href="#">BP 5420</a> Associated Students Finance (review recommended changes from A.S.) (Dani)  |  | Tabled to next meeting on November 6 |
| 8.0 | <b>Future Agenda Items</b>   |  |                                      |
|     | <a href="#">AP 5055 Enrollment Priorities</a> <ul style="list-style-type: none"> <li>• Request to add Turf Team and Robotics Team to the Category 2 Teams (George &amp; Francisco)</li> <li>• Revise to include AB 2881</li> </ul> |  |                                      |
|     | AP 5011 ( <a href="#">version 1</a> & <a href="#">version 2</a> ) & BP 5010 Admission and Concurrent Enrollment of High School and Other Young Students (Sara, Raul & Melba)   |  |                                      |
|     | AP 5040 Student Records, Directory Information, and Privacy (George)   |  |                                      |
|     | BP 5560 Outside Speakers/Performers (revisions recommended by Kevin Owen)  |  |                                      |
|     | Course Withdrawal Intervention (need to incorporate Title V language)  |  |                                      |
|     | <b>Next meeting dates:</b> November 6, November 20, December 4, March 4, March 18, April 15, May 6, May 20, June 3   |  |                                      |