




Student Preparation, Equity and Achievement Council
Online via Zoom
October 2, 2023 – Agenda

Members [20]

<input checked="" type="checkbox"/> Melba Castro, Co-Chair	<input checked="" type="checkbox"/> Raul Madrid, Co-Chair		
<input checked="" type="checkbox"/> Esteban Aguilar	<input checked="" type="checkbox"/> Krysten DeWilde	<input checked="" type="checkbox"/> Renu Katoch	<input checked="" type="checkbox"/> Bruce Nixon
<input checked="" type="checkbox"/> Madelyn Arballo Tami Pearson	<input type="checkbox"/> Francisco Dorame	<input checked="" type="checkbox"/> Sara Mestas <i>Tentative</i>	<input checked="" type="checkbox"/> Briseida Ramirez-Catalan
<input type="checkbox"/> Shiloh Blacksher	<input checked="" type="checkbox"/> Elizabeth Estevez	<input type="checkbox"/> Michelle Nava	<input checked="" type="checkbox"/> Jimmy Tamayo
<input checked="" type="checkbox"/> George Bradshaw	<input checked="" type="checkbox"/> Eva Figueroa Morales	<input type="checkbox"/> Donna Necke	<input checked="" type="checkbox"/> Roger Willis
<input type="checkbox"/> Monika Chavez	<input type="checkbox"/>	<input type="checkbox"/>	
Student Representatives:	<input checked="" type="checkbox"/> Dani Silva	<input type="checkbox"/>	<input type="checkbox"/> Katie Datko

Guests:

Recorder: Cathi Alvarado

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes: September 18, 2023	The meeting was called to order @ 2:05 p.m. Okay, to record? Yes, by Council Meeting concluded @ 3:18 p.m.	Minutes moved, seconded, and approved by the Council
2.0	Committee Meeting Minutes for Review and Approval		
a.	Student Equity: September 11 minutes received for acceptance	Bruce: The committee has two vacancies. The Purpose and Function should be forthcoming once faculty and student rep positions have been filled.	Minutes moved, seconded, and approved by the Council
b.	Assessment and Matriculation – no minutes received for acceptance		
c.	Retention and Persistence – May 23 minutes received for acceptance	No one was present to speak on behalf of Retention and Persistence	Minutes moved, seconded, and approved by the Council
d.	Textbook and Materials – no minutes received for acceptance		
e.	Education and Technology – received for acceptance  ETC Minutes_09.25.docx		
3.0	Review and Approve ETC: • Purpose and Function statement	Purpose and Functions statement:	The Council moved, seconded, and approved the ETC Purpose



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	<ul style="list-style-type: none"> • <u>2023-24 Committee Goals</u> 	<ul style="list-style-type: none"> • Raul and Melba Co-Chairing Committee. Reviewed the Purpose and Function of the committee (based on recommendations from prior work groups who did a lot of work establishing overall goals for this committee). The major area reviewed were the individuals involved in the committee. Melba announced each member that will be serving on the committee. This was approved at the ETC meeting. Bringing it forward to be accepted by the SPEAC Committee. <p>2023-2024 Committee Goals:</p> <ul style="list-style-type: none"> • Going to review items in red, ETC came up with although accepted in ETC. • Goals 1: Communicate to the campus community by maintaining an up-to-date website. • Goal 2: Define plagiarism with the use of AI. • Goal 3: The committee will offer initial thoughts, go through a vetting process for further communication, collaboration, and input, and provide recommendations regarding AI detection software and other technology. 	<p>and Function statement and 2023-24 Committee Goals.</p> <p>This will be forwarded to Academic Senate and the President's office simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
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		<ul style="list-style-type: none"> • Goal #4: Improve student experience with the use of AI. Straight goal from Vision 2030. There are also two goals from Vision 2030 that align with this committee's work to move the larger visioning work forward. • Goal 5: Derived from Vision 2030, develop an analysis of the impact of AI technology. The committee is looking at unpacking some of the work, although it is a big undertaking. • Goal 6: Review and recommend professional development strategies related to faculty use of developing technology in the classroom. The initial workgroup was looking at the faculty's use of technology. The committee wants us to integrate and reflect on the support provided to all staff here at Mt.SAC. 	
4.0	Assessment & Matric committee vetting and approving a new language school agreement (George) <ul style="list-style-type: none"> • CEFR Global Scale • Draft MOU with American English College • Documents Part 2: English Proficiency Exams • AEC Courses 	George: Common European Framework of Reference for Languages (CEFR). This item was approved at the end of last spring by the Assessment & Matric committee. Agreement received from AmLa department for B1 Level agreement. Importance, to try and grow our international student population by adding to our list of English	



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		<p>Language schools we have agreements with.</p> <p>Referenced <u>AEC Courses</u> document (comparison). Based on this item and conversations with the AmLa Department, we settled on having students come in at level 5 high Intermediate area. If they meet level 5, students can use the language schools we partner with as an entrance requirement. They can also use TOEFL or any other IELTS we accept in our Admissions department.</p> <p>Sharing information so you have an understanding of what the agreement was.</p> <p>Referenced MOU (example). Item finalized at the American English College. (draft sample of what our agreement will look like). Will bring it back to the committee once there's an agreement.</p>	
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	5 Minute Break (?)	Council agreed to continue without 5-minute break	
5.0	AP/BP Updates (ongoing) 5000 Series review (ongoing) <ul style="list-style-type: none"> AP 5012 International Students (George) 	AP 5012 George: This was modified for currency. Some of the languages are more consistent with current verbiage.	
6.0	Racial Justice Taskforce Updates (Raul)	No representation present. What's Been Accomplished/In Progress? The Racial Justice Taskforce convened back in 2021. They provided a number of recommendations; Academic Senate captured which are being forward, what has been completed and which ones are in the process. Taskforce recommendations; working very hard to implement them. E.g., update the Senate Constitution, to include a DEISA Coordinator still in the process, ongoing goal (in progress); communication to all Senate Committees to review and revise their goals, assuring the Equity and Sustainability and Guided Pathways is embedded in committee and council work. Goals in progress have been forwarded on to other committees and councils. Starting to look at some items. E.g., Faculty Professional Development Council (FPDC) will collaborate with and support the work of campus groups focused on racial justice and racial equity by offering assistance with promotion in faculty	



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	<p>professional development newsletter; by featuring content on the Magic Mountie Podcasts; and by supporting Communities of Practice, book clubs, and FLEX Day presentation proposals.</p> <p>There are many recommendations that have been put into action.</p> <p>What's left?</p> <p>A few pertinent to SPEAC...</p> <p>Bullet 2. The Racial Justice Taskforce recommends we request surveys and refer to SPEAC: Student surveys to understand: 1. Students' attitudes toward seeking help for mental health and basic needs; 2. Students' awareness of resources; 3. Students' perceptions of stigma around seeking help from various sources.</p> <p>Bullet 3. Recommendation to deploy surveys to students, faculty, and staff.</p> <ul style="list-style-type: none">• Faculty/Staff attitudes and perceptions of stigma; 2. Awareness of resources; 3. Self-efficacy in discussing and referring students in regard to mental health and basic needs issues. This item	
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		<p>has the SPEAC name on it, pulled from Racial Justice Taskforce.</p> <p>There are several items that are still in the works, e.g.,</p> <p>Bullet 10:</p> <ul style="list-style-type: none">• Advocate for the creation of a widely distributed campus pamphlet discussing student services and instructional departments' commitment to anti-racism, along with an explanation of the help seeking process for any student facing racial violence, threats, racism, discrimination, exclusion, and microaggressions. <p>Hard to say when goals will be completed. Perpetuity?</p> <p>Providing an overall update on what has been completed and items left.</p> <p>Thoughts? Questions? Where do we go from here?</p> <p>Any recommendations for the Racial Justice Committee?</p> <p>Bruce:</p> <p>Regarding items reviewed, there are some items that might fit under Student Equity. Referencing...Direct the Leadership to request surveys and refer to SPEAC:</p>	
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	<p>Student surveys to understand: 1. Students' attitudes toward seeking help for mental health and basic needs; 2. Students' awareness of resources; 3. Students' perceptions of stigma around seeking help from various sources (e.g., self, classmates, family). Could affect Retention and Persistence in general to all students around campus. Perception of racism on campus. Also being worked on with Student Equity Committee.</p> <p>Raul: Back in 2020-2021, there might have been some worked on campus climate survey.</p> <p>Eva: Questions regarding taskforce. Clarification.</p> <ul style="list-style-type: none">• Have they met recently?• Is this an update on what has been completed so far?• Are there regular meetings for this taskforce? <p>Raul: No regular meetings, the taskforce has completed its work. Recommendations have been offered. Providing what has been done and items pending. Provided link in chat (?)</p> <p>Melba:</p>	
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	<p>Asked Raul to provide an update on the status of where it is at. Some recommendations that Bruce mentioned have been moved on, one references SPEAC in terms of moving and supporting one of those items...survey.</p> <p>Melba requested from Kelly, if possible, a summary of the different surveys administered on campus as a starting point. Melba will follow up (has not seen a repository for our campus surveys).</p> <p>Sara: New Student Orientation (NSO) item, we can request from this group, ask Counseling to review our NSO's and add that piece. Outcome from this meeting, this is a Student Services function, we have the Dean, Counseling part of SPEAC; we can ask our Dean, Counseling (Francisco) to add to this semester the campus anti racism pledge; this can assist with completing one of the racial taskforce goals. NSOs currently online.</p> <p>Melba: Bruce, back to your recommendation's terms of potential integration with Student Equity Committee.</p> <ul style="list-style-type: none">• Where are our surveys campus wide?	
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		<ul style="list-style-type: none">• Recommendations from this task force in reflection of what we have done. Do they align? Gaps? <p>Bruce: Taking it to next week's Student Equity Committee meeting. There is a discussion regarding SE plan (year 1); requested report on the matrix. Already in process.</p> <p>Raul: Senate's request for an update:</p> <ol style="list-style-type: none">1. Communication campus wide regarding DEISA work (DEISA Coordinator).2. Recommend update Senate Constitution, include a seat for Coordinator.3. Coordinator would have a seat on both SPEAC and SE4. The coordinator's position would be modeled after our Legislative Liaison position in our Senate.5. Position voted down at the last Senate meeting.6. RJT acknowledges the importance of this work (include reassign time with position)7. RJT recommends that AS adopt this position and amend the constitution.	
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	<p>Back to what Sara was referring to, have a strategy in place to bring back through the process for further discussion.</p> <p>Clarification, the Senate is concerned with DEISA work.</p> <p>To Council: Any questions? Thoughts?</p> <p>Eva: Would DEISA Coordinator sit on DEISA Council?</p> <p>Raul: Not necessarily at this time, possible future.</p> <p>Tami: DEISA Plus Council is working on a better understanding of vision/direction as well as our President's vision.</p> <p>Bruce: Communication is in place: DEISA Council, to SE, to SPEAC; we are missing coordination with campus equity and diversity; it was recommended by RJT.</p> <p>Sara: In the meantime, RJT recommends identifying underline issues across campus. DEISA Council to Academic Senate, anticipate they will work through recommended goals. What is happening across campus? For those on multiple committees, look for duplication efforts...this is a challenge,</p>	
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		<p>How do we ensure work is completed on campus? How do we ensure what this task force has asked of us? Limit overlap.</p> <p>Raul: Plan to bring it back for further review and discussion, need to work on how to bring it back. How best to disseminate the work and information being provided?</p> <p>Sara: Suggest SPEAC Council bring RJT recommendations to their committees, which will assist in seeing if the same work is being done or aligned with the Purpose and Function.</p> <p>Melba: To Co-chairs present, is this something you would like to integrate with your committees? Additional work happening? Share with SPEAC, we can also share with Academic Senate. Check-in with upcoming AP's.</p> <p>Bruce, yes. Shared listing of Co-Chairs with information provided...integrating agenda item into those committees: additional work that could be shared with SPEAC.</p>	
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	Future Agenda Items		
	<p>AP 5055 Enrollment Priorities</p> <ul style="list-style-type: none"> Request to add Turf Team and Robotics Team to the Category 2 Teams (George & Francisco) Revise to include AB 2881 	<p>AP/BP 5055</p> <p>Bruce: Is there a workgroup?</p> <p>Melba requesting additional time with this item. There is regulatory language. This is a straight pull from Title V (regarding regulatory process with enrollment priorities); Work required on details on a process.</p> <ul style="list-style-type: none"> Did anyone respond to the Turf and Robotics Team who requested priority registration? George received an inquiry process. Provided historical process. 	



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	AP/BP 5020 Nonresident Tuition (George)	<p>AP/BP 5020</p> <p>George:</p> <ul style="list-style-type: none"> • Response pending from Morris. • Non-residence tuition is set by the campus in concurrence with PC (Administrative Services) <ol style="list-style-type: none"> 1. Looking at districts and what they charge, take an average, and cannot exceed a certain limit. Then the fee is decided on. 2. Feedback is received on impact with international students. <p>George to provide follow-up and updates regarding regulatory language. Sara will work with George.</p>	
	<u>AP 5013 Military Personnel, Covered Individuals, Federal Civil Service Employees, and Their Dependents</u> (Kelly Fowler)	<p>Sara:</p> <p>Main part of document no changes; Kelly reviewed legislation 68075.7 new area called Covered Individual (CI), added citation and US code; Covered Individuals...she provided info on what a Covered Individual is, does not need to go into APs. Added student information, who is a Covered Individual? Students are eligible who received a GI Bill, education benefits,</p>	



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		<p>and educational assistance for survivors and dependents; they are exempt from paying non-residence tuition regardless of separation date or separation of transfer of benefits. Eligible for Veterans, Readiness, and employment programs formally Rehabilitation programs chapter 31 are exempt paying non-resident tuition regardless of separation date. Nothing deleted, just added language CI.</p> <p>We can move it forward or send the document.</p> <p>Geoge would like to review offline (Sara sent it). Can be reviewed at the next meeting.</p> <ul style="list-style-type: none"> • Add to the next meeting once we receive feedback from George. 	
	AP 5011 (version 1 & version 2) & BP 5010 Admission and Concurrent Enrollment of High School and Other Young Students (Sara, Raul & Melba)		
	AP 5420 & BP 5420 Associated Students Finance (review recommended changes from A.S.)	<p>AP/BP 5420:</p> <ul style="list-style-type: none"> • BP 5020 is ready (Sara) • AP 5020 (Dani) they reached out to Fiscal, need clarification on financial directive regarding Auxiliary and audits (terminology outdated). Will follow-up with Fiscal and cc Melba. 	



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	AP 5040 Student Records, Directory Information, and Privacy	CCLC language needs to be added but reviewed by someone. Sara sent CCLS language to George for his review.	
	BP 5560 Outside Speakers/Performers (revisions recommended by Kevin Owen)	Melba will follow-up with Kevin and Koji	
	Summary of Work on APs & BPs for 2022-2023 and Plan for the Year Ahead (Sara)		
	Course Withdrawal Intervention (need to incorporate Title V language)		
	Next meeting dates: October 16, November 6, November 20, December 4, March 4, March 18, April 15, May 6, May 20, June 3		