



Student Preparation, Equity and Achievement Council
 Online via Zoom
September 19, 2022 – Minutes

Members [22]

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|--|---|---|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Sara Mestas, Co-Chair | <input checked="" type="checkbox"/> Michelle Nava | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input checked="" type="checkbox"/> Esteban Aguilar | <input type="checkbox"/> Heather Clifford | <input checked="" type="checkbox"/> Donna Necke | <input type="checkbox"/> Lani Ruh |
| <input checked="" type="checkbox"/> Madelyn Arballo | <input checked="" type="checkbox"/> Francisco Dorame | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Jimmy Tamayo |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Eva Figueroa Morales | <input checked="" type="checkbox"/> Patricia Quinones | <input checked="" type="checkbox"/> Kelly Fowler |
| <input checked="" type="checkbox"/> George Bradshaw | <input type="checkbox"/> Tammy Knott-Silva | <input type="checkbox"/> | <input checked="" type="checkbox"/> Dani Silva |
| <input checked="" type="checkbox"/> Monika Chavez | <input type="checkbox"/> | <input checked="" type="checkbox"/> Mariah Moreno | |
| Student Representatives: | <input checked="" type="checkbox"/> An Ha | | |

Guests:

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes: June 6, 2022	Introductions New members: Jimmy Tamayo, Heather Clifford, An Ha, Mariah Moreno, Dani Silva Fix duplicate	Minutes moved, seconded and approved by the Council. Accreditation Standard IV.A.7
2.0	Committee Meeting Minutes for Review and Approval		
a.	Student Equity – May 9 and May 23 minutes received for acceptance	Shelby White (noncredit) led a lot of events toward the end of the year. At last SPEAC meeting, Ann Walker (ASL) recommended a task force on gender identity. <u>Ann Walker (ASL) requested guidance on a gender identity statement for syllabi</u> Met with all reporting groups at May 23 to formalize summer writing group for the student equity plan Roger reviewed committee composition. There is a reappointment pending for Eloise Reyes. Bruce to get back to Roger on this.	Appoint a work group on Gender Identity: Bruce, (Mica Stewart), Briseida Agendize for 2 nd meeting in October May 9 and May 23 minutes moved, seconded and accepted by the Council. Accreditation Standard IV.A.7
b.	Assessment and Matriculation – no minutes received for acceptance	Committee hasn't met yet for 2022-23. George is reviewing committee membership	Accreditation Standard IV.A.7



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c.	Retention and Persistence – May 10 and May 24 minutes received for acceptance		Minutes moved, seconded, and accepted by the Council. Accreditation Standard IV.A.7
d.	Textbook and Materials – no minutes received for acceptance	Committee met and will forward their minutes. Working on zero and low-cost filters related to textbooks. There were only about 20% as zero cost textbooks were noted. Low cost to be implemented in winter.	Accreditation Standard IV.A.7
3.0	Review SPEAC Purpose and Function statement	<p>PURPOSE: amended remove “and”</p> <p>FUNCTION: recommendation from An that #1 function is a repeat of purpose. Sara: is #1 function included in functions #2-7? If remove #1, need to strengthen/combine with #4. Madelyn: ok to leave it. Michelle: implementing and doing are a part. Straw vote to change: only 2 votes in support.</p> <p>MEMBERSHIP: Donna/Esteban –they both spoke with Chisa about reappointment for 2022-25 (will check the length of terms). Need to fill Sara’s previous term. Will review Michelle’s role. Assessment and Matric co-chair – pending update. Still pending the SS classified representative. Madelyn asked for a rep to be appointed by School of Continuing Education in addition to the noncredit faculty appointment. Kelly appointed Madelyn but Madelyn would like to appoint another rep from noncredit. If a faculty member is appointed by SCE, it would still need to go through Academic Senate. Concern about a potential imbalance of non-faculty members being appointed over faculty. This issue could possibly be a part of the Senate discussion when this goes forward.</p>	<p>Moved and seconded (Roger; Briseida) and voted to approve the appointment of a noncredit representative by the Provost, SCE.</p> <p>Continue to review the role of committee co-chairs – whether they need to be faculty or not. Also, review the proportional representation of faculty: managers.</p> <p>Discussion will carry over to October 3 meeting</p> <p>Accreditation Standard IV.A.2</p>
4.0	Student Equity Plan 2.0 (Council to review draft) 3 rd workgroup meeting to be scheduled	<p>Audrey went through a presentation explaining the structure of the Student Equity Plan. Roger shared that Academic Senate needs this by the end of October.</p> <p>The Council divided into breakout groups to work on each metric. After breakouts, Audrey recommended that we use the completion section (done by Bruce and Esteban) as an example for target outcomes.</p> <p>Bruce shared that they looked at developing process in year 1; year 2 administering survey, year 3 results</p>	<p>Council will continue to work on the shared document and will be back at the next meeting on October 3</p> <p>Accreditation Standard IIC.2 Accreditation Standard IIC.3</p>



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		Quantitative – focus to close equity gaps	
	5-minute break		
5.0	AP/BP 4250 Probation and Dismissal Workgroup update <ul style="list-style-type: none"> • AP 4250 • BP 4250 	Was reviewed by SPEAC at last meeting.	Carried over to October 3 meeting
6.0	AP 4230 Grading Symbols (reviewed at AMAC June 2022)	Coming to Council from AMAC (Chisa made edits in OnBase in June).	Carried over to October 3 meeting
	Future Agenda Items		
	Next meeting dates: October 4, October 18, November 1, November 15, December 6, March 21, April 4, April 18, May 2, May 16, June 6		

DRAFT