



Student Preparation, Equity and Achievement Council

Online via Zoom

June 7, 2021 – Minutes

Members [22]

- | | | | |
|--|--|--|---|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input type="checkbox"/> Lance Heard, Co-Chair | <input checked="" type="checkbox"/> Donna Necke | <input type="checkbox"/> Tammy Knott-Silva |
| <input type="checkbox"/> Madelyn Arballo | <input checked="" type="checkbox"/> Francisco Dorame | <input checked="" type="checkbox"/> Sarah Nichols | <input checked="" type="checkbox"/> Chisa Uyeki |
| <input checked="" type="checkbox"/> David Beydler | <input checked="" type="checkbox"/> John Kuchta | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Jeanne Marie Velickovic |
| <input checked="" type="checkbox"/> George Bradshaw | <input checked="" type="checkbox"/> Sara Mestas | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Monika Chavez | <input type="checkbox"/> Matt Munro | <input type="checkbox"/> Lani Ruh | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Guadalupe De La Cruz | <input checked="" type="checkbox"/> Michelle Nava | <input type="checkbox"/> Mark Josephson | <input type="checkbox"/> |
| Student Representatives: | <input type="checkbox"/> Hugo Fulcheri | | |

Guests: Lisa DiDonato

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes: May 17, 2021		Minutes moved, seconded and approved by the Council. Accreditation Standard IV.A.7
2.0	Committee Meeting Minutes for Review and Approval		
a.	Student Equity – May 10 and May 24 minutes received for acceptance	Bruce shared that during the May 10 meeting, Mica Stewart shared her role as the Title V Faculty Coordinator. In the Community of Practice (COP) she leads, faculty are learning how to infuse Diversity, Equity, Inclusion, Social Justice, and Anti-racism (DEISA) into every aspect of their work with students. The committee also discussed Expanded PAC, which occurs once in the fall and spring when Instruction, Student Services and Administrative Services review the College's mission, vision, core values and Strategic Plan. The group evaluated the themes in college plans and drafted new college goals, including those focused on equity and sustainability. As these goals are developed further in the Institutional Effectiveness Committee, there should be an opportunity for campus input.	May 10 and May 24 minutes accepted by the Council Accreditation Standard IV.A.7



Student Preparation, Equity and Achievement Council

Online via Zoom

June 7, 2021 – Minutes

		<p>Bruce provided the committee with the Native American Initiative update. The subcommittee group discussed a dedicated space & expressed the need for an internal space in the new Student Services Building, as well as an external / outdoor space for ceremonies, as well as a mural or other Indigenous art; the group also discussed curriculum, including Native American Studies Degree, Area F requirements, and placement of courses in the Ethnic Studies Degree. The AS degree is moving forward slowly.</p> <p>During the May 24 meeting, the committee discussed 2021-22 membership and meeting dates. There will be 1 faculty, 1 classified and 1 associated student term expiring. Tiffany Kuo is the Faculty Coordinator and data coach under the Title V Grant. Looking at equity efforts. The focus is to provide and support educators regarding equity. Student Equity Committee's goals will be reviewed at the SPEAC meeting.</p>	
b.	Assessment and Matriculation – May 12 minutes received for acceptance	<p>David shared that the committee spent a significant amount of time discussing the Chemistry placement system. The issue is that students used to take a Chemistry placement test in order to be placed into Chemistry 50. With the pandemic, there has been a scramble to place Chemistry students. The temporary system was to send students to the Chemistry department chair, Todd Clements. He determined eligibility for Chemistry 50 by looking at students' AP scores or high school coursework. With the plan to return to campus, there had been discussion on whether to go back to the Chemistry placement test, or continue with the current system. The Chemistry department was in favor of the current system, but keeping the ability to use placement tests for the students taking CHEM 10 and wanting to jump to CHEM 50.</p> <p>David asked how this should be brought to this Council.</p>	<p>May 12 minutes accepted by the Council</p> <p>Accreditation Standard IV.A.7</p>



Student Preparation, Equity and Achievement Council

Online via Zoom

June 7, 2021 – Minutes

		<p>Audrey said that something that has not been clear is the Chancellor's office procedure.</p> <p>Audrey suggested having this written up.</p> <p>The Chemistry Department needs to collect data on placement method so placement measures can be validated.</p> <p>Chisa said that moving forward; we could probably run it through this Council as we accept our minutes.</p>	
c.	Retention and Persistence – May 11 minutes received for acceptance	<p>Jeanne Marie announced her parting from the Council and Mt. SAC, as she has accepted a position as Dean of Creative Arts and Social Science at the College of San Mateo.</p> <p>Jeanne Marie shared that the Content Review Committee has decided to dissolve and has assigned the Retention and Persistence Committee to continue moving forward with particular tasks. These tasks include: 1) identifying disproportionate impacts of transfer-level communication and computation placements on student retention and success, 2) sharing transfer-level placement related to disproportionate impact with departments, and 3) evaluating measures designed to address transfer-level placement related disproportionate impact. Daniel Berumen explained how data is collected and asked the committee what type of data they are interested in collecting, as well as how often they would like this data to be collected, in order to fulfill the tasks that have been assigned to the Retention and Persistence Committee. The last portion of Daniel's presentation was a discussion of creating and distributing a survey to students regarding their online learning experience in Spring 2021. RIE conducted a student survey in Spring 2020 that included questions regarding online learning, technology, and academic support services. The committee discussed creating a similar survey that would focus on best practices, and obstacles relating to online learning.</p>	<p>May 11 minutes accepted by the Council</p> <p>Accreditation Standard IV.A.7</p>
d.	Textbook and Materials Committee – May 6 and May 20 minutes	<p>Monika Chavez shared that the May 6th minutes was for the committee's first meeting. The committee is working on many</p>	<p>May 6 and May 20 minutes accepted by the Council</p>



Student Preparation, Equity and Achievement Council

Online via Zoom

June 7, 2021 – Minutes

		<p>of the foundational issues of textbook instructional materials. There are many misunderstandings on how complex the textbook situation is for students. The committee is working on guidelines and having a roadmap for adoption (finalized at the May 20th meeting).</p> <p>Monika says that the committee would like to work on having a student survey for baseline data; to understand who our students are and whether or not they purchase textbooks.</p>	Accreditation Standard IV.A.7
	Action Items		
3.0	<p>Review additional accomplishments 2020-21 Committee Goals & Progress Report</p> <ul style="list-style-type: none"> Impact of COVID-19 on student enrollment, student retention and student success for all students – update from Lisa Didonato 	<p>To revisit and essentially complete Council's goal #6 "Review the impact of COVID-19 on student enrollment, student retention and student success for all students," Lisa Didonato attended the meeting as a guest to present an update to the Council. It was found that 5,678 (21%) of the students who were enrolled in Spring 2020 classes dropped their classes and did not finish. 37% of these students were receiving financial aid. 740 Students who enrolled in Spring 2020 and dropped all of their classes, then re-enrolled in Fall 2020 and dropped again.</p> <p>Some of these students showed up in Spring 2021. Those who did not, are now being contacted.</p> <p>Audrey shared that we are working on the new reconnect effort to get the students back who were impacted by the school closure during the pandemic.</p> <p>Add the following to 2020-21 Goals and Accomplishments: <u>Goal #6: The Council reviewed the following COVID-19 data provided by RIE for Spring and Fall 2020:</u> <u>Spring 2020</u></p> <ul style="list-style-type: none"> <u>21% withdrew from all classes in spring 2020 (14% higher than spring 2019/spring 2018)</u> <u>51% Male</u> <u>27 average age</u> <u>21% below 2.00 GPA</u> 	The Council moved, seconded and approved the Committee Goals and Progress Report.

Student Preparation, Equity and Achievement Council
Online via Zoom
June 7, 2021 – Minutes

		<ul style="list-style-type: none"> • <u>Of those who withdrew, 68% were Hispanic/Latino; but 62% of those who stayed were Hispanic/Latino</u> • <u>30% foster youth</u> • <u>26% students with disabilities</u> • <u>23% AB 540</u> • <u>22% receiving need based financial aid</u> • <u>21% first generation college students</u> • <u>19% military veterans</u> • <u>Of students with a 4.00 GPA, only 12% withdrew. Of students below a 1.0, 38% withdrew – those below a 2.00 totaled 69% withdrew</u> • <u>Students with 100 units or more – 26% (558) withdrew; of students below 13 units, 29% (1,369) withdrew from all classes</u> <p><u>Fall 2020</u> <u>Of the 5,842 who withdrew --- 53% returned (3,107) and 47% didn't return (2,735) – 8% had earned a degree or certificate – so maybe 43% didn't return</u></p> <p><u>Goal #7: In progress</u></p>	
4.0	<p>AB1805 data template and survey submission from the Chancellor's Office announced 5/20/2021 and the due date is 7/9/21 (Audrey/David)</p>	<p>The Chancellor's Office is requiring that the form be submitted by July 9th. The form proves that the College is informing students of their rights to access transfer-level coursework and academic credit English as a second language coursework and that we are using multiple measures for placement.</p> <p>David shared that he and George have been looking at verbiage on the Mt. SAC website and the catalog, ensuring they are updated and in sync. It was mentioned that, upon completion of the assessment process, all students will, in fact, have the opportunity to take transfer-level English (even if they are directed to the AMLA department). All students also have the opportunity to take transfer-level math.</p>	



Student Preparation, Equity and Achievement Council

Online via Zoom

June 7, 2021 – Minutes

		There are some parts on the website that still state “placement tests” that need to be removed. David said that it is possible they may extend the deadline for the data and survey submission.	
5.0	Textbook and Materials Committee Purpose and Function Statement (Monica)	Chisa shared that one piece that we are looking at this committee to support is helping us, as a campus, make sure we focus on the students first, in regards to instructional materials. Suggested changes: strike successful , replace with <u>equitable</u> (2 other instances)	Textbook and Materials Committee’s Purpose and Function statement will be brought back to the first meeting in the Fall.
	Textbook and Materials Committee Goals & Accomplishments	Monika shared with the Council the established goals of the Textbook and Materials Committee for the next academic year.	Textbook and Materials Committee’s Goals and Progress Report will be brought back to the first meeting in the Fall.
	Assessment and Matriculation Committee Goals & Accomplishments		Council moved to accept the Assessment and Matriculation Committee’s Goals and Accomplishments.
	Student Equity Committee Goals & Accomplishments	Bruce shared that the work that took the bulk of fall semester was the report that went to the Chancellor’s Office. This year’s focus was about strengthening the structure and strengthening collaboration.	Council moved to accept the Student Equity Committee’s Goals and Accomplishments.
	Presentations/Informational Items		



Student Preparation, Equity and Achievement Council

Online via Zoom

June 7, 2021 – Minutes

6.0	CIRP results (Lisa Didonato)	<p>Lisa presented the CIRP results from Fall 2020 to the Council. The CIRP is conducted out of UCLA.</p> <p>When asked whether students consider their own learning and future career opportunities very important reasons to go to college, the following reasons were given: to learn more about things that interest them and Mt. SAC was right on par with the four-year students and just a 3% difference are able to get a better job.</p> <p>24% of the Mt. SAC students considered advice from a high school counselor as very important in choosing the college that they went to, whereas only 8% of the four-year students felt that way.</p> <p>In regards to the students' emotional well-being, 86% of the four-year students felt anxious in the past year and 62% felt depressed in the past year.</p> <p>72% of students say that the COVID-19 pandemic did not influence their decision to enroll at Mt. SAC.</p> <p>50% of students reported that they are either concerned or very concerned about the ability to learn without being in an actual classroom with the teacher.</p> <p>Students were asked how comfortable they feel about being a new college student at Mt. SAC. 72% felt somewhat or very comfortable and only 10% reported that they were either somewhat uncomfortable or not at all comfortable.</p> <p>34% of students say they would go to faculty counselors or a staff person for advice about problems related to college.</p> <p>Access to a computer: 11% said they access at school; 65% said they already have a laptop; 20% said they use something that is stationary at home; 2% said they access someone else's; and 1% said they have no access at all.</p> <p>We asked 3000 students to complete the survey and around 600 students actually responded.</p>	
-----	------------------------------	---	--



Student Preparation, Equity and Achievement Council
Online via Zoom
June 7, 2021 – Minutes

7.0	EAB Update (Francisco)	Francisco provided the Council with a brief update on EAB. EAB is a platform for students, staff, faculty and managers to utilize in various ways. The platform is known as "Navigate." It has 2 main pieces: the explore page and the planner page. In the explore page one of the main components of the navigate system is the ability to list any events and monitor if you are participating in a program. The student service provides the ability to get messaging and information, a to-do list for the day, the ability to get your books and supplies, as well as pay your tuition. Students are also able to get more information (phone number, location, and website) to different programs on campus.	
8.0	SEEC Summit debrief (Audrey)		
	Future Presentations/Discussions		
9.0	Discuss/establish agenda for 2021-22		
	Administrative Procedure – Student preferred names (Fall 2021)		
	Next meeting dates: September 20		