



# Student Preparation, Equity and Achievement Council

Online via Zoom  
May 17, 2021 – Minutes

## Members [22]

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|--|---|--|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Lance Heard, Co-Chair | <input checked="" type="checkbox"/> Donna Necke              | <input type="checkbox"/> Tammy Knott-Silva       |
| <input type="checkbox"/> Madelyn Arballo                           | <input checked="" type="checkbox"/> Francisco Dorame      | <input checked="" type="checkbox"/> Sarah Nichols            | <input checked="" type="checkbox"/> Chisa Uyeki  |
| <input checked="" type="checkbox"/> David Beydler                  | <input checked="" type="checkbox"/> John Kuchta           | <input checked="" type="checkbox"/> Bruce Nixon              | <input type="checkbox"/> Jeanne Marie Velickovic |
| <input checked="" type="checkbox"/> George Bradshaw                | <input checked="" type="checkbox"/> Sara Mestas           | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan | <input type="checkbox"/>                         |
| <input checked="" type="checkbox"/> Monika Chavez                  | <input checked="" type="checkbox"/> Matt Munro            | <input checked="" type="checkbox"/> Lani Ruh                 | <input type="checkbox"/>                         |
| <input checked="" type="checkbox"/> Guadalupe De La Cruz           | <input checked="" type="checkbox"/> Michelle Nava         | <input type="checkbox"/> Mark Josephson                      | <input type="checkbox"/>                         |
| <b>Student Representatives:</b>                                    | <input type="checkbox"/> Hugo Fulcheri                    |  |  |

Guests: Emily Versace, Rosa Asencio

Item No.	Agenda Item	Discussion	Outcome
1.0	<b>Review Today's Agenda and Minutes:</b> <a href="#">May 3, 2021</a>	Lance reminded the Council that the meeting documents can be found on the website at: <a href="https://www.mtsac.edu/governance/committees/spas/">https://www.mtsac.edu/governance/committees/spas/</a> Add to Item 6.0: "George <b>Bradshaw</b> and Meghan Chen."	Minutes moved, seconded and approved by the Council.  Accreditation Standard IV.A.7
2.0	<b>Committee Meeting Minutes for Review and Approval</b>		
a.	Student Equity – <a href="#">April 26</a> minutes received for acceptance	Bruce presented and summarized the Student Equity minutes for the April 26th meeting. A majority of the meeting focused on the "Title V Student Development Efforts" presentation from Lisa Rodriguez and Diana Felix. In addition, Heidi Lockhart presented on the Honors Program and provided additional details regarding the program's intake process. Bruce also shared that there will be changes to leadership from a faculty perspective, which will be revisited in fall.	April 26 minutes accepted by the Council  Accreditation Standard IV.A.7
b.	Assessment and Matriculation – <a href="#">April 28</a> minutes received for acceptance	David shared that the committee is in the planning stages of the Fall 2021 AQ Survey. This is a survey that has been administered every fall since 2019. Initially, the survey was distributed and managed in classrooms on paper, which	April 28 minutes accepted by the Council  Accreditation Standard IV.A.7



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		<p>produced significantly higher return rates than the Fall 2020 online AQ survey.</p> <p>The committee discussed whether to conduct the Fall 2021 survey online versus on paper (since the response rate seemed to be higher when conducted in person). There were questions about access to the survey online in classrooms, considering not all students have access to phones and/or internet connections. We would also want to accompany this with instructions on how to complete the survey, even if students can't do it right away in the classroom. A sub-workgroup was created to work on the survey questions themselves.</p> <p>Item 5.0: David shared that updates have been made to the Assessment Center/AQ websites and college catalog to reflect Title 5 (multiple measures placement). This basically says that we have to be public and transparent about our process. David also shared that the Assessment and Matriculation committee is currently in the process of giving feedback on the Chemistry placement process.</p>	
c.	Retention and Persistence – <a href="#">April 27</a> minutes received for acceptance	David shared that the majority of this meeting was a presentation from Lesley Johnson and Shannon Rider from the School of Continuing Education on the noncredit impact on the student-centered funding formula. The committee members absorbed the information on noncredit programs and brainstormed outcomes and ideas related to the presentation.	<p>April 27 minutes accepted by the Council</p> <p>Accreditation Standard IV.A.7</p>
	Action Items		
3.0	2020-21 Committee Goals & Progress Report– Council will report accomplishments due to the President's office by June 1 <sup>st</sup> <a href="#">(word)</a> <a href="#">(pdf)</a>	<p>The following are the Council's 2020-21 accomplishments:</p> <p>GOAL # 1:</p> <ul style="list-style-type: none"> <li>• <b><u>The Committee's website was updated in March 2021.</u></b></li> <li>• <b><u>Began including additional information from the other committees</u></b></li> </ul>	Maridelle will add previous outcomes to Goal #6. Lisa DiDonato will be invited to the next meeting to share the student enrollment, student retention



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	<p><b><u>GOAL #2:</u></b></p> <ul style="list-style-type: none"> <li><u>The Council reviewed and accepted the draft Student Equity and Achievement Plan Annual Report due January 1<sup>st</sup>, 2021.</u></li> <li><u>Submitted plan December 2020</u></li> <li><u>Developed, reviewed and recommended to Academic Senate the SEAP carryover budget process for both Student Services and Instruction (mini grant)</u></li> </ul> <p><b><u>GOAL #3:</u></b></p> <ul style="list-style-type: none"> <li><u>The Council reviewed, revised and approved changes to the purpose, function and membership of the Assessment and Matriculation Committee, Student Equity Committee and Retention and Persistence Committee by Academic Senate.</u></li> <li><u>The Council reviewed, received and approved recommendations of the Assessment and Matriculation Committee, Student Equity Committee and Retention and Persistence Committee</u></li> <li><u>Council membership was expanded to include representatives from each reporting committee, which enabled Council productivity and effectiveness</u></li> </ul> <p><b><u>GOAL #4:</u></b></p> <p><u>Reviewed and accepted the following AP/BPs:</u></p> <ul style="list-style-type: none"> <li><u>AP 5140 – Students with Disabilities: The Council reviewed and accepted the revised AP. Status: Forwarded to Academic Senate October 2020. Approved at Academic Senate April 2021 and forwarded to AMAC.</u></li> <li><u>BP 5140 – Students with Disabilities: The Council reviewed and accepted the revised BP. Status: Forwarded to Academic Senate October 2020. Approved at Academic Senate April 2021 and forwarded to AMAC.</u></li> <li><u>AP 4240 - Academic Renewal: The Council reviewed and accepted revisions made by a workgroup. Status: Forwarded to Academic Senate April 2021.</u></li> </ul>	<p>and student success rates to report on the Council's accomplishments.</p> <p>Monica will bring the Textbook and Materials Committee Purpose and Function statement to the next meeting.</p> <p>Accreditation Standard IV.A.2</p>
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		<ul style="list-style-type: none"> <li>• <u>BP 4240 - Academic Renewal: The Council reviewed and accepted revisions made by a workgroup. Status: Forwarded to Academic Senate April 2021.</u></li> <li>• <u>AP 5055 - Enrollment Priorities: The Council reviewed and accepted the revised AP. Status: Forwarded to Academic Senate May 2021.</u></li> </ul> <p><b><u>GOAL #5:</u></b></p> <ul style="list-style-type: none"> <li>• <u>Regular updates regarding Multiple Measures and the Assessment Questionnaire were provided at the meetings and forwarded for timely approval to Academic Senate.</u></li> <li>• <u>Recommendations received by the Assessment and Matriculation Committee.</u></li> <li>• <u>Received reports and presentations by Math, English, READ, AMLA, Research.</u></li> </ul>	
	Presentations/Informational Items		
4.0	Faculty and Student Toolkits (Emily Versace) confirmed May 17 <sup>th</sup>	<p>Emily Versace from the Counseling department presented the faculty and student toolkits to the Council. The faculty toolkits can be found at: <a href="http://www.mtsac.edu/toolkits">www.mtsac.edu/toolkits</a></p> <p>The project was worked on together by a team of faculty and the website was constructed by Matt Bidart. There are a lot of different toolkits that can be found. Some are specific tips that can be used in the classrooms. We like to look at the impact on faculty and the impact on students when using the toolkits.</p> <p>Suggestion to publicize the website links via campus announcements and/or Canvas. Currently, the link is only posted on the POD website.</p> <p>Emily also presented the student toolkits found here: <a href="https://www.mtsac.edu/counseling/student_toolkits.html">https://www.mtsac.edu/counseling/student_toolkits.html</a></p> <p>These toolkits are currently housed under Counseling.</p>	Informational Item
	5 minute break		



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5.0	<a href="#">Student Leaders Speak to College Presidents Report</a> Finds Shift to Remote Learning Hardest on BIPOC College Students	<p>Audrey shared the “Student Leaders Speak to College Presidents” Report. Some of the questions to focus on:</p> <ol style="list-style-type: none"> <li>1. How have you changed, shifted, struggled, or grown, as a student leader, under the weight of COVID-19 and the nation’s racial challenges? Describe how it has all impacted you.</li> <li>2. What have you learned and how have you grown from your engagement with your mentor? Describe.</li> <li>3. Describe how your experience as an ambassador has shaped your leadership.</li> <li>4. Describe the most important tools or support systems you used to help you navigate through this complex time in history. What has helped you to cope?</li> <li>5. What are examples of innovative or excellent leadership techniques that instructors have used to guide your virtual learning? Describe.</li> </ol> <p>These questions could be used to survey our students, possibly during events or focus groups. Matt suggested that this be a topic at Faculty Flex Day.</p>	Informational Item
6.0	SEEC Summit debrief	Will bring report to next meeting	
7.0	<p>Examination of Agenda Items through an anti-racism lens (Lance)</p> <ul style="list-style-type: none"> <li>• <a href="#">Anti-Racism Education in California Community Colleges</a></li> </ul>	<p>Lance shared “Anti-Racism Education in California Community Colleges,” from the Academic Senate for California Community Colleges. Anti-racism education in California Community Colleges was adopted last November 2020. There were 11 recommendations for community college districts and additional recommendations for local Academic Senate.</p> <p>One particular recommendation that Lance shared with the Council is to examine and update current policies and procedures, using both equity and anti-racism lens, using anti-racism concepts such as good-bad binary, meritocracy, color evasion, and colorblindness.</p>	Discussion to be brought back in the Fall.



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		<p>Lance also shared an example of a five step toolkit that Portland Community College uses to make decisions for an anti-racism lens. They start with the problem and identify what's the problem or the issue with this particular policy is trying to address, or we may need to have a policy to address it. They go through a step, where they recognize intersectionality, they challenged the dominant perspective as a next step, and then they make a step of commitment to social justice. They didn't take an interdisciplinary approach and created the "Critical Race Theory" toolkit with supporting documentation. Lance proposed to the Council to review the toolkit and determine whether to proceed similar to Portland Community College.</p>	
	<b>Future Presentations/discussions</b>		
	Administrative Procedure – Student preferred names		
	<b>Next meeting dates:</b> June 7		