

# Mt. San Antonio College ■ Salary and Leaves Committee

Date: September 12, 2022  
3:00-4:00PM

**Attending:**

- Kelly Fowler, Chair    
  Jennifer Galbraith    
  Karelyn Hoover    
  Tamra Horton    
  John Pellitteri    
  Barbara Quinn  
 Lisa Romo, Guest    
 *Laura Martinez, Recorder*

	Topic	Updates/Discussion	Outcome/Action
1.	Welcome/Introductions		
2.	Approve Workshop Course Proposal Forms - Standing	<ul style="list-style-type: none"> <li>None received from POD</li> </ul>	
3.	Review Petitions - Standing	<ul style="list-style-type: none"> <li>None</li> </ul>	
4.	Sabbatical Report Review	<ul style="list-style-type: none"> <li>Three (3) sabbatical reports were assigned to S&amp;L Committee members for review</li> </ul>	<ul style="list-style-type: none"> <li>Two (2) reviews are due by September 27</li> <li>One (1) review is due October 4</li> </ul>
5.	2022-23 Sabbatical Packet Review and Possible Fall Orientation Dates <a href="#">22/23 Packet</a> Tuesday, September 20, 5:00-6:00 pm Tuesday, September 27, 2:00-3:00 pm Friday, September 30, 8:00-9:00 am	<ul style="list-style-type: none"> <li>Applications due on November 1, 2022</li> <li>Orientations to be done via Zoom</li> <li>Tamra Horton will reach out to FACTS Sabbatical presenters to join the orientation</li> </ul>	
6.	Storage of Sabbatical Reports	<ul style="list-style-type: none"> <li>Locate the physical copies to determine quantity to be scanned</li> <li>Contact IT to electronically store and put on the website, sort by year                             <ul style="list-style-type: none"> <li>Prioritize those within 10-year time frame for initial posting</li> </ul> </li> <li>Post on S&amp;L webpage</li> </ul>	<ul style="list-style-type: none"> <li>Follow up with IT for electronic storage options</li> </ul>

7.	Review Professional Growth Hourly Incentive (PGHI)	<ul style="list-style-type: none"> <li>One (1) PGHI was discussed</li> </ul>	<ul style="list-style-type: none"> <li>Continue discussion at September 26 S&amp;L Committee meeting</li> </ul>
8.	S&L Meeting Pattern	<ul style="list-style-type: none"> <li>Committee agreed to meet and end early if no items for discussion</li> </ul>	
9.	Other:		<ul style="list-style-type: none"> <li>PGI Task Force meeting to be scheduled</li> </ul>
<b>Issue Bin/Future Agenda:</b>		<b>Future meetings:</b> <b>September 26, 2022</b> <b>October 10, 2022</b> <b>October 24, 2022</b> <b>November 14, 2022</b> <b>November 28, 2022</b>	