

**Mt. San Antonio College  
Health and Safety Committee  
Group Memory of May 6, 2025**

**Committee Members:**

- |  |  |   |   |
|--|--|---|---|
| <input checked="" type="checkbox"/> Chief Florman  | <input checked="" type="checkbox"/> Sayeed Wadud | <input type="checkbox"/> Peter Tayag              | <input checked="" type="checkbox"/> Jamie Solis             |
| <input type="checkbox"/> Patricia Swint (Keenan)   | <input type="checkbox"/> Connie Kunkler          | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Arieyanna Patrona/Students Rep     |
| <input type="checkbox"/> Donna Lee                 | <input type="checkbox"/> Joe Jennum              | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Wasson (Chair)   |
| <input type="checkbox"/> Katelyn Chang/Student Rep | <input type="checkbox"/> Daniel Madrigal         | <input type="checkbox"/> Ray Mosack               | <input checked="" type="checkbox"/> Suzanne Vasquez (Notes) |
| <input type="checkbox"/> Irma Arvizu               |  |   | <input checked="" type="checkbox"/> Andie Solorzano         |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	<ul style="list-style-type: none"> <li>Reviewed and approved</li> </ul>	
3. Review Group Memory – April 1, 2025	<ul style="list-style-type: none"> <li>Reviewed and approved</li> </ul>	<b>Suzanne will post to the website.</b>
4. WC Claims – April –Andie	<ul style="list-style-type: none"> <li>4 WC claims for April</li> <li>1-custodial, 1 faculty that tripped, 1 late report/delayed up to 90 days for more information.</li> <li>1-Clinical student</li> <li>Closed 7 claims</li> </ul>	
5. Hazard Reports / Employee Safety Suggestions & Updates	<ul style="list-style-type: none"> <li>Waiting for dogs to leave in Kennel before redoing the flooring</li> <li>The transit center elevator can now be locked</li> <li>Gateway ramp-cut project completed. and working on installing a safety mirror</li> <li>720 now has 45 windows broken/shattered</li> <li>Student Safety in classrooms/ meeting was had. Connie volunteered ACCESS to determine if the student will need an</li> </ul>	

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	<p>accommodation, and will be providing guidelines for faculty on how to assist a student in need</p> <ul style="list-style-type: none"><li>• Student classroom safety the chief recommended that the faculty be empowered to make a decision in the classroom if they determine something is unsafe.</li></ul>	
<b>6. Emergency Management and Environmental Safety Updates- Sayeed</b>	<ul style="list-style-type: none"><li>• EOC training will be held in July</li><li>• All emergency trainings are available in POD</li><li>• Share guidelines on how to determine/report building damage example: earthquake</li><li>• F3A-showers been painted, no abstesos found</li><li>• Building evacuation training will occur with each individual building</li><li>• Hazardous Waste being picked up and manifest will be generated. Found discrepancy due to construction. Back pay around \$13k to the state.</li><li>• CPR training is a fee \$31 charge. Looking for funding. Online training is 3 hours and In Class is 2 hours.</li><li>• Issued a Safety Card to the committee that contains all the numbers for safety</li><li>• Student Ambassador program will continue through summer</li></ul>	

**FUTURE MEETING DATES (9:00 – 10:30 a.m.)**

**April 1, 2025**

**May 6, 2025**

**June 3, 2025**

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	<ul style="list-style-type: none"> <li>• Speed Limit on campus, looking for a policy. Due to Sodexo speeding and Tilden Coil.</li> <li>• Police CS made suggestions about driving on campus. Working on it. Waiting for approval of the AP and will then update signs of speed limit and hours of operations.</li> <li>• Sodexo cart driving is safety is a concern.</li> <li>• Building 414 fire alarms activated due to building not being ready to be moved in. Smoke was generated.</li> <li>•</li> </ul>	
<b>7. Campus Safety Updates- April-Chief Florman</b>	<ul style="list-style-type: none"> <li>• Update Building 410, 720 and 26 are now currently working and recording.</li> <li>•</li> </ul>	
<b>8. Department Updates</b>	<ul style="list-style-type: none"> <li>• Carlos- Access control update. Sayeed reported that he is working on how many are under access control. A date will be set up to use Student Ambassadors on how many buildings have access control.</li> <li>• Incident in fiscal recommendations from the Chief- make a recommendation that Fiscal use the window already available for safety purposes.</li> <li>• 414 building centralized perishable disposal -Daniel Madrigal pilot program. Blue bins will not be serviced daily.</li> <li>•</li> </ul>	<b>IIIB</b>

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<b>9. Action Items</b>	<p>-Duetta – SHS speaker system and bullet resistance glass and or film for their front desk area</p> <p>Duetta – Safety and Risk newsletter – due draft for committee to review at next meeting</p> <p>Duetta -follow up with Sodexo and cart speed- possible set the retarder on the carts</p> <p>Duetta to follow up with Connie on the ACCESS tram for after-hours – <b>Connie indicated they are still working on a plan.</b></p> <p>Sayed – list of buildings that can be automatically locked down, has there been a test of those buildings</p>	<b>IIIB</b>
<b>10. Blue Phone Committee update-Duetta</b>	<ul style="list-style-type: none"> <li>Update from Duetta – it was recommended from the subcommittee that blue phones not be placed in the new building, as the majority of classrooms have phones. Shannon reported to Duetta IT has budget of \$10k to maintain Blue Phones.</li> </ul>	<b>Blue phone subcommittee has been disbanded at this time</b>
<b>11. ID Badges Report Out – Duetta</b>	Remove as an Agenda Item	

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