

**Mt. San Antonio College
Health and Safety Committee
Group Memory of August 6, 2019**

Committee Members:

☒ Mike Williams
☐ Patricia Swint (Keenan)
☒ Donna Lee
☒ Joanne Franco

☒ Melonee Cruse
☒ Marti Whitford
☐ Sheila Wright
☐ Joe Jennum
☐ Bill Asher

☒ Peter Gonzales
☒ Carlos Duarte
☒ Timothy Engle
☐ Ken McAlpin
☐ Sandi Horn

☒ Ray Monsack
☐ Tatianna Alonso/Student Rep
☒ Duetta Langevin (Chair)
☒ Andie Solorzano (Notes)

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed	
3. Review Group Memory – July 9, 2019	Reviewed and approved with two updates.	Andie will post to the website.
4. WC Claims - July	Duetta reviewed the WC claims with the committee for July.	
5. Lactation POD Q&A	<p>Three Members of the lactation POD committee attended the meeting to give an overview of the new lactation PODs that will be on Campus.</p> <p>Guests: Ryan Wilson from HR Kara Dannenbring – Facilities Nafti Kaeni – Facilities</p> <p>There is a California law in the Labor Code and Ed Code that</p>	

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	<p>states we have to have space available for lactation. Currently the district is not in compliance and have a deadline of January 2020 to be in compliance.</p> <p>The PODS are ADA compliant so they are the larger size POD. They have 2 seats for a toddler to sit and to place a back pack if needed. It will have lighting and air flow. The ceiling is made of mesh for ventilation and give access for fire sprinklers. The POD is made out of material that is easy to clean.</p> <p>The PODS will be treated just like the regular restrooms in regards to cleaning and maintenance. There will be no attendant monitoring it. Trash cans will not be placed in the POD but nearby to help with clean up.</p> <p>Users will be able to download the app and or call for access. The app will keep track of uses but will not track any user information.</p> <p>The PODS will be located in 9C, 61 and 80. Current lactating spaces used now are in 4, 6, 77 and health services buildings.</p> <p>The PODS are more secure than a restroom stall. In case of an emergency there is a key that will be available and provided to campus safety.</p> <p>Informational handouts were provided to the committee.</p>	
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<p>6. Hazard Reports – Emergency Blue Phones</p>	<p>A safety suggestion/Hazard form was submitted to Risk requesting a blue phone between building 10 and building 4. Duetta did review the map of the phone locations but the map only shows the blue phones located outside and in parking lots not the phones located in the buildings. IT and facilities would have information on the blue phones. Chris in IT manages the contract.</p> <p>Olga in campus safety is currently conducting an audit of the phones.</p>	<p>Once audit is complete by campus safety Duetta can reach out to IT and Facilities to discuss what other locations that need the phones.</p>
<p>7. Emergency Management Updates – Melonee</p>	<p>Two evacuation chairs were found in the basement of a building. One will go to 9E and the other in building 6. Construction did purchase a chair for 9E but they will keep it for a future need.</p> <p>Melonee has been reviewing Evacuation Plans and looking at the maps. She discovered that the pay phones actually don't work due to the contract as per Marcell in communications. Carlos informed the group that all the pay phones actually have been removed by the vendor.</p> <p>Currently there are no blue phones by 9E so it maybe something to look at. We can address after the blue phone audit.</p> <p>Melonee has been working on the Wild Life Sanctuary Evacuation Plan. She has been looking to see what the best assembly area would be for them in the case of an emergency. They looked into the Timberline Area</p>	<p>Melonee will follow up with Jeffery George about the AED locations on the</p>

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	<p>but discovered all would end of in the middle of the street. There is access to Snow Creek Park through the back of LOT M. This could be a possible assembly spot it will still need to be confirmed and added the plan.</p> <p>The Reunification plan for the CDC is still being worked on and they will have a mock evacuation on 8/29/19.</p> <p>Marti suggested that all the AED locations be added on the maps.</p> <p>Melonee has connected with someone who trains Active Shooter training for those with disabilities.</p> <p>Melonee has a vendor that will be attending the Emergency Preparedness Fair in October that will demo how to make your own emergency kit.</p>	campus map.
8. Campus Camera Update	The District is moving forward with the RFP with 2 vendor submissions. The committee has met and the evaluations are due on Thursday. The next meeting is scheduled for next week.	Duetta and or Mike will update the committee at the next meeting on the progress.
9. Skateboarding on Campus – Mike Williams	Mike Williams want to discuss skateboarding policy again as we continue to have incidents and most students don't know that it is prohibited on campus. These accidents can be very dangerous. The campus needs more signage but we need to figure out funding. A suggestion would to have Student Service do an education campaign with a goal of starting to enforce and ticket in the spring. This is a safety concern on campus.	Look into funding for signs and reach out to Student Services about an education campaign.

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11. Roundtable	Question – Can safety committee attend active shooter training?	Duetta will follow up with the vendor to see who can attend.
12. Future Action Items: Identification Badges-AP7121 TB Exposure Standard Operating Procedures Service Animals	Service Animals – Sokha and Duetta will be meeting on Thursday, 8/8/19.	Duetta will update committee after the meeting with HR.

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

September 10, 2019
October 1, 2019
November 5, 2019
December 3, 2019