

**Mt. San Antonio College  
Health and Safety Committee  
Group Memory of March 3, 2020**

**Committee Members:**

<input checked="" type="checkbox"/> Mike Williams	<input type="checkbox"/> Emergency Mgr	<input type="checkbox"/> Peter Gonzales	<input checked="" type="checkbox"/> Ray Monsack
<input type="checkbox"/> Patricia Swint (Keenan)	<input checked="" type="checkbox"/> Marti Whitford	<input checked="" type="checkbox"/> Carlos Duarte	<input type="checkbox"/> Vacant/Student Rep
<input checked="" type="checkbox"/> Donna Lee	<input type="checkbox"/> Sheila Wright	<input checked="" type="checkbox"/> Timothy Engle	<input checked="" type="checkbox"/> Chuck Clemente (ASCIP)
<input checked="" type="checkbox"/> Joanne Franco	<input checked="" type="checkbox"/> Joe Jennum	<input checked="" type="checkbox"/> Ken McAlpin	<input checked="" type="checkbox"/> Duetta Langevin (Chair)
<input checked="" type="checkbox"/> Gabriel Aragon	<input checked="" type="checkbox"/> Bill Asher	<input type="checkbox"/> Sandi Horn	<input checked="" type="checkbox"/> Andie Solorzano (Notes)

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed	
3. Review Group Memory – February 4, 2020	Reviewed and Approved	Andie will post to the website.
4. WC Claims – February – Andie	Andie reviewed the Worker's Compensation Claims with the committee for February.	
5. Hazard Reports – Duetta	<p><u>Sidewalk in front of building 40:</u> Duetta reviewed some photos of the sidewalk areas between building 80 and building 40. The sidewalk in front of building 80 where it extends out has no stripping or markings to warn anyone. There is no cross walk between buildings and to the parking lot. Duetta is suggesting yellow crossings.</p> <p><u>Building 61</u> – Evacuation Concerns: A concern was brought to Risk Managements attention about someone in a wheelchair. A Suggestion was made that evacuation chair</p>	<p><b>Duetta will meet and review with Bill Asher to discuss options.</b></p> <p><b>IIIB</b></p>

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	<p>training be provided. Campus Safety is already trained.</p> <p><u>Lighting in tunnel between LOT F and Stadium</u>- this has been completed. Also all the lighting in 50G lot are up and running now.</p>	
<b>6. Hazard Report Follow-ups</b>	<p><u>Traffic Control Table Top</u>: Mike Williams shared with the group that he has had 3 meetings with the sheriffs and still no date on a table top. So the plan is that Mike will be hiring a traffic engineer to put together an evacuation plan in regards to traffic and will be done before commencement. Once that is completed he will reach out to the sheriffs again.</p> <p><u>Monitoring of Sharps with Custodians</u>: Ken has had no reports since the last meeting and will continue to monitor.</p> <p><u>Back Up Beepers for Campus Vehicles</u>: currently we have equipment to install 12. To date 3 have been installed and completed. Custodial is done and the plan is to complete the other installation soon.</p> <p><u>Trash Compactor</u>: Duetta will meet with Ken about the trash compactor issue</p>	<p><b>Mike will follow up with committee after evacuation traffic plan is complete.</b></p> <p><b>IIIB</b></p> <p><b>Duetta and Ken will schedule a time to discuss the trash compactor.</b></p>
<b>7. Emergency Management Updates – Duetta</b>	<p><u>Toilets and First Aid kits</u>: Duetta is looking into purchasing some emergency items to have stored and available. Possibly toilets for classrooms, first aid kits. How many classrooms do we have and where do they store them?</p> <p><u>Emergency Radios</u>: Duetta is looking at purchasing radios for the building marshals and that is top priority.</p>	

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<b>8. Campus Camera Updates</b>	<p>There is one blue phone in the stadium. A same is going to be provided for cellular before they install.</p> <p>The vendor is addressing the parking structure for the Stadium.</p>	<p><b>Duetta will email Gary Gidcomb about the stadium blue phones.</b></p> <p><b>IIIB</b></p>
<b>9. Roundtable – Duetta</b>	<p><u>Campus AED's and Cost</u> – the group reviewed how many AED's we have on campus and provided what the cost of an AED. The group discussed Stop the Bleed Kits. The Stop the Bleed training is currently not being offered. HALO vents in the kits are helpful and easy to use. Andie will look for options on kits.</p> <p>The committee discussed posting signs on tips regarding the corona virus. Custodians will help post in buildings.</p> <p>Ambulance bills are still an issue with students being transported and expecting the college to pay. Can the information be provided to the students at New Hire Orientation that they can refuse to go with the paramedics and they have that right to decline?</p> <p>Duetta will be providing Back Stretching Safety Cards to different areas on campus and provided some to the committee to look at. The cards give tips on stretching.</p> <p>AP 6530 College vehicles/ transportation BP 6750 Traffic and Parking Regulations – Campus Hours have been updated to move forward on providing them to PAC. The sub-committee met and finished updates. Duetta will send out to the group before it's submitted to PAC.</p> <p>The students need to be informed about Lot M. Possibly posting in parking lot B advising of more</p>	<p><b>Andie will look into Stop the Bleed kit options with the Halo Vent.</b></p> <p><b>Ken will work with Custodians to get these posted.</b></p> <p><b>Chuck from ASCIP will look to see if they have a program available to help with the Ambulance bills.</b></p> <p><b>Duetta will send out updated AP and BP to the committee to review.</b></p> <p><b>IIIB</b></p>

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	parking in Lot M. Can the campus send out text messages or post Social Media.	
<b>10. Future Action Items:</b> <b>Identification Badges-AP7121</b> <b>TB Exposure Standard</b> <b>Operating Procedures</b>		

**FUTURE MEETING DATES (9:00 – 10:30 a.m.)**

April 7, 2020

May 5, 2020

June 2, 2020

No July Meeting