

**Mt. San Antonio College
Health and Safety Committee
Group Memory of February 4, 2025**

Committee Members:

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|---|---|---|---|
| <input checked="" type="checkbox"/> Chief Florman | <input checked="" type="checkbox"/> Sayeed Wadud | <input checked="" type="checkbox"/> Peter Tayag | <input type="checkbox"/> Jamie Solis |
| <input checked="" type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Connie Kunkler | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Arieyanna Patrona/Students Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input checked="" type="checkbox"/> Joe Jennum | <input type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Wasson (Chair) |
| <input checked="" type="checkbox"/> Katelyn Chang/Student Rep | <input checked="" type="checkbox"/> Daniel Madrigal | <input checked="" type="checkbox"/> Ray Mosack | <input checked="" type="checkbox"/> Suzanne Vasquez (Notes) |
| <input checked="" type="checkbox"/> Irma Arvizu | | | <input type="checkbox"/> Andie Solorzano |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	<ul style="list-style-type: none"> Reviewed 	
3. Review Group Memory – January 7, 2025	<ul style="list-style-type: none"> Reviewed and approved. 	Suzanne will post to the website.
4. WC Claims – January –Andie	<ul style="list-style-type: none"> Zero WC Claims for January 	
5. Hazard Reports / Employee Safety Suggestion-New & Updates	<ul style="list-style-type: none"> Two parking signs were taken out and moved Layout for Lot B was discussed – Chief Florman and Duetta; a proposal to redesign Parking Lot B Hazard Report submitted for HCRC lighting issues: The backdoor lighting is not fixed. 67B-250. Duetta suggests putting a mirror. Carlos suggested using solar lighting. Sayeed will stop by to evaluate. High Hazard report out- Parking Lot B striping has been completed. 	

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	<ul style="list-style-type: none">• Gateway proposals: cutting wall to approx. 12 inches, 11 feet up, and 2 feet off, installing a mirror across the way. \$9350 estimate for proposal. Duetta asked for committee approval. Paying out of high-hazard account fund. The committee voted and approved the project.	
6. Emergency Management and Environmental Safety Updates-Sayeed	<ul style="list-style-type: none">• Training back online from February – November• Conducting training in 720 what training?• Updating building Marshall and floor captain training; will establish a deadline.• EOC training was on 1.31.25. Sayeed is working on getting everyone on the same page with training.• Hazardous Waste-custodial issues with sharps; a sharps container will be installed; 18C. Offered additional training to custodial if needed, to learn proper disposal of sharps.• Sayeed is working on Great Shake prep; to better prepare campus• PPE update - Germstars will be removed upon request.• Universal Waste pick up West side of bldg. 48.• Germstars will be stored in the warehouse, and if needed to be disposed of, Sayeed will use a recycling company.• Makerspace equipment - possible camper to be removed; heavy disposal will use a vendor. Sayeed	

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

February 4, 2025

March 4, 2025

April 1, 2025

May 6, 2025

June 3, 2025

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	and Duetta will walk through to analyze what items will be disposed of.	
7. Campus Safety Updates-December-Chief Florman	<ul style="list-style-type: none"> • Unhoused individuals coming to campus: a son who is a student and a mother. They sleep overnight, lock themselves in restrooms, and leave their belongings under ping-pong tables. Access to facilities; no unauthorized belongings; safety issues; Chief met with the director. There are no rules against it, waiting for Koji decision. • Concerns about the new building close to the transit center; Peter Tayag recommended using lock codes for doors. • Discussed possible porta potties and services by the vendor for the transit center. Do Not Enter signs, waiting for an update 	
8. Department Updates	<ul style="list-style-type: none"> • Duetta reported: that she would add verbiage for wearing badges to the WVPP. Duetta is getting quotes for the vandalism to Building 720. The indoor glass by the coach's area was repaired. Gary Giddcum is going to reach out to mitigate this. No cause of damage has been identified. • Sayed reported: that a guard rail was missing on the NE side of Building 414; working with facilities to put up a barricade to help prevent any accidents. 	IIIB

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	<ul style="list-style-type: none">• Carlos reported: testing the building shutdown button; he recommends that it is working• Irma reported: that the interim manager for the farm had passed away. If anyone needs access to the farm, please contact Irma. <p>Joe Jennum reported: that Building 720 and Building 742 discussed upcoming events, staffing and security, and signage.</p>	
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9. Future Action Items	Evening Sargent Issue, not knowing who an employee is; ID Badges; solution for permanent employees. Reach out to Duetta for subcommittee: <ul style="list-style-type: none">• Subcommittees-Badges-Chief Florman, Andie, Joe, Daniel, and Duetta to establish an SOP• Possible Onboarding and Offboarding Committee Building 720 and 740 safety issues	IIIB Duetta will follow up with Joe's issue; cameras at 720 to mitigate broken windows.

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