



Retention and Persistence Committee - Minutes

October 24, 2023

Attending

Y/N	Member Name
Y	Katie Datko (Co-Chair)
N	Ned Weidner (Temporarily Leave)
Y	Elizabeth Casian (Temporary Co-Chair)
Y	Michelle Dougherty
Y	Julie Cortez
N	Lesley Johnson
N	Jasmine McLeod
Y	Marcell Gilmore
Y	Gizelle Ponzillo
Y	Krysten DeWilde
Y	David Sarabia
Y	Jimmy Tamayo
Y	Jannet Ortiz (Recorder)

Agenda Topics

Topic	Discussion	Outcome
Welcome & Introductions Review and Approve <u>9/26/23 Minutes</u>		The 9/26/2023 meeting minutes were reviewed and approved.
External Committee Participation, Updates & News (Relevant topics or items from related committees germane to our work) <ul style="list-style-type: none"> • Platform & Projects update: <ul style="list-style-type: none"> • Equity Accelerator – may have future opportunities 		
Committee Membership Review	<ul style="list-style-type: none"> • Katie has reached out to VPI of Instruction on makeup of committee – what positions are necessary and would like to keep? Any additions? • Majority of the committee has to be faculty • Committee reviewed current membership <ul style="list-style-type: none"> • Ned Weidner is no longer AB 705 English Coordinator • Michelle Dougherty will be reaching out to Ned regarding role • Katie reached out to Raul Madrid regarding committee makeup • Gizelle is SI Coordinator as well as Classified-at-Large role. The SI Coordinator is listed because Gizelle happens to be part of both roles. • A title needs to be created for Associate Dean of Natural Sciences to join the committee – Management Representative from Instruction 	Members agreed that Ned Weidner should not be listed as AB 705 English Coordinator, should just be listed as Faculty-at-Large. Michelle, AB 705 English Coordinator. Elizabeth, AB 705 AMLA Coordinator Gizelle is CSEA 262 Classified Member Representative. The members agreed that the SI Program Coordinator position is not needed since the role is already represented by Academic Support members. Members agreed to add position of Management Representative from Instruction.
Purpose & Function Review <ul style="list-style-type: none"> • <u>22-23 Purpose & Function</u> 	<ul style="list-style-type: none"> • Committee continued work on rewriting the purpose and function of the committee. • Function/Goals statement complete Tracked Changes available 	Purpose and Function ready to be submitted to SPEAC.
Drop Survey Discussion <ul style="list-style-type: none"> • Review Purpose • <u>Review Questions</u> • Review Collection Times/Methods • Office of Instruction Help/Involvement 	Drop Survey Word Document is open for Committee Member suggestions. Committee agreed to wait for survey to be finalized before inviting Office of Instruction.	Review Drop Survey.

Future Fall 2023 Meetings:

11/28/23