

Retention and Persistence Committee - Minutes



February 27, 2024

Attending

Y/N	Member Name
Y	Katie Datko (Co-Chair)
	Elizabeth Casian (Temporary Co-Chair)
Y	Michelle Dougherty
Y	Julie Cortez
Y	Lesley Johnson
	Jasmine McLeod
	Marcell Gilmore
	Gizelle Ponzillo
Y	Krysten DeWilde
Y	Jeze Lopez
	Jimmy Tamayo
Y	David Sarabia
Y	Haneen Alghita-Aguilar
Y	Jannet Ortiz (Recorder)

Agenda Topics

	Discussion
Welcome & Introductions Review and Approve <u>11/28/23</u> <u>Minutes</u>	<p>The 11/28/2023 meeting minutes were reviewed and approved.</p>
Committee Membership <ul style="list-style-type: none"> • Approve Elizabeth Casian as Co-Chair • Discussion: Vacant Position Membership 	<p>The committee voted to approve Elizabeth Casian as Co-Chair. Discussion – possibility of meeting in person or in a hybrid format.</p> <ul style="list-style-type: none"> • Members agreed to meeting in a hybrid format for the remaining meetings for the semester to accommodate schedule and location needs
External Committee Participation, Updates & News (Relevant topics or items from related committees germane to our work)	<ul style="list-style-type: none"> • MMAP results were released last week - members had a brief discussion on the study - https://rpgroup.org/Portals/0/Documents/Projects/MultipleMeasures/AB705_Workshops/PreparatoryPathwaysSTEMCalcCompletion_February2024.pdf?ver=2024-02-23-070133-477
Drop Survey Updates <u>S 24 Drop Survey</u> <u>Drop Codes</u> <u>IT Project Request</u>	<ul style="list-style-type: none"> • Committee is hopeful that the survey can be released for the second half of the semester based on IT's timeline • Feedback from SPEAC <ul style="list-style-type: none"> ○ Wording changes from “death of a loved one” to “illness or loss of a loved one” ○ Addition of “class not needed for major/career goals” • When inputting survey into Qualtrics - addition of examples of what accessibility issues are (ex: captions) • Addition of two questions at the end of survey. https://mitsac0-my.sharepoint.com/:w:/g/personal/cdatko_mtsac_edu/Ef4dVaaZ0nBBvdD-OoBEc-gBSp03XZ4uNNkuW6r8FJJNIA?e=ekCClo • Committee continued to edit the Drop Survey • IT needs list of who the survey should be sent to based on drop type. <ul style="list-style-type: none"> ○ Does IT have number of drops based on type? ○ Committee discussed inviting a team member from Admissions and Records to go over drop types or to meet with them in committees they overlap in • IT also requires a Project Request Form in order to launch survey • Suggestion that Co-Chairs meet with RIE member before next meeting to discuss the following: • Anonymous or collect emails <ul style="list-style-type: none"> ○ If emails: option to connect students to resources: <ul style="list-style-type: none"> ▪ What if students have suicidal thoughts? How can we send them to a referral. ▪ Suggestion to add option for students who receive the Drop Survey to request a meeting with a counselor • Smartsheet versus Qualtrics? Can we get a dashboard so that information is updated in real time?
Spring Tasks & Goals <u>Padlet/Brainstorm</u>	

Future Spring 2024 Meetings:

3/26/24; 4/23/24; 5/28/24