



PIE COMMITTEE


May 20, 2024, Minutes
11:00 – 12:30 PM
Via Zoom Meeting

Members

Jennifer Hinostroza, Faculty Natural Sciences, Co-Chair	✓	Krupa Patel, Instruction Business Analyst	✓
Patty Quinones, Director, RIE, Co-Chair	✓	Vacant, Faculty - credit	
Meghan Chen, Associate Vice President, Instruction		Stacy Bacigalupi, Psychology, Faculty	✓
Vacant, formerly Associate Dean, Business		Pauline Swartz, Library/Learning, Faculty	✓
Annel Medina Tagarao, Educational Research Assessment Analyst	✓	Minerva Avila, School of Continuing Ed. Manager	✓
Christopher Jackson, Faculty Outcomes Coordinator	✓	Vacant, Student Services, Faculty	
Tania Anders, Academic Senate President	✓	Cathy Hayward, Facilities – CSEA 262	✓
Clarence Banks, Director, Student Services	✓	Vacant, CSEA 651	
Lance Heard, Associate Dean, Humanities and Social Sciences, Instruction	✓	Sophie Gieng, Student Representative	
Sarah Plesetz, Associate Dean, Technology & Health, Instruction		Rosa Royce, Budget Committee Liaison	
Vacant, Associate Dean of Natural Science, Instruction		Tika Dave-Harris, Human Resources	✓
Vacant, formerly Dean, Natural Sciences		Megan Moscol, Senior Facilities Planner	
Monica Cantu-Chen, Director of Technology, IT Services	✓	Lianne Greenlee, Professional and Organizational Development	✓

Guests:

Meeting Agenda	ACCJC Standard	Outcomes
I. Welcome & Introductions		<ul style="list-style-type: none"> Welcome PIE committee members
II. Approval of Minutes: May 6, 2024		<ul style="list-style-type: none"> The meeting minutes for May 6, 2024, have been approved with the following corrections on Section IV: Update on PIE revision: <ul style="list-style-type: none"> Rethinking the roll-up process: add (e.g., unit to manager to VP to President). Change "Brainstorming new names for the PIE platform" to "Brainstorming new names for PIE".
III. IEC Invitation - 5/22/2024		<ul style="list-style-type: none"> Patty and Lianne mentioned that the PIEC has been invited to the IEC meeting scheduled for May 22, 2024, from 1:30 PM to 3:00 PM. The purpose of the IEC meeting is to review the PIE committee recommendations, once reviewed, IEC will report the recommendations to PAC on June 5, 2024.
IV. Review of IEC Recommendations for 3 YR Comprehensive Program Review		<ul style="list-style-type: none"> Patty shared the IEC Recommendation for the 3-Year Comprehensive Program Review. <p><u>Committee discussed the following topics in detail:</u></p> <ol style="list-style-type: none"> Re-envision Redesign program review. Introduce Program Review Program Review Structure and Prioritization Transparency Adopt the ASSESS – REFLECT – COLLABORATE – ACT

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
		<p>5. Create Program Review Templates customized to support meaningful reflection and planning. Cycle of program review would be based upon template used:</p> <ul style="list-style-type: none"> ○ Instructional Template (IT) ○ Services Template (ST) ○ Administrative Unit Template (AUT) <p>6. Program Review Communication (1.5, 3.5)</p> <ul style="list-style-type: none"> • PIEC added additional comments to the 3-Yr Program Review. • It was said that if PIEC members are unable to attend the IEC meeting on 5/22/24 but have additional information to contribute to the Program Review. Members may contact Patty or Jennifer to add their comments to the following link. <p> IEC Recommendations for 3 Yr Comprehensive Program Review.</p>
V. Update on Function Recommendation from PAC		<ul style="list-style-type: none"> • Patty gave an update on Function Recommendation from PAC: <ol style="list-style-type: none"> 1. IEC accepted PIEC, function #1 recommendation. IEC sent the information back to PAC as an action item. Feedback on changes will still need to be made to function #1. 2. IEC will be submitting a recommendation to essentially have one planning document, which will be recommended as an Educational Facilities Comprehensive Plan (EFCP) and will incorporate whatever elements are still relevant of the strategic plan. 3. IEC recommended having an IEC voting member in PAC as well as an IEC representative that will work on Educational Facilities Comprehensive Plan (EFCP). <p>PAC will vote on these three recommendations on 5/29/24.</p>
VI. Nuventive Updates – Approval Process		<p>Patty asked committee member "What should the PIEC approval process be as Krupa makes Nuventive updates?"</p> <p><u>Suggestions:</u></p> <ul style="list-style-type: none"> ○ Krupa should have the authority to make minor changes otherwise, major changes should be brought back to committee members for feedback. ○ Chris explained that he and Kelly took the lead in making most of the decisions for Outcomes, and then presented them to the committee for feedback. ○ Option to create tickets if needed.
VII. Other		