



PIE COMMITTEE

October 04, 2021 Minutes

11:00 – 12:30 PM

Via Zoom Meeting

Members

X Jennifer Hinostrroza, *Faculty Natural Sciences, Co-Chair*
 Fawaz Al-Malood, *Associate Dean, Business, Co-Chair*
 Monica Cantu, *Director, IT*
 X Meghan Chen, *Associate Vice President, Instruction*
 Mark Lowentrout, *Dean, Arts*
 X Thomas Mauch, *Associate VP, Student Services*
 X Krupa Patel, *Business Analyst, IT Services*
 Kim Leiloni Nguyen, *Faculty Outcomes Coordinator*
 X Pedro Suarez, *Instruction Business Analyst*
 X Annel Medina Tagarao, *Educational Research Assessment Analyst*
 X Chisa Uyeki, *Academic Senate President*
 John Vitullo, *Associate Dean, Natural Sciences*
 X Bruce Nixon, *Technology and Health Faculty*

X Lance Heard, *Technology & Health Faculty*
 Vacant, *Faculty*
 X Landry Chaplot, *School of Continuing Ed Faculty*
 X Bernard Somers, *Faculty-Student Services*
 X Anqi Zhao, *Student Representative*
 Alexis Carter, *Human Resources*
 Mark Fernandez, *Classified*
 Vacant, *Classified*
 X Rosa Royce, *Budget Committee Liaison*
 X Gary Nellesen, *Executive Director, Facilities Plan and Management*
Guests
 X Luke Meyer, *Center of Excellence*

<u>Meeting Agenda</u>		<u>Outcomes</u>
I.	Welcome: Jennifer Hinostrroza	Introductions of all members.
II.	Approval of Minutes: September 20, 2021	Minutes from Sept. 20, 2021 were approved by the committee.
III.	PIE Membership Composition – Jennifer Hinostrroza	Committee discussed the purpose, membership, and function, and made final revisions. The revised purpose, function, and membership form was approved by the committee and will be forwarded to IEC for approval.
IV.	PIE Interface Demo and Recommendations – Pedro Suarez	J. Hinostrroza discussed the focus groups that were held over the summer and introduced the refresh that P. Suarez has been working on. P. Suarez shared the new interface and explained some of the updates and changes. <ul style="list-style-type: none"> • “hamburger” menu for navigation • Order of the steps has been changed to reflect how we actually want them filled out. • Split screen to allow data integration as well as help resources without leaving the page. • Online form for facilities requests will be provided here – We can review the online version of the form at the next meeting. • IT costs are coming for common purchases like laptops, tablets, etc. The changes were approved by the committee and will be sent to IEC for approval.
V.	VP and Manager PIE Focus Group - Jennifer Hinostrroza	P. Suarez gave a brief overview of the revisions made to the Manager PIE last year, and a comparison with the current VP PIE. The committee discussed the need to revise the VP PIE to align more with the revised manager pie. M. Chen mentioned that we have two new VPs who haven’t been through the PIE process before.

	<p>R. Royce mentioned that it would be good to wait until the current VP PIE is done so we can get the feedback from them on how the process worked this year.</p> <p>Administrative assistants do much of the work for the PIE reports at this level, so it was suggested that they should be included in the focus group.</p> <p>J. Hinostroza asked for help determining who should be involved in the focus group, and P. Suarez said he has a pretty good idea of current users who should be included.</p> <p>VP PIE is due Oct. 15th, so we should revisit this after the VPs have all been through the review process using the current form.</p> <p>P. Suarez reported that the feedback from the new manager PIE interface was positive. The committee felt that we do not need to revisit the manager PIE at this time.</p>				
<p>VI. Research Dashboard – Annel Medina Tagarao</p>	<p>A. Medina-Tagarao shared the new databases that were created by D. Berumen. These are the same dashboards that the data coaches and others use, and they are available now on the research website.</p> <p>L. Chaplot pointed out that the School of Continuing Education isn't included in the new dashboards. Annel said it is something that is on the to-do list, and she will look into this.</p> <p>A. Medina-Tagarao stated that transfer information is not in the new dashboard yet.</p> <p>Research has an equity team, but much of that research isn't integrated into the system yet.</p> <p>L. Meyer from the Center of Excellence shared some resources that might be helpful for the PIE process, including sector profiles and LMI resources found on this google drive: https://drive.google.com/drive/folders/1CEjh5P1XErleWY8622CP4me6SuoBKZl8</p> <p>L. Meyer also shared sector profiles and race/ethnicity information collected by the Center of Excellence.</p> <p>The change in research dashboards, as well as including labor market and equity data in the PIE dashboard, was approved by the committee, and will be sent to IEC for approval.</p> <p>J. Hinostroza will reach out to Perkins (Career Education) faculty for recommendations about what LMI data would be helpful to them in the PIE process.</p> <p>More discussion of what should be included for equity data will be discussed in a future meeting.</p>				
<p>VII. Other</p>	<p>None</p>				
<p>2021-22 Meetings 11:00-12:30PM 1st & 3rd Mondays</p>	<table border="0"> <tr> <td data-bbox="297 1486 594 1562"> <p>Fall 2021 September 20 October 4 & 18</p> </td> <td data-bbox="594 1486 829 1562"> <p><u>November 1 & 15</u></p> </td> <td data-bbox="829 1486 1094 1562"> <p>Spring 2022 March 7 & 21</p> </td> <td data-bbox="1094 1486 1546 1562"> <p><u>April 4 & 18</u> May 2 & 16</p> </td> </tr> </table>	<p>Fall 2021 September 20 October 4 & 18</p>	<p><u>November 1 & 15</u></p>	<p>Spring 2022 March 7 & 21</p>	<p><u>April 4 & 18</u> May 2 & 16</p>
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