

Professional Development Council Report

PDC Summer Retreat and 9/7/17 Meeting

PDC Updates

- The annual PDC planning retreat was held on June 15, 2017.
 - PDC revised the purpose, function, membership, and annual goals. Accomplishments for 2016-17 were discussed and documented.
 - Through review of Conference and Travel data PDC voted to support changes to the C&T criteria, increased the annual per employee funding maximum to \$1800 (until all funds are expended), created a group application process, updated forms, moved the post-conference evaluation process to an online submission, created an FAQ resource, and placed sample forms on the POD website as a reference. Changes were introduced to Mt. SAC employees at CPD-Day and FLEX Day Opening Sessions.
 - PDC reviewed 2016-17 professional development activities and their relationship to accomplishment of the Mt. SAC Professional Development Plan. PDC determined that revision of the Plan in 2017-18 using an outcomes-based model will provide opportunities to more accurately assess the plan progress and connect professional learning to student achievement.
- Every two years, the California Community College Council for Staff and Organizational Development (4CSD) sends a survey to the California community college professional development coordinators to obtain information on how the professional development programs are structured and operated. PDC completed this survey on behalf of the college.

FPDC

- FLEX Day was successfully held on August 15, 2017. An opening session presentation on faculty professional development was shared and a faculty professional development focus group was conducted. Data on professional development was solicited through a focus group, FLEX day session evaluations, a faculty FLEX day survey, and a professional faculty professional development needs assessment. Data is being compiled for review by FPDC at their first meeting in September.
- Professional Learning Team received an Award from the Outcomes Committee for innovative use of an outcomes based model in the implementation of an Equity Certificate within the 2016-17 New Faculty Seminar.
- FPDC will review their purpose, function, and membership at their next meeting.
- FPDC Goals and Objectives 2016-17 summary has been completed, reviewed, and approved by PDC.

CPDC

- CPDC Goals and Objectives 2016-17 summary has been completed, reviewed, and approved by PDC. Their goals are ongoing into 2017-18.
- CPDC taskforce will be focusing on review of currently offered professional development courses for Professional Growth Benefit Credit for Classified.

- The New Employee Welcome event feedback was very positive, with 100% of attendees agreeing that it was worth their investment of time to attend. 23 new classified staff enrolled in the five week NEW Summer Series.
- The 2nd Annual CPD-Day was successfully held on August 18, 2017. An event evaluation and classified needs assessment survey was conducted. Results are being compiled for review and discussion.

MPDC

- Yen Mai has been elected the chair of MPDC.
- MPDC is planning the third managers retreat, to be held in Long Beach January 4-5, 2018. They are expecting to increase the number of participants from 78 to 100.
- A quarterly communication of professional learning opportunities for management was shared at the September managers meeting. Topics include both operational training and leadership development activities.
- Monthly 2017-18 management meetings will be held to provide consistent training opportunities for all managers. MPDC is finalizing this training schedule for the year.
- MPDC Goals and Objectives 2016-17 summary has been completed, reviewed, and approved by PDC. Their goals are ongoing into 2017-18.

Conference and Travel

- PDC successfully managed 2016-17 Conference and Travel funds supported 157 classified, faculty, and management employees participation in 199 off-campus professional learning opportunities.
- In 2017-18 PDC has already approved 37 requests in the amount of approximately \$42,120.
- Per Cabinet Notes from August 8, 2017, the AB1887 travel ban does not apply to community colleges. Mt. SAC is not legally prohibited from using our direct funds to support travel to states that have discriminatory laws. This information will be shared with all committees reporting to PDC.

- Liesel Reinhart & Lianne Greenlee