



Committee Goal and Progress Report 2015-16

Committee name: Professional Development Council (PDC)

Name of person completing the report: *Lianne Greenlee & Beta Meyer*

Instructions: **By June 1, 2016:** Complete Columns 1, 2, and 3 and submit electronically to dlindholm@mtsac.edu (on behalf of the President's Advisory Council.)

(EXPAND AS NECESSARY)

Committee Goal	Link to College Goal #	Completed Outcomes/Accomplishments (descriptive bullet list)
<p>GOAL # 1: Increase communication and visibility between PDC and campus community.</p>	<p>10</p>	<ul style="list-style-type: none"> • New POD complex opened and central to campus. • Website was redesigned. • Fillable workshop course proposals (online ticket requests). • New conference and travel forms and procedures to identify, track and justify conference and travel fund uses for all constituencies. • Efficient conference and travel PDC voting procedures in Smartsheet. • PDC had a presence and participated numerous campus wide events including: FLEX Day, Professional Development Day, Emergency Preparedness Week, Wellness Fair, Parachutes and Ladders Conference. • Increased collaboration between PDC, FPDC, and CPDC. • Provided reports and updates to PAC on a quarterly basis. • Developed a two year Professional Development Plan in collaboration with CPDC, MPDC, and FPDC and with input from campus constituencies.

Committee Goal	Link to College Goal #	Completed Outcomes/Accomplishments (descriptive bullet list)
GOAL #2: Assessing the effectiveness of professional development.	10	<ul style="list-style-type: none"> • All employees participating in a professional development activity on campus received an evaluation form to assess the effectiveness of professional development events. • All employees that participated in Conference and Travel had the opportunity to provide their feedback about their learning experience and how they plan on sharing the newly learned information with their department and/or the campus. • FLEX evaluations are performed every FLEX day: Fall 2015 (8/19) and Spring 2016 (2/19).
GOAL #3: Assessing the professional development needs on campus.	10	<ul style="list-style-type: none"> • Classified professional development survey Fall 2015 • Faculty professional development survey Spring 2016 • Faculty technology survey Winter 2016
GOAL #4: Creation of MPDC	10	<ul style="list-style-type: none"> • Established membership. • Worked on the tuition reimbursement plan proposals/ changes for managers
GOAL #5: Increasing employee engagement and personal/professional development	10	<ul style="list-style-type: none"> • Summer 2015 book club: Wiser • Winter 2016 book club: Resilience • Spring 2016 book club: The Truth About Leadership • Dr. Barry Posner talk on Leadership 5/23/16 • Classified NEW employee welcome Fall 2015 • Great Staff (Classified) Retreat Spring 2016 • Department Chair training August 18, 2015 had a POD role, and used FPDC funding • POD collaborated with Continuing Education professional development day (non credit professional development collaboration).