



Professional Development Council

Thursday, December 4, 2025

1:30 to 3:15 pm

Virtual Meeting Via Zoom

PDC Minutes

Attendance:

√	Lisa Rodriguez - Director POD, Tri-Chair	√	Valerie Garcia (SCE)	√	Kimberly Butler - 651 Rep	√	Kevin Yang – Student Rep	√	Yvette Garcia - Classified Senate Rep	√	Kolap Samel - Faculty Association Rep
√	Nicole Blean (Mgmt. Steering)	√	Val Biller- 262 Rep, Tri-Chair	√	Kristina Alvarado - Management Prof. Dev. Committee Rep	A	Lizbet Sanchez - Faculty Prof. Dev., Tri-Chair	√	Adam Roman - Confidential Rep	√	Minutes: <i>Maria Cardenas</i>

Guests:

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> Review minutes from November 6, 2025 New members – Valerie Garcia, Kevin Yang 	<ul style="list-style-type: none"> Minutes from November 6, 2025, were motioned to approve by Val Biller, 2nd by Kolap Samel. Valerie Garcia and Kevin Yang abstained. All other members present voted to approve the minutes with a minor correction noted: spelling of “DESA+” in Reports - FLEX Day results section. Valerie Garcia (ESL faculty) and Kevin Yang (student representative) introduced themselves and shared backgrounds.
Conference and Travel	<ul style="list-style-type: none"> Budget Update (Lisa) 262 Classified Staff and Confidential concerns (Val) 	<ul style="list-style-type: none"> Classified 262 & Confidentials: Started FY 25-26 with \$28,000; \$15,060 approved; \$12,940 remaining. Classified 651: \$10,000 allocated; \$5,100 approved; \$4,900 remaining. Faculty: \$50,000 district allocation fully approved; rollover account at \$287,658 with \$95,591 approved. Discussion on prioritizing Classified staff to first-time travelers and presenters due to limited funds. Concern raised about insufficient funds for classified staff travel. Members encouraged to advocate for increased funding with district leadership. Proposal to draft a resolution for President’s Advisory Council to restore and increase funds.



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Action Items	<ul style="list-style-type: none"> • Review PDC website – new wording on process – 90-day prior application ok, rolling application annually should be in both newsletters • RSVP for January 29th Study Session • Tania would like us to open up the invitation to others outside PDC, discuss items: Flexible Calendar, unifying PD at Mt. SAC 	<ul style="list-style-type: none"> • Reviewed website instructions for applying up to 3 months in advance. Decision to keep current wording; avoid confusion about year-round applications. • January study session is scheduled for January 29, 2025 (9 AM – 2 PM). Guest speakers: Dr. Natalie Vazquez on “Hierarchy of Professional Learning Needs.” • Topics: PDC goals, Mt. SAC 2035 metrics, policy review, Flexible Calendar Program Committee. • Lunch will be provided; Porto’s selected by vote. Members asked to RSVP and share dietary preferences and restrictions.
Discussion	<ul style="list-style-type: none"> • 2026 Outcomes Review • Did we finish the 2035 metrics? 	<ul style="list-style-type: none"> • These items will be moved to the January study session.
Reports	<ul style="list-style-type: none"> • CPDC (Val Biller) • FPDC (Lizbet Sanchez) • MPDC (Kristina Alvarado) 	<ul style="list-style-type: none"> • CPDC: Critical Needs Survey results pending; Great Staff Retreat successful; planning year-round PD opportunities. • MPDC: Final fall meeting next week; spring training topics and fall 2026 gathering to be discussed. • FPDC: No report (Special meeting in progress).
Other	<ul style="list-style-type: none"> • PAC meeting attendance (next meeting date in February) • C&T Voting Review • Call for discussion items at next meeting 	<ul style="list-style-type: none"> • Plan for quarterly updates; next visit anticipated in late February.

Next Meeting: March 5, 2026