



Professional Development Council

Thursday, October 2, 2025

1:30 to 3:15 pm

Virtual Meeting Via Zoom

PDC Minutes

Attendance:

√	Lisa Rodriguez - Director POD, Tri-Chair		Vacant (SCE)	A	Kimberly Butler - 651 Rep	A	Tania Anders	A	Yvette Garcia - Classified Senate Rep	A	Kolap Samel - Faculty Association Rep
	Vacant (Mgmt. Steering)	√	Val Biller- 262 Rep, Tri-Chair	√	Kristina Alvarado - Management Prof. Dev. Committee Rep	√	Lizbet Sanchez - Faculty Prof. Dev., Tri-Chair	√	Adam Roman - Confidential Rep	√	Minutes: <i>Maria Cardenas</i>

Guests:

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> Review minutes from September 4, 2025 New member – Kimberly Butler 	Minutes from September 4, 2025, were motioned to approve by Valerie Biller, and Lizbet Sanchez 2 nd . All other members present voted to approve the minutes.
Action Items	<ul style="list-style-type: none"> PAC Dates Goals Due in 2026 	<ul style="list-style-type: none"> PDC declined to attend the PAC meeting for October 8. A planning meeting is scheduled for Tri Chairs to meet the week of October 27, in preparation for the November 5 PAC presentation. Reviewed two-year cycle goals due June 3, 2026; clarified alignment between PDC and FPDC goals. Discussed the importance of updating goals to reflect current initiatives.
Conference and Travel	<ul style="list-style-type: none"> Budget Update (Lisa) 651 Voting 	<ul style="list-style-type: none"> 262/Confidential: \$28,000 total; \$11,460 approved; \$16,540 remaining. 651 Classified: \$10,000 total; \$1,800 approved; \$8,200 remaining. Faculty: \$50,000 total; \$45,500 approved; \$4,500 remaining. Faculty Carryover: \$287,658 as of September 10, 2025, board meeting. Reviewed Smartsheet voting status. Members were encouraged to vote promptly to support timely travel arrangements. Update PDC website to clarify eligibility and funding limits for confidential staff for C&T funding.
Discussion	<ul style="list-style-type: none"> C&T Paper Form/ CR – Faculty Student Rep (per BOG memo) 	<ul style="list-style-type: none"> PDC members agreed to pursue a student representative via Student Life (Leslie Hennings) per BOG memo.



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Reports	<ul style="list-style-type: none"> • CPDC (Val Biller) • FPDC (Lizbet Sanchez) • MPDC (Kristina Alvarado) 	<ul style="list-style-type: none"> • CPDC: No quorum at last meeting; nothing to report. • FPDC: ACUE cohort reduced to 34 participants. Promoting ESCALA and COLEGAS opportunities. Flex survey turnout at 27%; goal is 31%. Emphasis on inclusivity in the new flexible calendar structure. • MPDC: Updates from the planetarium and IT on multi-factor authentication. Emergency management training reminders. HR presented on the temporary hire process. Fall gathering feedback highlighted interest in conflict resolution, AI literacy, and work-life balance.
Other	<ul style="list-style-type: none"> • Flexible Calendar Committee • C&T Voting Review • Call for discussion items at next meeting 	<ul style="list-style-type: none"> • New committee formed; still determining reporting structure (FPDC vs. PDC). Awaiting final directive from Chancellor's Office. The committee will include all employee groups and possibly students. • Lizbet to contact FA regarding counselor/librarian travel eligibility for clarification • Lisa to explore inviting Natalie Vasquez for PD presentation.

Next Meeting: November 6, 2025