



Professional Development Council

Thursday, May 1, 2025

1:30 to 3:15 pm

Virtual Meeting Via Zoom

PDC Minutes

Attendance:

√	Lisa Rodriguez		Vacant (SCE)	A	Adrian Torres	A	Tania Anders	√	Yvette Garcia	√	Kolap Samel
	Vacant (Mgmt. Steering)	√	Val Biller	√	Kristina Alvarado	√	Lizbet Sanchez	√	Adam Roman	√	Minutes: <i>Maria Cardenas</i>

Item	Purpose	Outcome
Welcome	Review minutes from April 3, 2025	Minutes from April 3, 2025, were approved by the members present with edits. Kolap Samel abstained.
Action Items	Vote on a cut-off date for 2024-25 C&T requests	The cutoff date for 2024-2025 conference and travel requests was set for May 16. The vote is approved with no opposition or abstentions by the council members present.
Conference and Travel	- Budget Update (Lisa) - Faculty Out of Country Travel Statistics	- The faculty travel budget update showed a balance of \$156,006, with \$1,600 pending approval. The council approved an emergency distribution of \$3,448 for classified staff. Val will put a call out for PDC C&T remaining funds to Classified staff at \$1724 each. - Lisa Rodriguez presented data on faculty out-of-country travel, noting a small percentage of faculty traveling internationally. It was suggested that a workgroup survey faculty and gather data on the impact of international travel on their teaching and students. - It was suggested to decide and vote on how management will use their allocation come July 1, 2025, with a focus on supporting group without access to funding. In addition, provide the top professional development needs identified at recent events (e.g. FLEX Day) to include in a comparison chart across different employee groups.
Working Time	PAC Report for May – input from the team (Tri-Chairs report end of May)	See below notes for PDC Goals and Progress Report
Reports	CPDC (Val Biller)	Val announced Dr. Julia Locklear as the keynote speaker for



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	• FPDC (Lizbet Sanchez) • MPDC (Kristina Alvarado)	CPD Day, with the theme “Leading from Where You Are: Owning the Impact in Any Role.” The call for proposals will focus on the needs of classified staff, once they identify the need/interest in specific topics. • Lizbet will be sending out a call for ACUE modules. FPDC is still meeting twice a month. Carol Nelson will be joining FPDC to go over the Brown Act guidelines. • MPDC spoke with Brandy Thomas potential speaker for the managers' Fall gathering. Brandy provided a proposal for her session, and the theme of building campus joy and success through healing and the importance of rest and self-care in fostering joy and resilience in the workplace. The SANFACC mentorship program has two participants from Mt. SAC who will be paired with mentors.
Other	• PDC Goals and Progress Report: PDC for PAC Goals and Progress Report • C&T Voting Review • Campus Events of Note: May 7: Mental Health Fair • Call for discussion items at next meeting • Update on New FLEX Calendar (Yvette)	• Changes/updates were made to PDC Goals and Progress Report with a focus on supporting emerging technologies and fostering engagement across campus, which will be presented at PAC at the end of May. PDC will see the final report before sharing it with PAC. • Yvette gave an update on the new FLEX calendar. The final signings involve the Department of Finance, OAL, and the Secretary of State, with implementation starting 30 days after the final signings. The presidents of the colleges will receive a guidance memo with a 180-day implementation window.

Next Meeting: June 5, 2025