



Professional Development Council

Thursday, April 3, 2025

1:30 to 3:15 pm

Virtual Meeting Via Zoom

PDC Minutes

Attendance:

√	Lisa Rodriguez		Vacant (SCE)	A	Adrian Torres	√	Tania Anders	√	Yvette Garcia	A	Kolap Samel
√	Katie Datko	√	Val Biller	√	Kristina Alvarado	√	Lizbet Sanchez	√	Adam Roman	√	Minutes: <i>Maria Cardenas</i>

Item	Purpose	Outcome
Welcome	Review minutes from March 6, 2025	Minutes from March 6, 2025, were moved to approve with edits by Katie Datko, 2nd by Adam Roman. All other members present voted to approve the minutes.
Action Items	AP 7160	- PDC reviewed AP 7160 document; there were some questions raised. - Review AP for Purchasing to add timelines under Purchasing processes - Move Title V references to the top of the document - Why is "FLEX Day" crossed out under Faculty Professional Development - Suggestion made: to change "Faculty Retreat" to Faculty Study Session instead - Under Flexible Calendar Program Implementation Guidelines: add back in "FLEX Day is a professional development opportunity
Conference and Travel	Budget Update (Lisa)	- Conference and Travel budget update was shared with PDC: faculty carry-over budget has approved C&T requests in the amount of \$149,392, pending approval of \$5,500 with a remaining balance of \$169,947. - Suggestion was made to gather information on faculty who have gone to conferences out of the country, and how many of them were tied to sabbaticals. Additionally, can a field be added on the funding application to ask faculty if they will be presenting at the conference?
Working Time	- Goals and Outcomes - PAC Report for April – input from team	- Committee goals and progress report for 2024-26 will be sent to the president's office. - Lizbet and Val will present at the PAC meeting on April 19, 2025. Lisa asked PDC if anyone has information that should be shared at PAC to please forward it to them.
Reports	- CPDC (Val Biller) - FPDC (Lizbet Sanchez)	Val shared CPDC is in the process of approving keynote speaker for CPD Day. A possible theme is: Leadership Within



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	• MPDC (Kristina Alvarado) • POD: Service Data- POD Dashboard (Lisa)	Your Own Role. The group is currently working on identifying the swag for the day, they are including input from 651 group. • Lizbet shared FLEX Day survey results are in, they received 134 responses. All other information gathered from survey will be provided in the next faculty newsletter. • Katie Datko is leaving Mt. SAC. Kristina will step in to co-chair MPDC with Lisa. • Service Data – POD Dashboard will be tabled for May meeting.
Other	• Call for discussion items at next meeting (Lizbet) • C&T Voting Review	

Next Meeting: May 1, 2025