***Attendance:***

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| X | Lisa Rodriguez | X | Mary Ann Gomez-Angel |  | CSEA 651 Vacant | X | Tania Anders | X | John Lewallen | X | Kolap Samel |
| **A** | Sarah Plesetz | **X** | Rosa Asencio | **X** | Maria Macedo | **X** | Lizbet Sanchez |  | ***Minutes:*** | **A** | *Maria Cardenas* |

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| --- | --- | --- | --- |
| Standard | Item | Purpose | Outcome |
|  | **Welcome** | * Review minutes from September 1, 2022 meeting | Minutes from September 1, 2022 meeting were approved by PDC members present. |
| III. A.8, III. A.14 | **Conference and Travel** | * Budget Update * AP 7400 – Reimbursement for one day trips * C&T Requests in Banned States | * 44 approved to date. total of $66,885: 14 Classified, 16 Full Time Faculty, and 11 Adjunct Faculty, and 3 managers. 16 applications pending approval: $18,773 (of these, 3 are to banned states) - Lisa to reach out to them. 6 denied, 2 unable to travel. * Group made edits on AP 7400 to clarify single day travel can get per diem. * Working with Elda Blount to modify the online application to include: immediate manager proof of approval, VP proof of approval and BP stated reason * PDC members to go back to their groups (union, senate) to see if they have a stance on Banned States. For example, Academic Senate supports banned states therefore, will be voting “No” to the conference and travel to the banned states, exceptions are allowed. |
| II. A.2, III. A.1, III. A.14 | **Reports** | * CPDC      * FPDC      * MPDC | * Great Staff Retreat is scheduled for October 26-28, 2022. They have 20 participants planning to attend, 6 facilitators will also attend the retreat. * FPDC met with Fiscal Services regarding Chrome River training. * Franklin Covey was selected to be keynote speaker for management retreat. |
|  | **PDC Workgroups Next Step** | * C&T Guiding Principles * Professional Development Plan |  |
| III. A.14 | **Other** | * CSEA 651 Vacancy * Goals for 2022/23 * Purpose & Function – due in November | * Group began reviewing Purpose & Function including our goals/objectives of PDC. |

*Next Meeting: November 3, 2022*