***Attendance:***

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| **√** | Lianne Greenlee | **√** | Mary Ann Gomez-Angel | A | Bruno Granillo | **√** | Nan Shea | **√** | John Lewallen | **√** | Marlene Espina |
| **√** | Grace Hanson | A | Dan McGeough | A |  Chris Schroeder | **√** | Liesel Reinhart |  | ***Minutes:***  | **√** | ***Maria Cardenas*** |

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| **Item** | **Purpose** | **Outcome** |
| **Welcome**  | * Welcome
* Review minutes from prior meeting
 | Minutes from May 3, 2018 meeting were approved. |
| **Accomplishments for 2017-18** |  | See attached document with 2017-18 accomplishments – will attach with the Minutes. |
| **Goals for 2018-19** |  | See attached document with 2018-19 goals – will attach with the Minutes. |
| **Conference and Travel** | * Communication
* Open 2018-19 application review
* White paper – who is interested in drafting?
* Changes to 2018-19 application?
 | * A campus announcement will be sent out to notify the campus community we will begin accepting new C&T requests for 2018-19.
* The POD C&T form will be modified to request specific information upfront for requests to attend conferences out of the country and in tourist destination areas.
* Four C&T (group) requests for 2018-19 for ACCESS staff were approved to attend Association on Higher Education and Disability conference for $1800 each.
* Four C&T (group) requests for 2018-19 for faculty members were approved to attend the UISFL Chinese Culture Summer Insitute.
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| **Professional Development Plan Revision** | * Data review (if possible)
* Group break-outs to discuss/work on new plan – copy of old plan for reference
* Campuswide Input?
* Next steps/timeline
 | * The new Professional Development plan draft is topic driven, it includes a mission statement Professional Development philosophy, and Learning Outcomes.
* Following are the listed topics: Instructional Excellence and Innovation, Technology for Educators, Shared Governance & Leadership Development, Employee Engagement, Institutional Training, Student Support, Equity Training.
* PDC all agreed with the descriptions, philosophy, and the learning outcomes on the draft. Next step will be to share with all constituencies to receive input. The draft will be finalized to send out in the fall to ask for input from all the groups.
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*Next Meeting:* September 6, 2018