***Attendance:***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **√** | Lianne Greenlee | A | Mary Ann Gomez-Angel | A | Bruno Granillo | **√** | Nan Shea | A | John Lewallen | **√** | Luisa Howell |
| **√** | Grace Hanson | **√** | Rosa Asencio | **√** |  Chris Schroeder | **√** | Liesel Reinhart |  | ***Minutes:***  | **√** | ***Maria Cardenas*** |

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| **Item** | **Purpose** | **Outcome** |
| **Welcome**  | * Welcome
* Review minutes from prior meeting
 | Minutes from October 11, 2018 were approved. |
| **CPDC Report** |  | * CPDC approved several workshops for professional growth increments.
* There has been discussion about bringing back Newleaf and Excel trainers to offer additional training for Classified staff.
* Discussion has taken place about phase 2 of Great Staff Retreat.
* CPDC reviewed the executive summary from CPD Day.
* There are three offerings that will be offered in the future, which resulted from the survey they are: Personal and Interpersonal Effectiveness, Leadership, and Emotional Intelligence.
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| **FPDC Report** | * One Book, One Campus
* FLEX Day
* Pathways PD Update
 | * FPDC is working on completing their goals for 2018-19.
* One book, one campus initiative goal is to launch it in February at spring FLEX Day. Herschel Greenberg is the faculty member heading initiative. Will ask about inviting Herschel to come to next PDC meeting to share with PDC about the book.
* Starting to work on spring FLEX Day. Statewide requirements are being looked at for implementation of the flexible calendar on campus.
* Mark Boryta from Natural Sciences - Pathways Professional Development Coordinator, is working on Pathways professional development content which is underway in the form of pathways workshops to push out Pathways information.
* There is a potential faculty retreat being planned for this year, Mark will be coordinating.
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| **MPDC Report** |  | * Retreat planning is under way for January 3-4, 2019 to be held in Palm Springs.
* Newleaf will be providing the training for managers at the retreat. Looking at other areas of focus to include: Work/Life Balance, Personal and Interpersonal Relationships, and Building Teams. Which will also be followed up with some elearning modules in the future.
* Monthly management meeting this morning covered reclassification process training.
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| **Conference and Travel** | * Sabbatical
* Eligibility checklist
 | * Sabbatical eligible adjustment will be made to POD Funding Application to add additional check boxes to verify eligibility.
* Conference and travel budget update was provided to the group. Total amount approved for conference and travel requests is at $81,162. Will attach budget report to the minutes.
* PDC would like to see a campus announcement sent out as reminder of conference and travel funding availability week of November 12, 2018.
* PDC members were asked to keep an eye open for any incoming C&T requests that can be funded from Pathways or Student Equity funding sources.
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| **PD Plan** | * Share input from constituents
* Next Steps
 | * PDC reviewed all suggestions submitted, will wait for more suggestions coming from two more groups.
* Will finalize by December and send to PAC in January.
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| **Goals 2018-19** |  | * Suggestion was made to choose goals in the fall on an annual basis for the year.
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| **POD Report and Business** |  |  |
| **AP/BP Development** | * Super PDC Meeting
 | * PDC members agreed to meet and have a joint meeting with FPDC, CPDC, and MPDC to collaborate on AP/BP developments sometime in March.
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| **Other** |  | * Schools First (Third Party Administrator for tax shelters) will be offering retirement workshops in November. To be in compliance they have to offer annual workshops on our campus.
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*Next Meeting:* December 6, 2018