***Attendance:***

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| **A** | Lianne Greenlee | **✓** | Mary Ann Gomez-Angel |  | *CSEA651 (TBD)* | **✓** | Nan Shea | **✓** | John Lewallen |  |  |
| **✓** | Grace Hanson | **✓** | Dan McGeough |  | MPDC (TBD) | **✓** | Liesel Reinhart |  | ***Minutes:*** | **✓** | ***Maria Cardenas*** |

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| **Item** | **Purpose** | **Outcome** |
| **Welcome** | * Welcome * Review minutes from prior meeting | * Minutes from March 2, 2017 meeting were approved with no changes. |
| **CPDC Report** | * Report out * Great Staff Retreat | * John Lewallen reported plans are under way for Great Staff Retreat, they still have space available. The deadline to apply was extended. * CPDC is continuing to meet twice a month with the work group. Starting to make pathways for Classified, working with HR and some of the obvious needs that would apply to anybody on campus, faculty, staff, etc. |
| **FPDC Report** | * Status of PLA Certificate process * Inspired Teaching Conference Update * April is FLEX month | * Course approval process is being looked at for the Professional Learning Academy certificate process, will be ready for PDC to look at by next PDC meeting. * The Inspired Teaching Conference is scheduled for tomorrow, April 7, 2017, there is 91 people registered to attend and all the New Faculty Seminar participants will be attending. The topic is on The Right Questions Institute, a really neat model to empower students on how to ask questions in the classrooms. * April is FLEX month for FPDC, will be looking at FLEX days, in service days we offer, currently we offer 2 FLEX days. Most colleges have 6 to 12, we have been asked by Academic Senate to look at whether or not we have an adequate number of FLEX days and how we do them. Does faculty feel like we have enough time to spend together on important topics in trainings? |
| **MPDC Report** | * Review Purpose, Function, and Membership * Working on Management Professional Development Plan | * MPDC Purpose, Function, and Membership was shared with PDC for review which will then go to PAC to make them a formal committee. A question was raised if MPDC would consider having a classified and faculty member on the committee? PDC tentatively approved the PFM statement pending the question. |
| **POD Report & Business** | * Review C&T requests: Kinesiology group * SanFACC Taskforce (L. Greenlee, L. Reinhart, J. Lewallen) will meet in April and choose up to 3 Mt. SAC participants * Dr. Sears, 90 attended, successful event * VOICES will remain a separate committee | * Final call has been put out again for any C&T requests. PDC reviewed the 6 C&T requests due to inconsistencies in the voting/approval process. PDC approved for two faculty coaches to attend at the full amount $1500, will leave up to them to decide which two will go. Two C&T requests for Soccer coaches to attend a training to renew their licenses were denied by PDC. Liesel suggested we develop a nice form letter to send back to people that says ‘if they would like us to review before they submit ever to review the criteria’. Liesel will send email to these two faculty asking if they would like to re-submit for re-review. There were two faculty C&T requests for Venice, Italy. PDC denied both. Liesel will also send email to these two faculty members. * Created a small SanFACC task group: John Lewallen, Liesel, and Lianne to make recommendations. Applications have been received from participants interested in becoming managers, this is a statewide mentorship program. * Dr. Sears events had 90 attendees, was a great event. * VOICES will remain a separate committee, not sure what has taken place with this committee, will ask Lianne to clarify. Lianne is on vacation this week. |
| **PDC Updates & Business** | * Annual POD Report * Professional Learning Academy: Reporting Structure | * Liesel shared a worksheet with PDC that lists all Professional Development workshops currently taking place at Mt. SAC and their contacts to put together the annual POD report. Will come up with a list on next agenda with rewards or recognitions PDC can give which can also be listed on the annual report. |
| **Other Related Business and Reports** | * 403b and 457b Retirement Workshop | * PDC questioned if these type of workshops need to come through POD? PDC recommended to have these outside companies contact the unions or event services. |

*Next Meeting:* May 4, 2017