***Attendance:***

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A** | Bill Rawlings | **A** | Carol Nelson | **A** | Cesar Casteneda | **A** | Cheryl Gilbert | **✓** | Chris Schroeder | **✓** | Dan McGeough |
| **✓** | David Charbonneau | **✓** | Dianne Rowley | **✓** | Grace Hanson | **✓** | Hong Guo | **✓** | Irene Malmgren | **A** | Jim Jenkins |
| **A** | John Casper | **✓** | John Lewallen | **✓** | Liesel Reinhart | **✓** | Mary Ann Gomez-Angel | **✓** | Nan Shea | **A** | Richard Lee |
| **✓** | Sandra Weatherilt | **✓** | Sun Ezzell | **✓** | Tamra Horton | **A** | Todd Clements | **A** | Tom Edson | **✓** | Uyen Mai |
| **A** | Vicki Greco |  |  |  |  |  |  |  | ***Minutes:*** | **✓** | ***Maria Cardenas*** |

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| **Item** | **Purpose** | **Outcome** |
| **Welcome & Introductions** |  |  |
| **Why Super PDC?** | * Demonstrating Results
* Planning Integration (Collegewide & Internally)
* Program Sustainability / Use of Resources (Pathways, Equity)
 | PDC is looking to create sustainability if we want to demonstrate what we are doing, what will that look like, what would we include if we were to do an annual report, etc? Looking broadly to bring people together; Pathways, UDL, Inspired Teaching Conference, Equity and how POD is connected. This is to make sure what we are creating is a shared vision with outcomes that we are demonstrating the work we are doing across campus.  |
| **Creating an Annual Report** | * Committee Goals as starting Point
* Current Professional Learning Outcomes Data:
	+ Professional Learning Academy (Equity)
	+ FLEX
	+ NFS
	+ Surveys
	+ Manager Retreat
	+ Great Staff
	+ FCLT
	+ CPD-Day
	+ POD attendance/evaluations
	+ Conference and Travel
* Soliciting Other Data
 | PDC is looking to create an annual report, by looking at our outcomes, how do we demonstrate we’re effective? What direction we’d like to move forward in reporting this year about what is happening in professional development. Look at a long term plan as well and a solution to tying up things this year to integrate work with other campus committee/council groups to further integrate what we do. Start by looking at the structure of what the final report will look like. Possible variables: improve employee engagement, help students meet benchmarks, leadership/growth, prepare and mentoring opportunities for classified, train leaders for effective performance in shared governance, prepare employees for advancement opportunities within the organization, improve morale through recognition (VOICES), collaboration between departments/divisions, etc. Support healthy communication, employee socialization, how we could support other plans across the board, Dept. Chair Training, further develop and support Pathways, and also tap into things that are already happening on campus, POD needs to connect. In the future, look into working with IEC and coming up with a formal process. |
| **Future Evaluation Models** | * Collaboration with IEC for integration into PIE
* Evaluation Tools
* Data Needs
 | For this year POD is looking to create a C&T summary, to use some of the data, or build a repository. For student employees; it’s important to capture what they’re being trained on, possible crossover training with faculty. Can we provide some resources to our student workers. Student Services – workshops from the LEAD program. It’s about celebrating what they are already doing. For this year we will be capturing some of the information that is already happening with some of the big training/events on campus. PDC will put together a template and will ask FPDC and CPDC to come up with a narrative to begin with a broader picture to collect it as best we can for this year. Meet with IEC later in the year. |
| **Item** | **Purpose** | **Outcome** |
| **Next Steps** | * Define Annual Report Responsibilities
* Use Annual Report to revise plan
 |  |
| **Other** |  | Lianne reviewed general Accreditation information in preparation for our visit; some of the prep questions were reviewed. It’s ok to say you don’t know if there is a question you don’t have an answer to but, you should reply by saying you will gladly get back to them through the Accreditation Liaison. A handout was distributed to the group with mock interview examples. A cheat sheet was also distributed with some helpful information to help prepare for the Accreditation interview session. |