# **POLICE AND CAMPUS SAFETY ADVISORY COMMITTEE**

# **MINUTES**

# **February 12, 2024**

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| **COMMITTEE MEMBERS** | | | | | |
| X | Acting Chief  Veronica Saucedo |  | Kristina Allende | X | Shannon Carter |
| X | Melissa Cunningham |  | Jill Dolan |  | Marlene Espina |
| X | Brigitte Hebert | X | Lesley Johnson |  | Patricia Montoya |
| X | Scott Neighbor |  | Lani Ruh | X | Jamie Solis |
| X | Koji Uesugi | X | Sayeed Wadud |  |  |
| **ASSOCIATED STUDENT MEMBERS** | | | | | |
| X | Tash Buie | X | Dani Silva |  | Ethan Wang |
| **GUESTS** | | | | | |
| X | Acting Deputy Chief  Aubrey Kellum | X | Sergeant Rafael Ixco | X | Sergeant Brian Owen |
| X | Michelle Shear | X | Liann Osborne | X | Stephanie Bolechowski |
| X | Lance Heard |  |  |  |  |

1. Introductions
   1. Acting Chief Veronica Saucedo introduced herself to the committee and stated her goals for P&CS.
2. Review of PAC Approved Purpose & Function Statement and Committee Goals
   1. Acting Chief Saucedo reviewed the approved Goals.
   2. Lance reminded the committee that adjunct faculty is only here in the evening when it is a different campus.
   3. Lianne viewing the website as a DHH student; can there be a video prompt to be accessible to everyone? Sayeed is looking into creating a video.
   4. Shannon wants to make sure we are filling the needs of the campus.
   5. Chief Saucedo spoke to Institutional Research about an active survey during the next forum.
   6. Goal 3
      1. Student trustees proposed the idea of more presence, engagement.
      2. Signage, lighting, phone number, text-a-tip to be at the end of the survey to be able to click on the links and go to the sites.
      3. Michelle; input from faculty, students like the blue phones, can we add more (30) west side of campus.
      4. Sayeed said we have added more, strategically located after studies and recommendations.
      5. Sgt. Owen said when blue phones are activated, the location will appear on the PCS district phones.
      6. Scott asked where the parking enforcement lies as he feels CSOs are not seen as a priority.
      7. Chief; can’t speak to the funding or reallocating of funding
         1. Shannon – combating the fact that the forums say we are too focused on giving tickets, not safety. Focus on walking the inner campus. Not forgetting about CSOs at the moment. We now have LPR to assist. The safety forum needs to understand everyone’s role. Adding to support to PSOs.
         2. Rafael – CSOs are instrumental in guiding EMS on campus during an emergency.
         3. Veronica – are we going to include someone like Scott in the forum to understand and identify the difference between PSOs & CSOs?
         4. Michelle suggested there be a photo/video of PSO/CSOs in uniform.
         5. Sayeed – is there any plan to add to the current dispatch system?
         6. Veronica brought it up to Morris last week; we need a formal CAD system that automatically logs location, time, and service provided to make sure we are giving the requested calls for service. We currently aren’t equipped for that.
         7. Human Relations has approved the hiring of 3 additional PSOs.These positions will be appointed to the hours/needs of the campus: weekends and evenings.
         8. The Escort service is always available through P&CS and CSC supplements the service between 6:00 am – 10:30 pm.

Goal 4: P&CS personnel need training

Aubrey – talked about de-escalation training and expectations when they arrive on the scene to handle a call. Report writing, driving class to improve driving. Strategic communication: how are we communicating with the constituents?

Basic and advanced threat assessment; not to look at things from a micro but a macro sense.

Sergeants and management staff – how to better lead and manage the department.

Chief – the P&CS department has completed First Aid/AED training.

Michelle – can we find funding to have team building within the department?

Shannon – it is a challenge to get the entire department together. It would be a good time to do this while CSC is on campus.

Chief – The team-building aspect can be enhanced; this is the prime time to shift in that direction.

Goal 5 – POST

POST provides an entire training program that is reimbursable through the state and has training on Human Relations, tactical, and is cost-free.

A few things need to be worked out: new resolution, training plan working w/Aubrey, and management of P&CS.

Shannon – asked about the timeline

Chief – if everything works out – 30-60 days. Requested an April appointment. Before that can happen, all sworn personnel need their information updated; then, the BOT must approve the resolution. Chief’s goal is April. The application was submitted and approved in 2019 and is still valid. Certain language needs to be updated, reviewed, and accessed by POST, which requires the completion of a Feasibility Study.

Scott – asked if, based on the findings of the study, our department is tentative.

Chief – P&CS will not be exhausted.

Firearms? – what are the plans for firearms training that are outside of POST? The course of qualification is due to liability, set training, and range personnel.

Chief – only sworn personnel are subject to the requirements. At least 3 agencies, training instructors, master instructors locally, no additional cost other than ammunition.

Lance – only sees good things/benefits about POST certification.

SURVEY – a new survey is being created to guide us forward. Specifics to do with campus safety, delivery of service, and how to best benefit moving forward.

Shannon – is our goal, service, awareness?

Chief – to identify and recognize the campus community’s expectations and whether they know the services we provide.

If DHH is marked yes, an additional question will be prompted. If no is marked, it will skip the question.

Chief – will look into creating a video survey to best serve the DHH community. Also, the possibility of different languages; mandarin and Spanish.

Questions #9 & #10 – will give us better idea of brackets of times that are most vulnerable so we can better staff.

Distribution – marketing will be involved; student trustees will market to students, looking at having registration sent out, QR codes, and the option to have it completed at our location, asking the committee to assist in sharing the survey. Ask faculty and staff to encourage students and management to complete it.

Sayeed – most students are not familiar with P&CS phone number.

Chief – at the end of the survey will be a link to our website, the ASR, the crime log, and the text-a-tip phone number. Suggestions for other links, such as health services, etc.

Lance – recommends a public announcement at the academic senate meeting, which will give the opportunity to take the information back to their students. Will talk to Tania Anders to see if it will work for Flex Day.

Chief – if the survey is ready the first week of March, marketing will post it on our website, and SAC Media?

Missy – Q13 – suggests adding something after; phone calls, interactions, community policing, types of training.