# **POLICE AND CAMPUS SAFETY ADVISORY COMMITTEE**

# **MINUTES**

# **December 11, 2023**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COMMITTEE MEMBERS** | | | | | |
|  | Chief Mike Williams | X | Kristina Allende | X | Shannon Carter |
| X | Melissa Cunningham |  | Jill Dolan |  | Marlene Espina |
| X | Brigitte Hebert | X | Lesley Johnson |  | Patricia Montoya |
| X | Scott Neighbor |  | Lani Ruh |  | Jamie Solis |
|  | Koji Uesugi | X | Sayeed Wadud |  |  |
| **ASSOCIATED STUDENT MEMBERS** | | | | | |
| X | Tash Buie |  | Dani Silva |  | Ethan Wang |
| **GUESTS** | | | | | |
| X | Deputy Chief Aubrey Kellum | X | Sergeant Rafael Ixco | X | Sergeant Brian Owen |
|  | Michelle Shear | X | Liann Osborne | X | Stephanie Bolechowski |
| X | Jeremiah Ortegon (DHH student) | X | Lindy Zornoza (interpreter) | X | Jonathan Gleicher (interpreter) |

1. Update on emergency communication for the ADA community
   1. Discussion was held on ways to improve communication between the college and the DHH community.
   2. The P&CS Department will have recurring visits from the DHH Department to train personnel in basic DHH skills and help identify DHH needs.
   3. Sayeed conducted a comprehensive evacuation survey, with Liann’s input, which should be complete by January 1, 2024. The survey will identify the specific needs of the DHH community.
   4. At the time of registration, information is captured for emergency assistance needs.
   5. A DHH student stated that during a recent campus emergency, he did not receive an emergency announcement, and there was no display of communication for the DHH on the campus monitors.
   6. Liann stated she works late at times and feels uncomfortable walking alone to her vehicle. She asked if there is a process that DHH students/faculty can use to receive escort service.
   7. Sgt. Ixco suggested using Text-a-Tip to request an escort. A phone that receives the text messages is kept on the dispatcher’s desk. When a message is received, an officer will be dispatched to escort the person requesting the service. The system was tested and worked as it should.
   8. Liann said that not all DHH language is entirely up to par; i.e., the word “suspicious” may not be widely used and may not be conveyed accurately.
   9. “CONVO” software was suggested for 30 minutes of free interpreting service.
2. Discussion on emergency communication for the Non-English speaking community.
   1. The question was posed if the same communication regarding the phishing scam was relayed to the non-English-speaking community.
      1. Two of the DHH representatives did receive the message, and one did not.
3. Update on P&CS
   1. Training
      1. The first session of CPR/First Aid/AED recertification will be held this week. Recertification is held every two years. A second session of training will be held by the end of February 2024.
      2. A PSO II has been certified as a RAD (Rape Aggression Defense) instructor. A female instructor is also being sought, not necessarily from the P&CS department.