# **POLICE AND CAMPUS SAFETY ADVISORY COMMITTEE**

# **MINUTES**

# **January 24, 2019**

1. Introductions:

Mike Williams, Interim Chief of Police & Campus Safety

Donna Vazquez, Associated Student Representative

Scott Neighbor, CSEA 262 Representative

Robert Stubbe, CSEA 262 Representative

Laura Martinez, Confidentials Representative

Barbara McNeice-Stallard, Research and Institutional Effectiveness

Carlos Duarte, Guest

Doug Jensen, Guest

Stephanie Bolechowski, Administrative Specialist IV, P&CS

1. Discuss Survey Tools with Barbara McNeice-Stallard, Director of Research Institutional Effectiveness.

* Would like to have the survey ready by Spring.
* Survey students and employees, slightly different survey for each
* On-line survey with open-ended questions
* Someone needs to read responses daily
* Research office will keep answers confidential and monitor what is being said
* Review survey from Citrus College
* Suggest only ask questions that we can do something with the results
* Goals for the survey?
* Results? Use the results for the department to give quality service
  + Everyone being in support of a Police Department
  + Perception of Campus Safety Dept., what are they here to do? Finding out what the objectives are to a PD on campus.
  + Cautious in putting questions that might not be approved for financing
  + Ability to communicate clearly and consistently of who we are, what we can do and what is realistic. Also, where we are going.
  + What are we doing right and what are we doing wrong?
  + Feedback on the survey
  + Open Forum regarding concerns
  + Overcome the fear
  + Encourage faculty to encourage their students to take the survey
  + On-going feedback through phones, would need to be reviewed daily
  + Expectations
  + Educate them as to our true purpose; Implications/consequences
* Training for the campus community
  + RAD
  + Ride-a-longs
  + Mental Health
  + Open House
  + Art and Science of what we do (typical day of Campus Safety)
  + Need to see officers on campus
  + Student Orientation/New Faculty Orientation (Liesel Reinhart, faculty, and Maria Cardenas for Classified)
  + Open Dialogue to put negative perceptions to rest
  + After Action Report
  + FAQ video on the webpage
  + Coffee with a Cop
* Training for Campus Safety Staff
  + De-escalating situations
  + Dealing with Mental Health
  + Leverage PIE with other departments for financial support
  + Drop by Faculty Association Meetings to hear concerns

1. Next meeting: TBD