**Chapter 3 - General Institution**

**AP 3501** **Campus Security and Access** [New policy required]

**References:**

34 Code of Federal Regulations Section 668.46 subdivision (b)(3); ACCJC Accreditation Standards 3.8

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees.  During non-business hours access to all District facilities is by key or access device, if issued, or by admittance via ~~the~~ Police and Campus Safety.   In the case of periods of extended closing, the District will admit only those with prior written approval to all facilities.

Emergencies may necessitate changes or alterations to any posted schedules.

Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

The President/CEO, or an authorized representative, may close a College facility at any time there is an apparent danger to the persons using the property itself, or for any cause which would provide for the safety and protection of the public. This section may be enforced without concurrence of those individuals or groups involved in the use of the facility. Remaining in an area closed by the President/CEO or authorized representative is prohibited.

The campus facilities are maintained by Maintenance and Operations and patrolled by Police and Campus Safety. Police and Campus Safety personnel report the need for replacement of lights and any other physical hazards they notice.

Areas that are revealed as problematic will have regular periodic security ~~surveys~~ assessments.  ~~Administrators from the~~ ***~~[Chief Student Services Officer]~~***~~,~~***~~[list other applicable departments]~~***~~, and other concerned areas review these results.~~  These ~~surveys~~ assessments examine security issues such as landscaping, locks, alarms, lighting, and communications. The Health and Safety Committee and other concerned areas review these results. Additionally, during the academic year, the ***~~[Campus or District Facilities Maintenance Officer, Campus Security Officer or Chief of Campus Police, and if the District has on-campus housing add: Chie Student Services Officer]~~*** ~~and Maintenance staff~~ Health and Safety Committee shall meet to discuss campus security and access issues of pressing concern.

**Hours of Access**

The hours of operation for College property are 5:00 a.m. to 11:00 p.m. Expressive activities are not permitted outside hours of operation (see BP/AP 3900 Freedom of Expression (Speech: Time, Place, and Manner)). Except for authorized workers associated with the College farm, overnight use or sleeping on campus is not permitted, nor is use of the campus areas for sleeping, camping, laying down of bedding, and use of facilities for similar purposes authorized during hours of operation.

No person shall enter, loiter, or remain on any property or facility owned or operated by the College at any time between 11:01 p.m. and 5:00 a.m. of the following day. When the College is closed, the use, presence, or occupation of any areas on College property is prohibited without authorization from the President/CEO, or authorized representative, or unless the person is a participant in an activity approved or sponsored by the College.

Approved: [DATE]

Legend:

words = CCLC language

~~strikethorough~~ = recommended deletion of CCLC language

underlined = Chief Florman’s suggested additions

[bracketed words] = Chief Florman’s comments or questions