



MT. SAN ANTONIO COLLEGE

PRESIDENT'S ADVISORY COUNCIL

MINUTES

September 28, 2016

Attendance:

<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input type="checkbox"/> Vacant (Confid.)	<input type="checkbox"/> Justin Ott	<input checked="" type="checkbox"/> Marchelle Nairne-Proulx
<input checked="" type="checkbox"/> Ron Bean	<input type="checkbox"/> Eric Kaljumagi	<input type="checkbox"/> Jemma Blake-Judd	<input type="checkbox"/> Joan Sholars
<input checked="" type="checkbox"/> Aneca Nuyda	<input type="checkbox"/> Jean Garrett	<input checked="" type="checkbox"/> Bill Rawlings	
<input checked="" type="checkbox"/> Betty Santos	<input type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Michelle Sampat	
<input checked="" type="checkbox"/> Dan Smith	<input checked="" type="checkbox"/> Jeff Archibald	<input type="checkbox"/> Vacant (Ac. Senate)	<input checked="" type="checkbox"/> Carol Nelson (Notes)

The meeting was called to order at 3:11 p.m.

1. Review of September 14, 2016, Meeting Notes

It was recommended to remove the word "new" under Accreditation Steering Committee update. Approved, as written.

2. Discussion of ACCJC's Manual on Substantive Change

Barbara McNeice-Stallard reported that the ACCJC accredits us based on who we are in that moment of time. If there is a major change, you need to ask them for permission to do so ahead of time. This is just a yearly check-in with the Council. One of the things they're focusing on is the change in the College's Mission. It is not a substantive change for what we accomplish because we did not change our purpose and scope.

Accreditation update: Irene Malmgren reported that there have been instances where there is no documentation of things that the College has accomplished. It was recommended to memorialize major accomplishments in committee minutes or attach presentations to minutes that can be used to document evidence. There was discussion that certain committees may want to add parts of standards to their Purpose and Function Statements. This would be good for discussion and planning purposes. It was recommended that this would be a task that PAC would do during the review process of Purpose and Function Statements. It was recommended to review the BP/AP on participatory governance yearly when we review the College Mission/Vision/Core Values. Irene recommended that we look at our reporting forms to be sure that there is enough information to support accreditation work at the Fall's Expanded PAC.

3. **AP 3700 – Social Media (NEW)**

This AP was presented for second reading. Motion, seconded, and carried. This AP will be presented to Board for information.

4. **AP 4105 – Distance Learning**

This AP was presented for information. This AP will be presented to Board for information.

5. **AP 4020 – Program and Curriculum Development**

This AP was presented for information. This AP will be presented to Board for information.

6. **PAC Purpose and Function Statement Review**

The report was reviewed. Johnny Jauregui needs to be changed to Justin Ott. The Purpose and Function statement was approved, with change.

7. **Proposed Committees**

- Master Planning Steering Task Force
This Task Force will only meet for approximately 18 months while directing the master planning process. When the membership is complete, it will be brought back to PAC for information. Approved with changes, pending membership.
- Career Technical Education Advisory Committee
This Committee is being proposed because the law that enacted this money has a lot of requirements. In order to receive it and be accountable, we have to meet those requirements. The money comes directly to us for 60% of the allocation and 40% goes to the regional process that requires colleges to work together. The group will oversee the responsibility. It is being proposed as a Governance Committee that reports directly to PAC. Approved as written.

8. **Town Hall Meetings**

Bill reported that the Town Hall meetings tomorrow will discuss the reorganization of the Public Safety department. They are moving towards a POST-certified police department with restructuring of the CSEA 262 positions. This will give our current Public Safety Officers the opportunity to move to other classifications. Tomorrow's discussion will report on that work and discuss some policy issues such as weapons on campus. Discussion will also include some anticipated policy recommendations in use of force. This meeting will be educational and presentations about the trainings that we're doing on campus. Finally, there will be preliminary discussion on the potential for increasing our current video surveillance. The College is looking for input, giving information, and identifying questions. There will be a follow-up Town Hall meeting later in the year.

9. **BP/AP Log Review**

The log was reviewed.

10. **Other**

The meeting adjourned at 3:55 p.m.

**FUTURE MEETINGS: October 12, 2016
 October 26, 2016
 November 9, 2016 – Expanded PAC**

**Typically, meetings are held on the second and fourth Wednesdays of each month,
3:00-4:30 p.m., in the Administration Building, Room 2440.**