



MT. SAN ANTONIO COLLEGE

PRESIDENT'S ADVISORY COUNCIL

MINUTES

June 8, 2016

Attendance:

<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input type="checkbox"/> Denise Lindholm	<input type="checkbox"/> Justin Ott	<input checked="" type="checkbox"/> Marchelle Nairne-Proulx
<input checked="" type="checkbox"/> George Bradshaw	<input type="checkbox"/> Eric Kaljumagi	<input type="checkbox"/> Jemma Blake-Judd	<input checked="" type="checkbox"/> Joan Sholars
<input checked="" type="checkbox"/> Rene Jimenez	<input checked="" type="checkbox"/> Jean Garrett	<input checked="" type="checkbox"/> Bill Rawlings	
<input checked="" type="checkbox"/> Betty Santos	<input checked="" type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Michelle Sampat	
<input checked="" type="checkbox"/> Dan Smith	<input checked="" type="checkbox"/> Jeff Archibald	<input type="checkbox"/> Lance Heard	<input checked="" type="checkbox"/> Carol Nelson (Notes)

Guests: Irene Malmgren and Lianne Greenlee

The meeting was called to order at 3:09 p.m.

1. **Review of May 11, 2016, Meeting Notes**

Approved as written.

2. **Review of May 25 2016, Expanded PAC Meeting Notes**

Approved as written.

3. **Institutional Effectiveness Committee Update**

Irene Malmgren reported that the Committee has met since the last update. Updates:

- They have updated their Purpose and Function Statement.
- They are bringing forward a change to the master planning calendar.
- They expect to present recommendations at the Fall Expanded PAC so that any changes will be available for the Spring PIE planning.

4. **Accreditation Steering Committee Update**

Irene Malmgren and Lianne Greenlee reported that the Committee has met since the last update. Updates:

- There were six sessions for Dialogue Days and there were a little over 30 in attendance.
- The draft of the final report will be completed within the next couple of weeks.
- Several people are reading the entire document for accuracy and checking to see if anything was missed.
- Fall planning: The visiting team comes the second Monday of Spring semester. We have to be ready by the time we leave for Winter break. The team wants to know what kind of refresher/reminder information might be helpful to give to the campus to prepare in November. Irene noted that there will be a 20-minute update session at the Fall Opening Meetings. It was recommended that there be some information on what the different groups may be asked; intentionally scheduling committee meetings during the week the visiting team is here; have preparation meetings and mock interviews for committees that the visiting team may interview; provide FAQs; hold a scavenger hunt for the average person to see if they can find certain evidence to be sure that it is easily accessible; and create talking point for key individuals. Irene noted that the new students will be given information since there will be student leaders that were not around during the planning process, and they are leading a campaign on helping other students learn about SLOs.

5. **Professional Development Committee Update**

Lianne Greenlee reported that the Committee has met since the last update. Updates:

- PDC is presenting the approved Professional Development Plan and Lianne distributed a copy to Council members. Many groups participated and there was widespread support of the Plan.
- PDC will have a planning retreat next week and is discussing moving forward and planning for professional development next year.
- Great Staff Retreat was very successful and that work will be continuing throughout the year. Follow-up opportunities are already scheduled for Classified Professional Development Day.
- Classified Professional Development Day is scheduled for August 12, which is the first Friday back from Summer. There is a work group that has been formed and a call for presenters will be sent out soon.
- FPDC has revised their Purpose and Function Statement and it is currently being reviewed by the Academic Senate.
- FIG presented their data and information last week.
- MPDC has completed its Purpose and Function Statement, and will be planning a retreat for next year.
- All conference and travel money was utilized for the last fiscal year.

6. **BP and AP 3530 – Weapons on Campus**

This BP and AP were presented for second reading. Motion, seconded, and carried. This BP and AP will be presented to Board for adoption and information.

7. **BP and AP 4500 – Athletics**

This BP and AP were presented for information. This BP and AP will be presented to Board for adoption and information.

8. **BP 2310 – Regular Meetings of the Board**

This BP was presented for first reading. Motion, seconded, and carried. This BP will be presented at the next meeting for a second reading.

9. **AP 3516 – Registered Sex Offender Information**

This AP was presented for first reading. Motion, seconded, and carried. This AP will be presented at the next meeting for a second reading.

10. **AP 3540 – Sexual and Other Assaults on Campus**

This AP was presented for first reading. There was discussion that the group that is working on revising this AP is not yet completed, but the College's concern is that we don't have a compliant AP to follow. Approval is being recommended with the understanding that the work group will continue its work and that any representation issues be worked out if they arise. Motion, seconded, and carried. This AP will be presented at the next meeting for a second reading.

11. **AP 4555 – Mt. SAC Relays**

This AP was presented for information. This AP will be presented to the Board for information.

12. **AP 3710 – Filming and Photography (NEW)**

This AP was presented for first reading. There was discussion on how this interacts with other APs; live streaming and whether it is included; on how audio media would be addressed; to building in the Event Services process into the AP, which includes liability coverage, collaboration with Marketing/Public Safety as it relates to the different groups not knowing who has the approval to be on campus filming; releases and how they are not required at all times, such as bona fide news events; clearer information that recording in instructional spaces is permitted with instructor approval; and that there was nothing that clarified that there could be security recording in certain

areas. It was also noted that there was some information that was duplicated and this will be removed. Tabled for further revisions. This AP will be brought back to the next meeting for first reading.

13. AP 5530 – Student Rights and Grievances

This AP was presented for first reading. It was recommended a general introduction that explains the academic grievances, non-academic grievances, and financial aid grievances. There was also discussion on referencing related APs; changing the scope to include rights of students that are not grievances; and whether or not all student rights are listed in this document. It was noted that the form is included just for information purposes to the Council. Motion, seconded, and carried, with recommended changes. This AP will be brought back to the next meeting for a second reading.

14. AP 7365 – Discipline and Dismissal – Classified Employees

This AP was presented for first reading. CSEA 262 requested that this be pulled and reviewed for potential negotiable items. This AP will be sent to HR for negotiations.

15. Review Core Values

The revision to the Core Values was presented for second reading. It was recommended to have the added value to read "Effective Stewardship." Motion, seconded, and carried, with change. The Core Values will be presented to the Board for adoption.

16. BP/AP Log Review

The log was reviewed. Eric Kaljumagi reported that the Faculty Association will be looking at AP 3700 – Social Media again in September.

17. Other

Bill Scroggins reported that the College is in the process of beginning an Educational and Facilities Master Planning process. The process will be reported here through Facilities Advisory Committee updates, which has constituency representatives. It is a big project and there will be regular updates.

The meeting adjourned at 4:38 p.m.

FUTURE MEETINGS: June 22, 2016

**Typically, meetings are held on the second and fourth Wednesdays of each month,
3:00-4:30 p.m., in the Administration Building, Room 2440.**