



# MT. SAN ANTONIO COLLEGE

## PRESIDENT'S ADVISORY COUNCIL

### MINUTES

March 23, 2016

#### Attendance:

<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input type="checkbox"/> Denise Lindholm	<input type="checkbox"/> Justin Ott	<input type="checkbox"/> Marchelle Nairne-Proulx
<input checked="" type="checkbox"/> George Bradshaw	<input checked="" type="checkbox"/> Eric Kaljumagi	<input type="checkbox"/> Jemma Blake-Judd	<input type="checkbox"/> Joan Sholars
<input checked="" type="checkbox"/> Rene Jimenez	<input checked="" type="checkbox"/> Jean Garrett	<input type="checkbox"/> Bill Rawlings	
<input checked="" type="checkbox"/> Betty Santos	<input type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Michelle Sampat	
<input checked="" type="checkbox"/> Dan Smith	<input checked="" type="checkbox"/> Jeff Archibald	<input type="checkbox"/> Lance Heard	<input checked="" type="checkbox"/> Carol Nelson (Notes)

Guests: Irene Malmgren, Barbara McNeice-Stallard, Silver Calzada, and Jonnatthan Orteiz

The meeting was called to order at 3:04 p.m.

#### 1. Review of March 9, 2016, Meeting Notes

Approved, as written.

#### 2. Institution Set Standards Update

Barbara McNeice-Stallard distributed a handout entitled, "Institution Set Standards." Included is the data of the Institution Set Standards goals. A few years ago IEC decided they would use an average score of the last few years to create our initial goal. Over time, the results have gone down and it was determined that we set the goals at a time when we had the highest success rate. During the next reporting period, we are required to report on our short-term goals and we are very close to meeting them. Barbara reported that these goals have also been built into the unit-level PIE. It was recommended to add a narrative to this report.

#### 3. IEPI Update

Barbara McNeice-Stallard distributed a handout entitled "California Community College Chancellor's Office Institutional Effectiveness Indicator Rates – Mt. San Antonio CCD." The yearly data is included, but the short-term and long-term goals have not yet been set. There is a lot of data being requested, however, a limited number are required. These goals are intended to be aspirational and IEC will be setting these. This will provide us with an opportunity to report how

well we're doing in the areas. Barbara stated that the completed report will be brought back to the next meeting for review. The final report will be approved at the May Board of Trustees Meeting.

#### 4. **Anti-Bullying Task Force Update**

Silver Calzada and Jean Garrett distributed two handouts, "Anti-Bullying Task Force Update" and "Research Proposal: College Campus Bullying." The short-term goals of the Task Force are to look at the whole issue of bullying on campus and taking a similar approach to the Health and Wellness Committee. The group would like to get POD involved and have come up with some strategies that include marketing, education, help and support, and enforcement of College policies. Silver reported that the group would like to do a research project on campus to help establish a local definition of bullying. This project would obtain a standard definition of bullying, establish a public awareness campaign, and foster new contact language to increase the clarity needed to resolve non-actionable complaints. Comments:

- The students report that they have not heard much of bullying within the student population. Students who have asked for information are referred to Student Life.
- There was discussion on the difference between bullying and intimidation.
- There was a recommendation that we see the definitions that have been collected or are out.
- There are two ends of the spectrum, violation of a Core Value and unprofessional conduct that is an action that is intended to harm an individual or cause a loss of a property right.

It was agreed to have the group meet with Barbara McNeice-Stallard to come up with a proposal for a research survey. It was recommended to have a series of descriptions, scenarios, or definitions and to survey the campus on whether or not they agree that it is bullying. It was agreed that the draft survey will be brought back to this group for review.

#### 5. **Review Campus Committee Listing**

The Emergency Preparedness Task Force will be removed from the list. This Task Force's only charge is to organize and plan Emergency Preparedness Month. Campus Emergency Preparedness planning will still be done by the Health and Safety Committee. The list was approved, with that change.

#### 6. **BP and AP 3530 – Weapons on Campus**

This BP and AP were presented for first reading. There was question on the AP as to the added citation since the Penal Code added is about ammunition. There was also some discussion that language be added to the AP that addresses props being brought onto campus. This BP and AP were tabled for further clarification.

7. **AP 3255 – Participation in Local Decision-Making**

This AP was presented for second reading. It was recommended to move 11. to the bottom of page 1. There was also discussion on why there is no reference to students participating in this AP. It was agreed to add Title 5 information regarding the appointment of students. It was recommended and agreed that instead of listing the committees in this AP, it will reference that the current list of committees can be found on the website. This AP was tabled and will be brought back to the next meeting for second reading.

8. **AP 3700 – Social Media**

This AP was presented for second reading. It was requested to pull this for Union review.

9. **Review Core Values**

Table for next meeting.

10. **Anticipated Review of BP/AP 3500 – Campus Safety, BP 3525 – Use of Force, and BP/AP 7600 – Campus Public Safety/Campus Public Safety Officers**

Bill Scroggins reported that the District is working with CSEA 262 to revise the job descriptions in Public Safety. The highest level will be a POST-certified sworn officer. There would be a reworking of the current job descriptions for employees who are currently employed in the Public Safety Officer position. There is a draft MOU between CSEA 262 and the District with the new categories and the process by which existing employees would have access to the new job descriptions. There is a Task Force that is working through the job descriptions. These job descriptions will change the duties and qualifications which would require the individuals to be POST-certified, carry a security guard card, and be PC 832 qualified in arrest and control. Whether or not they would be assigned the use of lethal force is a Board Policy issue. The primary purpose of the restructuring is to increase the certification and training of the officers. Whether or not we change the elements in the listed BPs and APs will depend on what the Board determines. This group advises the Board on BPs and APs. There will be a campus Town Hall in May and this will be a topic. The District would like to get a sense about how the campus feels about use of force and other issues. This will be agendaized at the next meeting for discussion.

11. **BP/AP Log Review**

The log was reviewed.

12. **Other**

Peter Parra is the interim Vice President of Human Resources. His position will be ratified by the Board at the next meeting.

The meeting adjourned at 4:54 p.m.

Future Agenda items:

- Formalizing Advisory Committees

**FUTURE MEETINGS: April 27, 2016**

**Typically, meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440.**