



# MT. SAN ANTONIO COLLEGE

## EXPANDED PRESIDENT'S ADVISORY COUNCIL

### MINUTES

November 9, 2016

#### Attendance:

<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Jeff Archibald	<input checked="" type="checkbox"/> Chisa Uyeki	<input checked="" type="checkbox"/> Grace Hanson
<input checked="" type="checkbox"/> Ron Bean	<input checked="" type="checkbox"/> Bill Rawlings	<input checked="" type="checkbox"/> Jim Ocampo	<input checked="" type="checkbox"/> Lance Heard
<input checked="" type="checkbox"/> Aneca Nuyda	<input checked="" type="checkbox"/> Irene Malmgren	<input checked="" type="checkbox"/> Lucky Morales	<input checked="" type="checkbox"/> Don Sciore
<input checked="" type="checkbox"/> Betty Santos	<input checked="" type="checkbox"/> Audrey Yamagata-Noji	<input checked="" type="checkbox"/> Justin DeRochers	<input checked="" type="checkbox"/> Eric Lara
<input checked="" type="checkbox"/> Dan Smith	<input checked="" type="checkbox"/> Abe Ali	<input checked="" type="checkbox"/> Brian Moon	<input checked="" type="checkbox"/> Kate Morales
<input type="checkbox"/> Carol Nelson (Notes)	<input checked="" type="checkbox"/> Joumana McGowan	<input checked="" type="checkbox"/> Lee Jones	<input checked="" type="checkbox"/> Annel Medina
<input checked="" type="checkbox"/> Eric Kaljumagi	<input checked="" type="checkbox"/> Bob Hughes	<input checked="" type="checkbox"/> Mark Fernandez	<input checked="" type="checkbox"/> Meghan Chen
<input checked="" type="checkbox"/> Jean Garrett	<input checked="" type="checkbox"/> Barbara McNeice-Stallard	<input checked="" type="checkbox"/> Cesar Castaneda	<input checked="" type="checkbox"/> Lance Heard
<input checked="" type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Jill Miller	<input checked="" type="checkbox"/> Grace Hanson

The meeting was called to order at 2:44 p.m.

#### 1. Vice Presidents' and President's PIE Summaries

- Administrative Services - Gary Nellesen provided a summary report for Administrative Services. Fiscal Services and Information Technology worked on upgrading the campus infrastructure and adding functionality to provide better service to students and the campus community. Technical Services pioneered the appropriate use of new technology in support of College programs. Facilities Planning & Management made specific progress on many Strategic Plan Objectives, working on the utilization of space on campus. Safety and Risk Management has been working on ensuring the campus community is properly trained in emergency preparedness. Public Safety is beginning to improve the level of training with the goal of becoming a POST-certified department. Gary reported on how Administrative Services departments have worked on closing the loop from last year and how they are planning for the next two years.
- Instruction - Irene Malmgren reviewed a Powerpoint summary report for Instruction. Irene noted some achievements of student success, faculty success, facilities, funding, organization/process, technology, program success, and research. Irene reported examples of how the Instruction team is closing the loop from last year. She also reported on new plans and activities planned for the Instruction team in the coming years.
- Student Services - Audrey Yamagata-Noji reviewed a Powerpoint summary report for Student Services. She reviewed their Division goals which include research, technology, training, policies, and how the campus collaborates. Audrey also talked about Student Services Key Accomplishments for 2015-16. She discussed federal and state requirements



that are impacting many of the Student Services programs. She also discussed what Student Services is planning for the next two years.

- President's Office - Bill Scroggins gave a summary on his PIE which includes Marketing and Communications and Public Affairs. He gave an over view of the goals and accomplishments of the departments. He also discussed the information inclusion of the campus committees into his PIE. He reported that there was a lot of review and processing done at the committee level.
- Human Resources - Abe Ali provided a summary report of Human Resources. Abe discussed Human Resources notable achievements for 2015-16. He also discussed how Human Resources is planning for the next two years and suggestions for improving the planning process for your team.

2. Expectations for the Next Strategic Plan: a PAC/IEC Conversation

Dr. Scroggins discussed the expectations for the next Strategic Plan.

3. Aligning the Strategic Plan Themes with IEPI and ACCJC Metrics

This item was tabled for a future PAC meeting.

4. Interim Report from IEC: Findings and Recommendations from PIE Reports

Due to time constraints, this item was not discussed.

5. TracDAT5 and a New PIE Schedule

Don Sciore presented a Powerpoint entitled *PIE in the Sky*. IEC has been trying to make the planning process a fun and engaging process. They first looked at making it inclusive so that everyone was involved. They also have looked at long-term and short-term planning needs of the departments. They wanted all of the planning to be data informed and to be able to close the loop. IEC wants to ensure that the forms are user friendly and efficient, and to reduce redundancies. Everything that has to do with planning needs to be done with student success in mind. The new forms will be moved into TracDAT. Don reviewed the new forms and the Integrated Planning and Assessment dashboard. A new enhancement is that you can now access data right from the form. Don discussed the new PIE timeline.

6. Other

Bill reported that Spring Expanded PAC will include an update of current Strategic Plan and creation of a 2017-19 plan.